

# PATNA WOMEN'S COLLEGE

AUTONOMOUS

Patna University

3<sup>rd</sup> Cycle NAAC Accredited at A Grade with CGPA 3.58/4

*'College with Potential for Excellence' (CPE) status accorded by UGC*

**Minutes of the IQAC Meeting held on 27.03.2019 in Research and Development Cell, Patna Women's College at 01:30 P.M.**

## Agenda:

- IQAC Dry run in May 2019
- Criterion wise allotment and preparation
- Any other

## Members Present:

1. Dr. Sister M. Rashmi A.C. (Chairperson)
2. Sister M. Tanisha A.C.
3. Dr. Shahla Yasmin
4. Dr. Ameeta Jaiswal
5. Dr. Bhawna Sinha
6. Dr. Aprajita Krishna
7. Dr. Upasana Singh
8. Ms. Manisha Prasad
9. Dr. Sister M. Stuti A.C.
10. Dr. Pallawi
11. Mr. A. K. Sinha
12. Mr. R. N. Roymajumdar
13. Ms. Anjali Kumari Sinha
14. Mr. Alok John
15. Dr. Amrita Chowdhury (Co-ordinator)

The meeting started with a prayer. The points of the agenda were taken up.

The chairperson pointed out that an IQAC dry run to the department needs to be carried out in the month of May as per the Academic Planner of the College. The members therefore discussed on this issue and resolved that the dry run to the departments can be conducted from 24<sup>th</sup> May, 2019 to 28<sup>th</sup> May, 2019, taking into account the other activities of the College like Admission Entrance Test and Selection Interviews. The Chairperson instructed Mr. Alok John to prepare a list of documents which could be produced by each department during the Dry Run Activity. A notice along with a format of Evaluative Report of the Department can be sent to the Departments for their preparation for the IQAC Dry Run.

As a part of NAAC preparation, the IQAC members voluntarily choose Criterion among themselves as prescribed by NAAC. Hand outs on criterion wise weightages was given to each member for study and to place the course of action.



**Chairperson**



**Coordinator**