

# PATNA WOMEN'S COLLEGE

Patna University

NAAC Accredited – A Grade with CGPA 3.51/4

*'College with Potential for Excellence' (CPE) Status Accorded by UGC*

## 1. Kindly provide the details of the institution

Name of Institution	:	Patna Women's College
Year of Establishment of the Institution	:	1940
Address Line 1	:	Bailey Road
Address Line 2	:	Patna – 800 001
City / Town	:	Patna
State	:	Bihar
Postal Code	:	800 001
Email Address	:	info@patnawomenscollege.in

## 2. NAAC Accreditation/ Reaccreditations Details

Year of Accreditation / Reaccreditations <sup>√</sup>	:	2010
Current Grade	:	A
CGPA	:	3.51 / 4

## 3. Institutional Status

A Constituent Unit of Patna University with an 'A' Grade

## 4. Contact Person Details

Name of Head of Institution	:	Dr. Sister Doris D'Souza A.C.
Contact Phone	:	0612 – 2531186
Email	:	info@patnawomenscollege.in
Website URL	:	www.patnawomenscollege.in
Name of the IQAC Co-ordinator	:	Dr. Sister Marie Jessie A.C.
Email	:	srmjessieac53@yahoo.com

## SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

### 5. Number of academic programmes existing (Enter a number, o or nil)

Undergraduate (B.A./B.Sc./B.Com. etc.) : 18

Post Graduate (M.A./M.Sc./M.Com. etc.) : 01

Research Programmes (M.Phil./P.h.D.) :

Certificate Programmes : 28

Professional Programmes

B.Tech./ M.Teach./ B.Ed./ M.Ed./ Medicine /  
Pharmacy Paramedical/ Nursing etc.) : 10

Other value added programmes : 0

Any other programme offered (Specify) : 0

### 6. Details on Programme Development (Enter a number; o for nil)

New programmes added during the year : 0

New programmes designed : 01

Programmes under revision : 0

Interdepartmental collaborative programmes: 27

Inter institutional collaborative programmes : 02

Number of review committee  
recommendations implemented (Total) : 0

Number of NAAC peer team  
recommendations implemented : 07

Number of UGC/any other expert committee  
recommendations implemented : 0

Number of review committee  
recommendation under implementation : 0

Number of NAAC peer team  
recommendations under implementation : 01

Number of UGC / any other expert  
committee recommendations under  
implementation : 0

**7. Faculty Details (Enter a number, 0 for nil)**

Total faculty strength required as per norms for all programmes	:	<input type="text" value="184"/>
Total faculty on rolls	:	<input type="text" value="31"/>
Faculty added during the year	:	<input type="text" value="0"/>
Faculty position vacant	:	<input type="text" value="69"/>
Faculty left during the year	:	<input type="text" value="0"/>
Total number of visiting faculty	:	<input type="text" value="0"/>
Total number of guest faculty	:	<input type="text" value="153"/>

**8. Qualification of Faculty**

Ph.D. and Above	:	<input type="text" value="76"/>
M.Phil.	:	<input type="text" value="04"/>
Masters	:	<input type="text" value="184"/>
Any other (Specify) (MBA)	:	<input type="text" value="08"/>

**9. Faculty qualification improvement**

Ph.D. awarded to existing faculty	:	<input type="text" value="04"/>
M.Phil. awarded to existing faculty	:	<input type="text" value="01"/>
Any other degree awarded to existing faculty:	:	<input type="text" value="0"/>

**10. Administrative Staff Details (Enter a number; 0 for nil)**

Administrative staff (total sanctioned)	:	<input type="text" value="10"/>
Administrative staff (Actual strength)	:	<input type="text" value="5"/>
Added during the year of reporting	:	<input type="text" value="0"/>
Left during the year	:	<input type="text" value="0"/>
Number of posts vacant	:	<input type="text" value="5"/>

**11. Technical Support Details (Enter a number; 0 for nil)**

Technical Support Staff (Total sanctioned strength):	:	<input type="text" value="44"/>
Technical Support Staff (Actual strength)	:	<input type="text" value="21"/>
Added during the year	:	<input type="text" value="0"/>
Left during the year	:	<input type="text" value="0"/>
Number of posts vacant	:	<input type="text" value="23"/>

## SECTION II

This section surveys the quality sustenance and activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

### 12. Establishment details

	DD	MM	YYYY
Year of establishment of IQAC	<input type="text" value="11"/>	<input type="text" value="10"/>	<input type="text" value="2004"/>

### 13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	:	<input type="text" value="13"/>
Number of Alumni in IQAC	:	<input type="text" value="08"/>
Number of Student in IQAC	:	<input type="text" value="0"/>
Number of Faculty in IQAC	:	<input type="text" value="12"/>
Number of Administrative Staff in IQAC	:	<input type="text" value="01"/>
Number of Technical Staff in IQAC	:	<input type="text" value="0"/>
Number of Management Representatives	:	<input type="text" value="01"/>
Number of External experts in IQAC	:	<input type="text" value="0"/>
Number of any other stakeholder and community representatives	:	<input type="text" value="0"/>

### 14. IQAC Meetings

Number of IQAC meetings held during the year	:	<input type="text" value="13"/>
--	---	---------------------------------

### 15. Whether Calendar of activities of IQAC formulated for the academic year

<input type="text" value="Yes"/>
----------------------------------

**16. IQAC Plans for Development (Enter a number; 0 for nil)**

Number of academic programmes proposed	:	<input type="text" value="08"/>
Number of value added programmes proposed	:	<input type="text" value="0"/>
Number of skill oriented programmes proposed	:	<input type="text" value="03"/>
Number of faculty competency and development programmes proposed	:	<input type="text" value="02"/>
Number of other staff development programmes proposed	:	<input type="text" value="05"/>
Number of student mentoring programmes proposed	:	<input type="text" value="60"/>
Number of co-curricular activities proposed	:	<input type="text" value="80"/>
Number of inter departmental cooperative schemes proposed	:	<input type="text" value="54"/>
Number of community extension programmes proposed	:	<input type="text" value="12"/>
Any other programmes proposed (Specify)	:	<input type="text" value="01"/>

**17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)**

Number of academic programmes implemented	:	<input type="text" value="0"/>
Number of value added programmes implemented	:	<input type="text" value="0"/>
Number of skill oriented programmes implemented	:	<input type="text" value="0"/>
Number of faculty competency and development programmes implemented	:	<input type="text" value="02"/>
Number of other staff development programmes implemented	:	<input type="text" value="05"/>
Number of student mentoring programmes Implemented	:	<input type="text" value="60"/>
Number of co-curricular activities Implemented	:	<input type="text" value="80"/>

Number of inter departmental cooperative programs implemented :

Number of community extension programmes implemented :

Any other programmes suggested that are implemented (Specify) :

**18. IQAC Seminars and Conferences (Enter a number; 0 for nil)**

Number of seminars / conferences / workshops organized by IQAC within the institution :

Number of participants from the institution :

Number of participants from outside :

Number of external experts invited :

Number of external conferences / seminar / workshops on institutional quality attended :

Number of events conducted with IQACs of other institution as collaborative programmes :

**19. Did IQAC receive any funding from UGC during the year?**

- Yes
- No

**20. If the response to Qn. 18 is Yes, please provide the amount received from UGC- (Input 0 – If NA / NIL-) Any other source including internal financial support from the management (Specify amount)**

Amount Received from UGC :

Amount Received from any other source including the College management :

**21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)**

- 02 College Journals with ISSN – published (Online and Print).
- A workshop on Institutional Healthy Practices.
- 02 major and 12 + 02 minor projects in process.
- CPE and BSR Research Projects completed (students projects).
- Organising many cultural activities.
- Sports – College level and sending students to participate in National / State / Dist. Level.
- Helping other Colleges to prepare for NAAC Accreditation.

**SECTION III**

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

**22. Academic Programmes**

Number of new academic programmes developed or designed by faculty :

Number of faculty members involved in curriculum restructuring/ revision/ syllabus development :

Number of programmes in which evaluation process reformation taken up and implemented :

Number of active teaching days during the current academic year :

Average percentage of attendance of students :

Percentage of classes engaged by guest faculty and temporary teachers :

Number of self financed programmes offered :

Number of aided programmes offered :

Number of programmes discontinued during the year :

**23. Whether any systematic student feedback mechanism is in place?**

**24. Feedback Details (If answer to Question 20 is Yes)**

Percentage of courses where student feedback is taken :

**25. Is feedback for improvement provided to the faculty?**

**26. Faculty Research, Projects, and Publication details for the year**

Number of major research projects undertaken during the year :

Number of minor research projects undertaken during the year :

Number of major ongoing projects :

Number of minor ongoing projects :

Number of major projects completed :

Number of minor projects completed :

Number of major project proposals submitted for external funding :

Number of minor project proposals submitted for external funding :

Number of research publications in peer reviewed journals :

Number of research publications in international peer reviewed journals :

Number of research publications in national peer reviewed journals :

Number of research papers accepted for publication in international peer reviewed journals :



Number of research papers accepted for publication in national peer reviewed journals	:	0
Average of impact factor of publications reported	:	2.7
Number of books published	:	04
Number of edited (chapters) books published:		15
Number of books (single authored) published:		04
Number of books (coauthored) published	:	0
Number of conferences attended by faculty	:	77
Number of international conferences attended	:	06
Number of national conference attended	:	71
Number of papers presented in conferences	:	142
Number of papers presented in international conferences	:	06
Number of papers presented in national conferences	:	136
Number of conference organized by the institution	:	06
Number of faculty acted as experts resource persons	:	16
Number of faculty acted as experts resource persons international	:	0
Number of faculty acted as experts resource persons national	:	02
Number of collaborations with international institutions	:	03
Number of collaborations with national institutions	:	19
Number of linkages created during the year	:	0

Total budget for research for current year as a percentage of total institution budget	:	2%
Amount of external research funding received in the year	:	13,30,000/-
Number of patents receive in the year	:	0
Number of patents applied for in the year	:	0
Number of research awards/recognitions received by faculty and research fellows of the institution in the year	:	02
Number of PhDs Awarded during the year	:	04
Percentage of faculty members invited as external experts / resource persons / reviewers/referees or any other significant research activities	:	19%

#### **SECTION IV**

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

#### **27. Student Details and Support Mechanisms**

The total intake of students for various courses (Sanctioned)	:	1694
Actual enrollment during the year	:	1567
Student dropout percentage during the year	:	7.5%
Success percentage in the final examination across the courses	:	98%
Number of academic distinctions in the final examination and percentage	:	215 & 19.4%
Number of students who got admitted to institutions of national importance	:	500 and more
Number of students admitted to institutions abroad	:	20 and more

Number of students qualified in  
UGC NET/ SET :

Number of students qualified GATE/ CAT/  
other examination (Specify) :

**28. Does student support mechanism exist for coaching for competitive examinations?**

**29. Student participation, if response is yes to Qn. 27**

Number of students participated :

**30. Does student counseling and guidance services exist?**

**31. Student participation, if answer to Qn. 29 is yes**

Number of students participated :

**32. Career Guidance**

Number of career guidance  
programmes organized :

Percentage of students participated in  
career guidance programmes :

**33. Is there provision for campus placement?**

**34. If yes to Qn. 33**

Number of students participated in  
campus selection programmes :

Number of students selected for placement during the year	:	36
<b>35. Does gender sensitization program exist?</b>		
		Yes
<b>36. If Answer is yes to Qn. 35</b>		
Number of programmes organized	:	(02)
<b>37. Student activities</b>		
Number of students participated in external cultural events	:	150
Number of prizes won by students in external cultural events	:	20
Number of cultural events conducted by the institution for the students	:	135
Number of students participated in international sports and games events	:	0
Number of students participated in national level sports and games events	:	14
Number of students participated in state level sports and games events	:	30
Number of students in university level sports and games events	:	0
Number of prizes won by students in international level sports and games events	:	0
Number of prizes won by students in national level sports and games events	:	14
Number of prizes won by student in state level sports and games events	:	26
Number of prizes won by students in university level sports and games events	:	0
Number of sports and games conducted by the institute for the students	:	27

**38. Composition of students**

Percentage of Scheduled Caste	:	4.46
Percentage of Scheduled Tribe	:	1%
Percentage of other backward communities	:	13%
Percentage of women students	:	100%
Percentage of physically challenged	:	0.04%
Percentage of rural students	:	40%
Percentage of urban students	:	60%

**39. Scholarship and Financial Support**

Number of students availing financial support from the institution	:	40
Amount disbursed as financial support from the institution	:	Rs. 3,53,909/-
Number of students awarded scholarship from the institution	:	41
Number of students received notable national/international achievements/ recognition	:	24

**40. Student initiatives**

Number of community upliftment programmes initiated by students	:	04
Number of literary programmes initiated by students	:	02
Number of social action initiative based on science/ environment initiated by students	:	15
Number of student research initiatives	:	70

## SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused.

**41. Whether perspective plan for overall development activities is created?**

Yes

No

**42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored?**

Yes

No

**43. Whether benchmarking is created for institutional quality management efforts?**

Yes

No

**44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format**

**1. Curricular Aspects**

- Various curricula and co-curricular activities as per the clearly stated goals and objectives.
- Programmes offered provide adequate academic flexibility.
- Self-financed programmes reviewed and are re-designed as per the feedback from academic peers and even the students.

**2. Teaching-Learning and Evaluation**

- 238 working days, as per the Patna University Calender plus, the Academic activities as per the academic calendar were executed by the IQAC for development.
- Two internal examinations : theory and practicals at Deptt. Level conducted, remedial instructions were given, mentoring done for monitoring student progress in academics and ethics.
- Regular study tours, field trips and On-the-Job Training.

**3. Research, Consultancy and Extension**

- Research activities are proposed by the IQAC in the beginning of the session ; Research, like – CPE and BSR, is an yearly feature.

- 2 Research Journals have ISSN. They are in Online and Print.
- 2 (1+1) National level and one State level workshops/symposia conducted.
- All important days were observed keeping in view of the community needs.
- Outreach programmes are conducted.

#### **4. *Infrastructure and Learning Resource***

- ICT facility.
- Adequate physical facilities to run the educational programmes efficiently (class room, labs etc.)
- Library resources available at Departmental and Centre level.
- 04 Generators are provided.

#### **5. *Student Support and Progression***

- Prospectus provide detailed information about the teaching learning process at the beginning of the session. Other support services are provided to the students as and when needed.
- Students are provided with placement opportunities, counselling facilities, Health Centre, Alternative Medical Care, Mother Veronica Scheme for the economically backward students. Personality development classes, NSS, NCC, ETF and AICUF are all conducted for the students.
- Constant activities like curricular, co-curricular, extra-curricular and sports are conducted.
- The institution has an effective mechanism to use student feedback for quality enhancement.
- Grievances of the students are addressed through a Grievance Redressal Cell and one to one amicable sorting out.

#### **6. *Organization and Management***

- The Management of the College keeps an eye on all the happening of the College and encourages the staff and students in all activities.
- The College has a vibrant IQAC and other internal committees which meet on a regular basis to sustain quality.
- Budgeting and auditing procedures are regular and standardized.

#### **7. *Innovative Practices***

- Under each criterion, innovative practices are carried out.

**45. Is a Management Information System (MIS) in place?**

Yes

No

**46. If answer to question 45 is Yes, please provide details of MIS applied to**

1. Administrative procedures including finance :  
Administrative procedures including finance, attendance, notices, circulars and letters, planning and preparing schedules of activities, budget of different activities.
2. Student admission :
  - Database of marks obtained by candidate in the Entrance Test maintained.
  - Results of the admission test uploaded on the College website.
3. Student records :
  - Merit Scholarship and Scholarship for the poor students maintained.
  - Record of students' on the basis of their caste and religion maintained.
  - Database of students' profile of different sessions maintained.
  - Soft copies of photographs of the students' participation in different activities maintained.
4. Evaluation and examination procedures :
  - Record of question papers of internal examinations and tests kept.
  - Results of internal exams maintained.
5. Research administration :
  - 'Explore' and 'IRIS'–Research Journals published (Print and Online)
  - Annual Report uploaded on the College Website.
6. Others  
(enter the respective details corresponding to the serial numbers)

—
---

**47. Existence of learning resource management**

	Yes	No
e-database in library :	<input checked="" type="radio"/>	<input type="radio"/>
ICT and smart class room :	<input checked="" type="radio"/>	<input type="radio"/>
e-learning sources (e-Books, e-Journals) :	<input checked="" type="radio"/>	<input type="radio"/>
Production of teaching modules :	<input checked="" type="radio"/>	<input type="radio"/>
Interactive learning facilities :	<input checked="" type="radio"/>	<input type="radio"/>



**48. Internal resource mobilization: Kindly provide the amount contributed**

Research	:	5,04,003/-
Consultancy and training	:	The resources remain with the Professor concerned
Student contribution (fee)	:	B.A./B.Sc.– Rs. 57,34,075/- Voc. – Rs. 1,54,54,358/- B.Com. – Rs. 1,05,38,731/- M.A. – Rs. 5,454/-
Alumni contribution	:	8,50,000/-
Well-wishers (Merit Scholarship)	:	1,20,000/-

**49. Infrastructure and welfare spending: Please specify the amount**

Amount spent for infrastructure development:	Rs. 13,14,525/-
Amount spent for student welfare	Rs. 6,24,111/-
Amount spent for staff welfare	Rs. 4,50,000/-

**50. Is delegation of authority practiced**

- Yes  
 No

**51. Does grievance redressal cell exist?**

	Yes	No
Faculty	<input checked="" type="radio"/>	<input type="radio"/>
Students	<input checked="" type="radio"/>	<input type="radio"/>
Staff	<input checked="" type="radio"/>	<input type="radio"/>

**52. Grievance received from faculty and resolved (Enter a number; 0 for nil)**

Number of grievances received	:	03
Number of grievances resolved	:	03

**53. Number of grievances received from students and resolved (Enter a number; 0 for nil)**

Number of grievances received	:	04
Number of grievances resolved	:	04

**54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)**

Number of grievances received :

Number of grievances resolved :

**55. Has the institution conducted and SWOT analysis during the year**

Yes

No

**56. The SWOT analysis was done by internal or by external agency**

Internal

External

**57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)**

- Teaching : Lectures are supported by learner centred techniques.
- 28 Add-on Courses.
- Promotion of undergraduate Research through CPE & BSR.

**58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)**

- Lack of Internet facility for Departments.
- Lack of PG Courses.
- Scarcity of regular permanent University teachers.

**59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)**

- Major and Minor Projects.
- Publishing books and Research papers.

**60. Kindly provide two identified challenges / threats from SWOT analysis (in bullet format)**

- Shift of interest in Honours Subjects.
- Mashrooming of Professional Courses in town.

**61. Identity any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)**

- Most of the top ten University Rank holders are from Patna Women's College.
- 2 Research Journals Online and Print with ISSN.
- Undergraduate Research culture.
- Add-on / credit based Courses / Major and Minor Research projects (UGC).
- Community College to start shortly.

**62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)**

- NAAC provided a tool for SWOT analysis and thereby to improve quality.
- Re-accreditation provided greater impetus to improve further.
- Recommendations of NAAC enhanced existing quality.
- Increase in healthy competition.
- Development of Research culture.
- Improved Best practices.
- Re-vamping of student-support cells.

**8.**

**CONCLUDING REMARKS**

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and re-accreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strength and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.