

PATNA WOMEN'S COLLEGE
AUTONOMOUS
Patna University
3rd Cycle NAAC Accredited at A Grade with CGPA 3.58/4
'College with Potential for Excellence' (CPE) status accorded by UGC

Minutes of the IQAC Meeting held on 18.09.2018 in Research and Development Cell, Patna Women's College at 10:15 A.M.

Agenda:

- Mid-semester Examination
- Joy of Giving Week
- Any other

Members Present:

1. Dr. Sister M. Rashmi A.C. (Chairperson)
2. Sister M. Tanisha A.C.
3. Dr. Shahla Yasmin
4. Dr. Sister M. Reema A.C.
5. Dr. Ameeta Jaiswal
6. Dr. Bhawna Sinha
7. Dr. Aprajita Krishna
8. Dr. Upasana Singh
9. Dr. Soofia Fatima
10. Ms. Manisha Prasad
11. Dr. Sister M. Stuti A.C.
12. Dr. Pallawi
13. Ms. K.T. Philomena
14. Mr. A.K. Sinha
15. Mr. Alok John
16. Dr. Amrita Chowdhury (Co-ordinator)

The meeting started with a prayer. The points of the agenda were taken up.

The revised mid-term examination schedule has been prepared for all the departments. However, the mid-term examination schedule of Post Graduate courses can be designed by the respective departments. All the question papers for the mid-term examination should be sent by 25th September, 2018.

The Joy of Giving week would be observed from 1st October 2018 to 8th October 2018 to help the poor and the marginalized of the society. A circular regarding the same has been issued to the students requesting them to contribute items like Raw rice, Lifebuoy soaps and Masoor Dal.

The Chairperson stressed on the issue of general discipline of the students. The students are not allowed to use cell phones while they are inside the College campus. Teachers are requested to be vigilant and catch the students found using cell phones. The Teachers should also ask the students to wear next uniform and to wear them only on the specified days.

The Chairperson requested for the necessary actions of all the members for organising the Academic Council meeting which is scheduled on 22nd September, 2018. All the departments are requested to be prepared with their syllabus, list of examiners and resolution of Board of Studies (BoS) meetings for the Academic Council meeting.

It was stated in the meeting that the CPE Advisory Committee meeting would be held on 3rd October, 2018. The University Grants Commission (UGC) has nominated two experts to serve as members on the Advisory Committee of Patna Women's College. The details of the members are :

- (a) Prof. Champa Singh, Department of Hindi, Banaras Hindu University.
- (b) Dr. Sister Christine Coutinho, Principal, Loretto College, Kolkata.

The Core Committee members of IQAC would participate in the meeting. Along with them Sister M. Jincy A.C. would also be present for the meeting as a Bursar for the College.

The AICTE inspection team will visit the College on 19th September, 2018. The Chairperson has requested for the necessary support from all the members to make it successful.


Chairperson


Coordinator