

PATNA WOMEN'S COLLEGE

Patna University

NAAC Accredited – **A** Grade with CGPA 3.51/4

'College with Potential for Excellence' (CPE) Status Accorded by UGC

Part – A

I. Details of the Institution

1.1	Name of Institution	:	Patna Women's College
1.2	Address Line 1	:	Bailey Road
	Address Line 2	:	Patna – 800 001
	City / Town	:	Patna
	State	:	Bihar
	Pin Code	:	800 001
	Institution e-mail Address	:	info@patnawomenscollege.in
	Contact Nos.	:	0612 – 2531186
	Name of the Head of Institution	:	Dr. Sister Marie Jessie A.C.
	Tel. No. with STD Code	:	0612 – 2531186
	Mobile	:	09308241882
	Name of the IQAC Co-ordinator	:	Dr. Sister M. Rashmi A.C.
	Mobile	:	09473027965
	IQAC e-mail Address	:	IQAC@patnawomenscollege.in
1.3	NAAC Track ID (For ex. MHCOGN 18879)	:	9665
1.4	Website address	:	www.patnawomenscollege.in
	Web-link of the AQAR For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc	:	www.patnawomenscollege.in/AQAR201314.doc

1.5 **Accreditation Details**

S. No.	Cycle	Grade	CGPA	Validity Period
1.	1 st Cycle	A		5
2.	2 nd Cycle	A	3.51/4	5
3.	3 rd Cycle			
4.	4 th Cycle			

1.6 Date of Establishment of IQAC

1.7 **AQAR for the year**

1.8 Details of previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR (2010 – 11) submitted on 28.06.2012 (DD/MM/YYYY)
- ii. AQAR (2011 – 12) submitted on 27.09.2012 (DD/MM/YYYY)
- iii. AQAR (2012 – 13) submitted on 31.12.2013 (DD/MM/YYYY)
- iv. AQAR (2013 – 14) submitted on 15.11.2014 (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous College of UGC Yes No

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI) Yes No

Type of Institution Co-education Men Women
 Urban Rural Tribal

Financial Status Grant in aid UGC 2(f) UGC 12B
 N.A. (Established before 1972)

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty / Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central / State Government – UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State / Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG Programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative / Technical Staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers / Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held



2.11 No. of meetings with various stakeholders : No. 20 Faculty 08

Non-Teaching Staff/Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year ? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC

Total Nos. International National State Institutional Level

(ii) Themes

2.14 Significant Activities and Contributions made by IQAC

- Patna Women's College, a publishing house.
- A few teachers have published their books with ISSN.
- Encouraged Major and Minor Projects (2 major and 2 minor)
- CPE / BSR projects of the year completed.
- Organized various cultural events.
- Foreign Languages : Spanish and French introduced.
- Encouraged sports activities.
- Actively taken part in helping other Colleges to go in for NAAC Accreditation.

2.15 Plan of Action by IQAC / Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year*

Plan of Action	Achievements
• To start Foreign Languages	• French, Spanish started in July, 2013
• To start a Community College	• Started in July, 2013 (2 Courses)
• To start seven PG Courses	• MCA Course started in July, 2013
• To start Statistics Honours Course	• Started in 2013
• Co-curricular Activities – 25	• Seminars, Quiz, Essay Writing, Poster Making, Speech Contest.
• Extra-curricular Activities – 25	• Cultural programme on Days of National importance and National festivals, Painting, Dramatics, Music, Debate etc.
• Guest Lectures – 25	• 30 Guest Lectures
• Library Orientation for all classes	• B.A., B.Sc., B.Com., Vocational in July – August, 2013.
• CPE/BSR Research Presentation	• October – November, 2013

• Study Tours	• BMC, BBA, ASPASM, CEMS and Geography (September – November, 2013)
• National Seminars / Workshops	• Deptts. of Economics, Geography and Deptt. of Education
• Health Awareness Programme	• World AIDS Day, Breast Feeding, Blood Donation, Eye Check-up
• Campus Recruitment / Placement	• STAR TV, Mumbai, Wipro BPO, Kolkata (40 are recruited)
• Terminal Examinations	• October to December.
• Alumni Meet	• December, 2013
• PTA Meet	• All Departments.
• National / International Days of Importance	• Celebrated with Poster Making Competition, Human Chain, Seminars, Debate, Speech Contest, Exhibition etc.
• Thanksgiving Ceremony	• Out going students of Part III (B.A., B.Sc., B.Com., Vocationals) on 10.01.2014.
• Annual Sports Day	• December, 2013.
• NSS, NCC, ETF and AICUF Programmes	• Organized Camps, Outreach Programmes, Retreats, Seminars
• SPIC MACAY	• Conducted two programmes.
• Workshop on Selling Skills	• December, 2013 by the Deptt. of ASPASM
• Silver Jubilee Celebration, Science Block	• December, 2013 — Exhibition, Release of ' Rajat Sopaan ' – Silver Jubilee Magazine

* *Attach the Academic Calendar of the year as Annexure. (Annexure – I)*

2.16 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

Provide the details of the meeting and action taken

<ul style="list-style-type: none"> • To encourage the Deptts. to keep to the time frame with regards to planned activities. • To update information and send the details on time to NAAC. • To follow-up the proposals submitted to the University with regard to PG and UG Courses • Evaluation of performance of Management Appointee Regular (MAR) and the others.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	0	0	0	0
PG	01	01	01	01
UG	27	01	01	06
PG Diploma	03	0	03	03
Advanced Diploma	06	0	06	06
Diploma	06	0	06	06
Certificate	15	4	19	19
Others (Community College)	0	2	0	2
Total	58	08	36	43
Interdisciplinary	57	05	35	43
Innovative	57	06	35	43

- 1.2 (i) Flexibility of the Curriculum : CBCS/Core/Elective option / Open options √ √
- (ii) Patterns of programmes :

Pattern	Number of programmes
Semester	02 (PG)
Trimester	—
Annual	27 (UG)

- 1.3 Feedback from stakeholders* Alumni Parents Employer Students
(On all aspects)

Mode of Feedback : Online Manual Co-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure. (Annexure – II)**

- 1.4 Whether there is any revision / update of regulation or syllabi, if yes, mention their salient aspects.

This year no revision was done by the University.

- 1.5 Any new Department / Centre introduced during the year. If yes, give details.

- Community College with 2 programmes in 2013 : (i) Retail and (ii) Health Care
 - Statistics in 2013.
 - MCA in 2013.

Criterion – II

2. Teaching, Learning and Evaluation

2.1	Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
		32	20	12	–	–

2.2 No. of permanent faculty having Ph.D.

2.3 No. of Faculty Positions Recruited (R) and And Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
–	–	–	–	–	–	–	–	–	–

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia :

No. of Faculty	International level	National level	State level
Attended	07	60	65
Presented papers	05	35	09
Resource Persons	01	15	10

2.6 Innovative processes adopted by the institution in Teaching and Learning :

- | | |
|--|---|
| <ul style="list-style-type: none"> • Use of Smart Class rooms. • Use of Multi-media. • Participatory teaching. • Use of Digital Lab. • Commerce Lab. • Virtual Class room. | <ul style="list-style-type: none"> • Group Discussion, Quiz. • Wall Magazine • Open Book Exams. • Debates • Exhibitions • Study Tours |
|--|---|

2.7 Total No. of actual teaching days during this academic year

2.8 Examination / Evaluation Reforms initiated by the Institution (for example : Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring / revision / syllabus development as member of Board of Study / Faculty / Curriculum Development workshop

2.10 Average percentage of attendance of students 75%

2.11 Course / Programme wise distribution of pass percentage :

Title of the Programme	Total No. of students appeared	Division				
		Distinction %	I %	II %	Pending %	Pass %
B.A.	479	3.36	62.21	28.18	3.13	96.88
B.Sc.	113	31.85	51.32	5.3	5.3	93.77
B.Com.	218	35.32	57.33	5.5	0.91	99.06
B.Ed.	99	90.9	9.09	–	–	100
Vocationals	313	40.25	57.18	0.31	2.23	99.97
PG	17	–	47.05	52.94	–	100
PG Diploma	21	85.70	14.30	–	–	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Maintains academic diaries through regular meetings.
- Gives timely directions to the Departments regarding the overall teaching-learning process.
- Academic Audit (Dry run).
- Conducts SWOT analysis regarding different aspects of teaching-learning.
- Takes feedback from the outgoing students.
- Promotes extension and outreach programmes.
- A few IQAC members are in Academic Excellence Committee.
- Over all performance of the College is closely monitored by IQAC.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefited</i>
Refresher Courses	02
UGC – Faculty Improvement Programme	120
HRD programmes	80
Orientation programmes	130
Faculty exchange programme	134
Staff training conducted by the university	135
Staff training conducted by other institutions	50
Summer / Winter schools, Workshops, etc.	04
Others	

2.14 Details of Administrative and Technical Staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	05	–	05
Technical Staff	21	23	–	23

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing / Promoting Research Climate in the institution

- Participation and presentation of research papers in seminars by the faculty members.
- Major / Minor research projects by faculty.
- Orientation Programme.
- Refresher Course.
- Research publication.
- Students' research and their researched articles published in Explore and IRIS.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	03	—	01
Outlay in Rs. Lakhs	8,86,000.00	—	30,46,800.00	8,86,000.00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	11	03	03	11
Outlay in Rs. Lakhs	11,84,440.00	3,67,500.00	3,67,500.00	11,84,440.00

3.4 Details on research publications

	International	National	Others
Peer Review Journals	11	28	2
Non-Peer Review Journals	11	12	9
e-Journals	1	—	—
Conference proceedings	—	3	—

3.5 Details on Impact factor of publications :

Range 2.08 Average 1.07 h-index 10 Nos. in SCOPUS 06

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project		Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Minor Projects	Arts :	18 months	UGC	3,67,500.00	3,24,500.00
	Science :	2 years			
Major Projects		3 years	UGC + 2 DST	30,46,800.00	11,70,000.00
Interdisciplinary Projects		—	—	—	—
Industry sponsored		—	—	—	—
Projects sponsored by the University / College		—	—	—	—
Students research projects <i>(other than compulsory by the University)</i>		—	—	—	—
Any other (Specify)		—	—	—	—

Total			34,14,300.00	14,94,500.00
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3.7 No. of books published (i) With ISBN No. Chapters in Edited Books
(ii) Without ISBN No.

3.8 No. of University Departments receiving funds from. **N.A.**

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For Colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	—	03	02	01	80
Sponsoring agencies	—	UGC	State	University	College

3.12 No. of faculty served as experts, chairperson or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University / College

Total

3.16 No. of patents received this year. **Nil**

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of Research awards / recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
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	-	03	-	05	-	27
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- 3.18 No. of faculty from the Institution who are Ph.D. Guides and students registered under them
- 3.19 No. of Ph.D. awarded by faculty from the Institution
- 3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)
- | | | | | | | | |
|-----|---------------------------------|-----|--------------------------------|-----------------|--------------------------------|-----------|--------------------------------|
| JRF | <input type="text" value="05"/> | SRF | <input type="text" value="0"/> | Project Fellows | <input type="text" value="0"/> | Any other | <input type="text" value="0"/> |
|-----|---------------------------------|-----|--------------------------------|-----------------|--------------------------------|-----------|--------------------------------|
- 3.21 No. of students Participated in NSS events :
- | | | | |
|------------------|---------------------------------|---------------------|---------------------------------|
| University level | <input type="text" value="40"/> | State level | <input type="text" value="25"/> |
| National level | <input type="text" value="0"/> | International level | <input type="text" value="0"/> |
- 3.22 No. of students participated in NCC events :
- | | | | |
|------------------|---------------------------------|---------------------|---------------------------------|
| University level | <input type="text" value="15"/> | State level | <input type="text" value="10"/> |
| National level | <input type="text" value="25"/> | International level | <input type="text" value="-"/> |
- 3.23 No. of Awards won in NSS :
- | | | | |
|------------------|---------------------------------|---------------------|--------------------------------|
| University level | <input type="text" value="02"/> | State level | <input type="text" value="0"/> |
| National level | <input type="text" value="0"/> | International level | <input type="text" value="-"/> |
- 3.24 No. of Awards won in NCC :
- | | | | |
|------------------|---------------------------------|---------------------|---------------------------------|
| University level | <input type="text" value="10"/> | State level | <input type="text" value="05"/> |
| National level | <input type="text" value="08"/> | International level | <input type="text" value="-"/> |
- 3.25 No. of Extension activities organized
- | | | | | | |
|------------------|---------------------------------|---------------|---------------------------------|-----------|--------------------------------|
| University forum | <input type="text" value="06"/> | College forum | <input type="text" value="07"/> | | |
| NCC | <input type="text" value="05"/> | NSS | <input type="text" value="04"/> | Any other | <input type="text" value="-"/> |
- 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility
- 'Joy of Giving Week' – Collections of money Rs. 50/- each and soap / dhal / rice for the poor.
 - Manthan Project.
 - Inter College Women's Association, (ICWA) Social Work.
 - Exhibition and Poster making on Social Issues.

- Regular visits to Children’s, Home, Mentally and Physically Challenged children in ‘Ashadeep’.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities :

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	29.4 acres	—	—	—
Class rooms	67	03	College	6,00,000.00
Laboratories	12	—	College	—
Seminar Halls	03	—	College	—
No. of important equipments purchased (\geq 1-0 lakh) during the current year	—	24	UGC	24,88,178.00
Value of the equipment purchased during the year (Rs. In Lakhs)	—	—	—	35,41,937.00
Others	—	—	College	10,53,759.00

4.2 Computerization of administration and library

Administration :

- 25 computers with Tally Software, and Admission Entry Software.
- Wi-fi connection.

Library

- Open and automated access system.
- Soul 1.0 Software from Inlibnet.
- All documents are computerized.
- DELNET – MoU signed (E-Resources)

4.3 Library services :

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books and Reference Books	64509	—	823	—	65332	—
e-Books	10	—	9	—	19	—
Journals	24	—	14	—	38	—
e-Journals	—	—	14	—	14	—
Digital Database	—	—	—	—	—	—
CD & Video	518	—	—	—	518	—
Others (specify) Management	36	—	—	—	36	—

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	others
Existing		6	1	2	2	2	27	–
Added		–	1	–	–	–	–	–
Total		6	2	2	2	2	27	–

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer Literacy Programme classes for teachers, Non-teaching Staff and students.
- Lease line for all at certain points.
- Intra-net facility for net working in the campus.
- Under e-Governance, information disseminated through internet (website, face book etc.)

4.6 Amount spent on maintenance in lakhs :

(i)	ICT	15.00
(ii)	Campus Infrastructure and facilities	30.63
(iii)	Equipments	9.78
(iv)	Others	5.27
Total :		60.68

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Mentor system (evaluation).
- Make the students aware of freeships / scholarships.
- Encourage students to participate in National / International competition.
- Encourage them to avail skill development programmes.
- Extra classes for slow learners.
- Knowledge about medical facility.
- Encourage them to take part in sports national / international level.
- To avail counseling services.
- Encourage them to go through placement programme.

5.2 Efforts made by the institution for tracking the progression

- Evaluation and Implementation
- Study and Educational Tours.
- Organized Exhibition, Workshops, Guest Lectures.
- Mentor Programme.
- Extra classes conducted.
- Terminal Examinations, feedback.

5.3 (a) Total Number of Students

UG	PG	Ph.D.	Others
4481	40	–	–

(b) No. of students outside the state

300

(c) No. of International students

0

	No	%
Men	0	0

	No	%
Women	100	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2666	345	106	1198	07	4322	3807	149	58	505	02	4521

Demand ratio – 1 : 3

Dropout % – 1.5%

5.4 Details of student support mechanism for coaching for competitive examinations (if any).

NET/JRF/CAT/GATE Bank exams. Shortly, this will be initiated.

No. of students beneficiaries

0

5.5 No. of students qualified in these examinations

NET	10	SET / SLET	20	GATE	12	CAT	15
IAS / IPS etc.	05	State PSC	10	UPSC	04	Others	–

5.6 Details of student counselling and career guidance

Academic	: Mentor looks after certain number of students.
Personal	: Interaction : one to one level.
Career	: Soft Skill, Technical Skill – other than scheduled claims.
Psycho-social	: Deptt. of Psychology looks after students who need special care.

No. of students benefitted

5.7 Details of campus placement

<i>On Campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Student Placed
08	102	20	60

5.8 Details of gender sensitization programmes

The Add-on Course on ‘Women’s Studies’ take care of, this area.
Activities
• Seminars
• Debates
• Slogan Writing

5.9 Student Activities

5.9.1 No. of students participated in Sports, Games and other events

State / University level National level International level

No. of students participated in cultural events

State / University level National level International level

5.9.2 No. of medals / awards won by students in Sports, Games and other events

Sports : State / University level National level International level

Cultural : State / University level National level International level

5.10 Scholarships and Financial Support

	Number of	Amount

	students	
Financial support from institution	50	5,26,116.00
Financial support from government	155	6,30,851.00
Financial support from other sources	–	–
Number of students who received International / National recognitions	–	–

5.11 Student organized / initiatives

Fairs : State / University level National level International level
 Exhibition : State / University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed : Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

- In the name of Jesus Christ and following His teachings and examples, we the sisters of the Apostolic Carmel, founded by Mother Mary Veronica in 1868 in Bayonne, France, offer at Patna Women's College, the service of value based Higher Education to youth through academic pursuit for excellence, community involvement and empowerment of women.

Mission Statement :

- Patna Women's College, the first College for women in Bihar, is committed to the holistic development of women to make effective contribution to the creation of a new society.

6.2 Does the Institution has a management Information System

Yes.

6.3 Quality improvement strategies adopted by the institution for each of the following :

6.3.1 Curriculum Development

- Need assessment is done through evaluating the feedback from stakeholders.
- The members of the College who are in the Board of Studies in the University make suggestions for improvement.
- Vocational / Add-on Courses our faculty works out the needed change keeping in mind the global competency.

6.3.2 Teaching and Learning

- Promotion of IT based learning and computer aided teaching.
- Preparation of assignments by students.
- Class seminars on relevant topics.

6.3.3 Examination and Evaluation

- Regular terminal examinations.
- Unit Tests after completion of each unit of the course of study.

6.3.4 Research and Development

- Publication of peer reviewed research journals 'Explore', 'IRIS' and 'Edu-Times'.
- Undergraduate research under CPE / BSR schemes.
- Annual Report records the publish of students in 'Headway' – a journal of BMC, also magazines and newspapers.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Development of e-library.
- Automated accession process in the Central Library.
- Membership to INFLIBNET / DELNET.
- Broadband Internet facility and Wi-fi connectivity.
- Usage of Smart Boards.

6.3.6 Human Resource Management

- Regular Staff meetings of Teaching and Non-teaching Staff members.
- Faculty training programmes.
- Meetings of different committees.

6.3.7 Faculty and Staff recruitment

- Recruitment of Management Appointed Regular (MAR) faculty members in Arts / Science / Commerce / Vocational Streams.

6.3.8 Industry Interaction / Collaboration

- All the Professional / Vocational Departments have industry interactions.

6.3.9 Admission of Students

- Online initiated. Entrance examination conducted as per University Regulations/

6.4 Welfare schemes for

Teaching	University
Non teaching	√
Students	√

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done ?

Audit Type	External		Internal	
	Yes / No	Agency	Yes / No	Agency
Academic	√	—	√	NAAC / CPE
Administrative	—	—	√	√ University / Internal

6.8 Does the University / Autonomous College declares results within 30 days ?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University / Autonomous College for Examination Reforms ?

- Entrance Exams. for all Colleges.
- Results Computerized.

6.10 What efforts are made by the University to promote autonomy in the affiliated / constituent Colleges?

- The University has not encouraged the Colleges when approached.

6.11 Activities and support from the Alumni Association

The IQAC monitors all developmental activities : curricular, co-curricular and extracurricular. It provides awareness to the faculty regarding the new developments in the educational scenario, e-learning and e-content development etc. It encourages faculty to have more publications and helps the minor/major project preparation and fund raising initiatives. IQAC communicates through e-mails and mobiles to the other members of the College. IQAC conducted a seminar on : **Institutional Healthy practices : opportunities and Strategies**, and **Dr. B.S Madhukar**, Dy. Advisor, Regional Coordinator, Eastern and North Eastern Region, NAAC was the Special Guest. During the years under review, the College in collaboration with the IQAC has organized many a programme to enhance quality.

Faculty Enrichment Programmes conducted by the IQAC

Sl. No.	Name of the Programme and	Events
1.	Faculty Exchange Programme :	Initiated recently
2.	ICT Oriented Training	Teachers availed the opportunity
3.	Orientation Courses	Every year few teachers attend
4.	Refresher Courses	Those teachers who did not complete 2 refresher Courses according to UGC norms were attending refresher courses
5.	PowerPoint Presentations by the Faculty :	All the faculty members are well versed in powerpoint presentations.

6.12 Activities and support from the Parent-Teacher Association

- Encouragement is given.
- Show cause notices concerning shortage of attendance appreciated.
- They give positive feedback on College and its functioning. They tell us where we should improve.
- They are there when we need them.

6.13 Development programmes for support staff

- Seminars / workshop / spiritual guidance given.

- Fund created for loans.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Topics on eco-friendliness debated, discuss and presented through PowerPoint Presentations.
- Burning issues like, global warming issues are highlighted by ETF wing of students.
- 'To Save the Environment' is the motto of ETF wing.
- Play acting, poster competition, songs etc. are the activities.
- Planting trees, keeping the campus free from plastic and all kinds of wastes.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which year which have created a positive impact on the functioning of the institution. Give details.

- Introduction of Community College with 2 Courses : (i) Retail and (ii) Health Care.
- Tutoring the Musahar children or Manthan to finish Matric exam.
- French and Spanish Classes.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- French and Spanish were welcomed by students. Use had to screen the students to short list them.
- The programme turned out to be a success.
- MHRD and State Government worked hand in hand to give 15 Colleges in Bihar the privilege of starting Community Colleges. We are one of them. The course is going on successfully.
- More than 7 PG Courses, we applied for. But the University was resistant and we got 1 PG + 1 UG courses to start in Patna Women's College.
- A plethora of co-curricular and extra-curricular activities were carried out in the college and outside as well.
- Time and again the Deptts. invited experts to deliver guest lectures.
- Only 3 Deptts. conducted National level Seminar(s) / workshop(s).
- Health awareness programmes was successfully carried out.

- Workshop on Selling Skills conducted by the Deptt. of ASPASM was a great learning for the students.
- Various activities like, Science exhibition release of Silver Jubilee magazine etc. were the crowning success of Silver Jubilee Celebration of Science Block.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Mother Veronica Development Foundation (MDVF)
- Inter College Women's Association (ICWA)

(Annexure – III)

****Provide the details in annexure (annexure need to be numbered as i, ii, iii)***

7.4 Contribution to environmental awareness / protection

- The campus has more than 500 trees.
- 2 ponds and flower gardens around.
- Green auditing is done.
- ETF wing of students are working for environment.
- Go green grow green is the slogan.
- Adding CFL and halogen lamps.
- Environment related activities are conducted.

7.5 Whether environmental audit was conducted ? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

(Annexure – IV)

8. **Plans of institution for next year**

- An Auditorium to be constructed with 3000 audience capacity.

- Yoga Lab.
- Music Lab.
- Mathematics Lab.
- Central Lab facility for Research in Science.
- Administrative section with modern technology.
- Video Conferencing to be completed.
- Contributions from across the globe in Explore and IRIS.
- Intra-net facilities.
- Wi-fi campus.

Name : **Dr. Sister M. Rashmi A.C.**



Signature of the Coordinator, IQAC

Name : **Dr. Sister Marie Jessie A.C.**



Signature of the Chairperson, IQAC

Academic Calendar

<u>DATE</u>	<u>EVENT</u>
13.07.2013	• Carmel Feast Programme
17.07.2013	• Library Orientation
27.07.2013	• Registration for Patriotic Song Competition
29.07.2013	• Registration for B.A. / B.Sc. Freshers' Day
31.07.2013	• MCA Inauguration Programme
05.08.2013	• Patriotic Song Competition
07.08.2013	• Awareness about the benefits of Breast Feeding
08.08.2013	• Tuberculosis Awareness Camp
13.08.2013	• Shravani Dance Competition
14.08.2013	• Independence Day Programme
20.08.2013	• General Assembly for Christian Students
22.08.2013	• Freshers' Day – B.A. / B.Sc. – Ist year
23.08.2013	• Admission in the Department of Statistics.
24.08.2013	• Founder's Day Programme
27.08.2013	• Inauguration Ceremony of the Department of Statistics. • A Guest Lecture on 'Collaborative Processes of Institute.
29.08.2013	• UGC Sponsored National Seminar on 'Food Security in India : Issues and Challenges' organized by the Deptt. of Economics at 9:00 a.m. (2 days)
31.08.2013	• Inauguration of Red Ribbon Club • Awareness Programme on HIV/AIDS, NSS
02.09.2013	• Media Workshop in Department of CEMS. • Nutrition Quiz in Department of Home Science
03.09.2013	• Media Workshop in Department of CEMS
04.09.2013	• Media Workshop in Department of CEMS
05.09.2013	• Teacher's Day
06.09.2013	• Cookery Competition in Department of Home Science

- 12.09.2013 • Class Seminar in Department of Geography
- 14.09.2013 • Class Seminars
- First Aid Awareness Programme
- 16.09.2013 • Ozone Day by ECO Task Force
- Oath Taking Ceremony by ECO Task Force
- 21.09.2013 • Class Seminar
- Guest Lecture
- 23.09.2013 • Class Seminar
- 24.09.2013 • Panel Discussion on 'Health Care' organized by NSS Unit on the occasion of NSS Day
- 26.09.2013 • Workshop in the Department of Geography
- 27.09.2013 • Workshop
- 30.09.2013 • Terminal Exams
- 01.10.2013 • Registration of Indoor and Outdoor games.
- 04.10.2013 • Inauguration of Community College.
- 07.10.2013 • Wild life week (Hand and Face Painting Contest and Mask making contest on 'Wild Animal')
- 18.10.2013 to 30.11.2013 • Sports Practice
- 22.10.2013 • CPE Presentation (Zoo., Bot., IMB, Phy., Chem.)
- Personality Class
- 23.10.2013 • CPE Presentation (Commerce, BBA, ASPASM, BCA)
- 25.10.2013 • CPE Presentation (Economics, History, Pol.Sc., Sociology)
- 26.10.2013 • CPE Presentation (English, Hindi, Philosophy, CEMS)
- 31.10.2013 • CPE Presentation (Geography, Psychology, B.Ed. and Home Science)
- 11.11.2013 • Class Seminars
- Terminal Examinations
- 16.11.2013 • Parent Teacher Meet
- Class Seminars
- Terminal Examinations
- 19.11.2013 • General Assembly for Christian students
- Seminars

- 20.11.2013
 - Wipro Campus Recruitment for final year students
 - Terminal Examination CEMS-I and II
- 21.11.2013
 - Basic Scientific Research Presentation (IMB, Botany and Zoology).
 - Wipro Campus Recruitment
- 22.11.2013
 - Basic Scientific Research Presentation (Physics, Chemistry and Mathematics)
 - NSS Volunteers – Computer Literacy programme
- 23.11.2013
 - Parent Teacher Meet
 - World Philosophy Day
- 26.11.2013
 - Guest Lectures\
- 30.11.2013
 - Annual Sports Day-2013
- 06.12.2013
 - Workshop on ‘Selling Skills’ conducted by the Department of Advertising, Sales Promotion and Sales Management (2 days).
- 09.12.2013
 - Zee Talley show on ‘Violence against Women’
- 16.12.2013
 - Silver Jubilee Celebration (Science Block)
- 17.12.2013
 - Student visit on Science Exhibition
- 18.12.2013
 - Inauguration of Spanish Language
- 21.12.2013
 - Christmas Celebration (Vocational, B.A./B.Sc./B.Com.)
- 03.01.2014
 - Parents-Teacher meet
- 06.01.2014
 - Oath Taking Ceremony (Cabinet 2014 – 2015)
- 09.01.2014
 - Annual Day Celebration
 - Inauguration of e-Library
- 10.01.2014
 - Thanks Giving Day
- 11.01.2014
 - Inauguration of 3D Animation and Design
- 18.01.2014
 - Inauguration NSS
- 19.01.2014
 - Poster Competition by NSS members
- 20.01.2014
 - Guest Lecture (NSS)
- 21.01.2014
 - NEAC Programme
- 22.01.2014
 - Visit to Ashadeep
- 24.01.2014
 - Inauguration of French Language
- 25.01.2014
 - Electorate Awareness Drive on National Voter’s Day
- 30.01.2014
 - SPIC MACAY

- Smart Class
- 15.02.2014 • The Department of Home Science, Patna Women's College organized a **Workshop** and **Exhibition** on '**Junk Food Vs. Healthy Food**'.
- A Parent-Teacher meet
- 19.02.2014 • Throwball Valentine Match
- 21.02.2014 • "**Haute knots 2014**" – A Gala Annual Display-cum-Sale
- 08.03.2014 • International Women's Day
- 13.03.2014 • Orientation Programme on **Soft Skills**.
- 14.03.2014 • '**Holi Milan and Holi Dance Competition**'
- 24.04.2014 • 'Earth Day'

Feedback Analysis

Positive

- Best College in Bihar and even outside.
- Patna Women's College is Oxford of the East.
- Discipline is excellent.
- Friendly atmosphere in the campus.
- Excellent results.
- Most of the students go for higher studies and many are placed well after the graduation.
- Many of the students continue studies abroad.
- Dedicated Faculty members.

Improvements suggested

- To start PG classes in all the subjects.
- A few have suggested uniform for students.
- Some of them have suggested mobiles to be brought to the College.
- To conduct final examinations in the College itself, so that, the students need not go to other Colleges.

Best Practice I

Title of the Practice :

Best Practice 1: Providing academic and skill oriented help to Economically poor students through Mother Veronica Development Foundation (MVDF) programme.

Objectives :

PWC is a college for women managed by the Apostolic Carmel Education Society.

The Vision and Mission of the college stress on the importance of giving value based Higher Education to youth through academic pursuit for excellence, community involvement and empowerment of women. PWC is committed to the holistic development of women to make effective contribution to the creation of a new society.

Many students are helpless victims of their vicious domestic atmosphere. Financial constraints and health problems of a father or a drunken father, a mother who is a house wife, can shatter the hopes and aspirations of the students. It becomes impossible for them to concentrate on their studies in such an atmosphere. The family background of the student plays an important role in, first of all, coming to college and then, performing well in academics. These students are selected through a questionnaire and interview, The faculty in-charge gives importance to these students and she takes the role of mentor and counsellor, facilitates closer bonds between faculty, members and students. She enables the economically backward students of PWC to have easy access to knowledge and skill. Encourage a student to identify a teacher in her making her self-reliant and competent. This practice promotes a holistic development of education.

Context :

Besides this ongoing practice, some of the faculty members with the coordinator visit the houses of these students. House visits enable in assessing the student individually and understand their financial crisis. Financial assistance is provided to meet the expenses if required.

In some cases financial assistance is provided to purchase study books, go for study tours and so on.

Evidence of Success:

Feedback on this healthy practice is very positive both from the students and their parents.

There is a marked progress in the overall performance of the students. The students are motivated to perform better in their studies and also develop interpersonal skills. Parents feel at home with the teachers who have visited their homes .They are able to communicate more freely on the problems related to their children. There is considerable reduction in the dropout and failure rates. This healthy practice enhances credibility and employability; enhances upward mobility in the employment ladder; the spirit of academic adventure is kept alive ; promotes progressive group behavior ; Pass percentage and Placement have gone high; Number of students taking up higher education and research are considerably high; An employer is happy to take any candidate who runs an extra mile and our students do it; The number of Civil Service aspirants has gone up

Problems encountered and Resources Required :

Lack of awareness and commitment to be on time for extra classes, specially IT, language and soft skills. The tight schedule of time table leaves little time for house visits. Teachers have to make use of spare time and holidays to visit the homes of students. Orientation of faculty is needed Timely guidance while selecting the students who are truly economically disadvantaged.

Best Practice – II

The Inter College Women’s Association (Patna)

Context :

The association was started as a result of a huge procession of agitation through the streets of Patna, by a number of women’s colleges in 1985, when two women teachers of different colleges were murdered by their husbands, within a week of each other.

Objectives :

Having succeeded in getting the police to put the guilty husbands behind bars, the inter college committee which had been formed, decided that we, teachers, had to do something to strengthen our girl students to fight the dangers which they had to struggle against in the society. All the colleges looked to Patna Women’s College to take the lead. It was decided to form the women’s colleges into an Association to work for this goal. It was called Inter College Women’s Association (Patna).

Practice :

The aims of the association were: To organize inter college activities for the college students so that they would be enlightened and strengthened by correct values to stand up against the evils they would have to face. Patna Women's College was chosen to take the lead. About 15 colleges opted to participate. Soon, however, as might be expected, the number went down, for various reasons, to eight, and this number has persisted for 20 years. These colleges are continuing enthusiastically with the programmes.

The **programmes are of two types** - 1) Value Education seminars and Personality Development Contests. For the seminar, a suitable topic is chosen, such as, Social Awareness; Law and the Girl Child; The Women's Reservation Bill ; Economic Independence a Must for Indian Women etc. Teacher teams of four or five are appointed for each college to conduct the seminar and submit a report. This variety adds interest to the seminars both for teachers and the students. A paper is then drawn up, with subject matter as well as methods to be used, such as, fantasy, silent reflection, sharing, role-play, group discussion, to help the students get deeply into the subject. Usually, hot discussion follows - which emboldens the students to stand for their convictions. The seminar usually ends on this salutary note of excitement.

The Personality Development Programme consists of inter college contests in various fields – public speaking, debates, quiz programmes, poster making, anthakshari , flower arrangement, folk dances etc. These programmes provide a lot of mixing and organization and friendliness on the part of the students of the host college and consequently their personality development and leadership. And each college has its turn.

The I.C.W.A. has gone to women and girl children outside the college walls with **two big projects**: 1) to the Boys of Remand Home & **Women's Remand home**, where among other things, the women are given Vocational Training .2) to the Girl children /and Boys of the **slums of Patna**, who are **given education in good schools**. **Boys are not excluded because there should be no risk of their feeling inferior to the girls- and thus pose a new problem.**

Evidence of Success:

- Students of different colleges mix easily
- They are bold in taking active part in activities, as compared to earlier days

- They bring up evils of the society and discuss freely and frankly what can or should be done.
- Several topics deal with what Parliament decides with regard to women. For,e.g the number of women in Parliament and these incite the girls to heated discussion which never happened before

Challenges :

On the whole, the ICWA has worked smoothly for the last 29 years, perhaps because of the monthly meeting of the Core Group (Representative Teachers of the colleges) and also because they realize the importance of the kind of work we are doing through this association, Considering that it is such a huge and varied body, it has worked smoothly, with very few challenges. All the teachers seem to realize its value and take the work very seriously. We have very good secretaries in both languages English and Hindi.(All the material has to be in both languages). After the seminar paper is drawn up, it is left to the secretaries to do the translation, distribution etc. In general, it is done efficiently, but occasionally procrastination prevails and reminders have to have to be given.

Evidence of Success:

- Students of different colleges mix easily
- They are bold in taking active part in activities, as compared to earlier days
- They bring up evils of the society and discuss freely and frankly what can or should be done.
- Several topics deal with what Parliament decides with regard to women, e.g, the number of women in Parliament and these incite the girls to heated discussion which never happened before.

SWOC Analysis

Strengths :

Our vision and mission for a bright future.

IQAC with broader stakeholder input sets and deploys PWC vision and values, directions, and performance expectations through college-wise strategic –operational planning and budgeting systems.

University core course programmes enriched with specially designed vocational programmes and Add-on/ diploma/ certificate course considered by the industry as potentially relevant, and special emphasis given for issues related to Environment ,women and community College..

Imparting values is a compulsory programme for PWC students . Pro –life and Family life programmes are given priority.

PWC faculty members are part of the University decision making academic bodies.

ICT enabled interactive and student centered curriculum delivery practices to suit the personal and professional needs of the students.

CPE/BSR research of under graduate students, and Senior qualified Faculty members guiding research scholars create a research ambience in the campus. Visits of experts and Scientists during State /National workshops/seminars/ conferences and their interactions with students and faculty have created a Research culture.

A strong Placement cell to invite companies for selection and to groom students ready for industry through continuous training on soft skill , special career updates , industry visits etc. to provide assistance in placement.

Infrastructure facilities like computer labs, Digital language lab, graphics media lab, Fashion Designing lab, commerce lab, research labs developed to keep pace with growing technological and scientific needs, with special thrust on IT and allied infrastructure.

Feedback mechanism is in place to gauge stakeholder perceptions of all Segments.

One of the major student support is mentoring. PWC also take care of their campus needs and extending to medical care and wellness. Health centre and alternative health care are meant to keep proper health status of staff and students.

IQAC assiduously works for quality enhancement and quality sustenance in all areas: curricular, co-curricular and extra-curricular activities of students.

PWC bags most of the University ranks, and pass percentage is never less than 97 to 99%, students have various types of merit scholarships.

We have a galaxy of Alumnae well positioned in higher echelon of research/academic, political, entrepreneurship, art and cultural fields.

Several Extension activities have been introduced to infuse in students an ardent sense of responsible citizenship for nation building.

Free tuitions, rallies, philanthropic activities, outreach programmes, activities to empower the marginalized and downtrodden.

Unstinted institutional support from the management for newer programmes, career planning, new infrastructure facilities, to start PG Courses for students and Teachers.

Healthy rapport among teachers and students. ISR is our concern.

Eco- friendly and amicable working atmosphere. Innovative, creative and environmentally neighborhood network activities.

Weaknesses :

PWC being a Constituent College, no autonomy and hence limited freedom to vertical and horizontal academic empowerment, inability to begin innovative courses in both UG and PG.

Twinning and Faculty/Student Exchange programme yet to be introduced.

R&D and Consultancy work in collaboration with National agencies and Industries as resource funding to be improved.

Lack of University teachers to stay on and work for 5 hours daily.

Opportunities :

Autonomy / Women's University in the pipe line as promised by the Government.

PG programmes in various subjects have been applied for..

Consultancy to be intensified into an income generating source and the income generated to be utilized for library enhancement of the concerned Departments.

Coaching in competitive examinations to be introduced, and add more courses to the existing community College of PWC.

The existing R&D cell to be utilized for improved faculty research programmes.

Constraints/Challenges :

Painful delay in the Appointment of Teachers.

Minimum leave options for pursuing post doctoral research.

To achieve 100% students placement through campus placement.

Looking Ahead: Future Plans :

Construction of an Auditorium, One separate Block for B.Com and Post Graduate Studies.

More collaborative research to be taken up with research institutes of national and international repute.

Philanthropy initiatives to expand the project '*Shelter for the Shelter-less.*' Renovating the existing building for poor workers of the College.

A Department of Foreign Languages to be started shortly.

Augmenting Faculty Exchange Programmes in collaboration with Universities abroad designing module courses for Foreign University students in Ideological Studies on Indian culture and society.

PWC being a publishing house , International/National journals and books by faculty and others to be published.

More 'E-learning content' and FM Radio Programme/ film productions Studio to be set up.

Platinum Jubilee 'Achievement Awards' for Best Teacher, Researcher, Student and Non-teaching Staff.

Platinum Jubilee memorial all India volleyball tournament

Alumni contribution to conduct an all India Scientific, Industrial and cultural exhibition.