PATNA WOMEN'S COLLEGE

Patna University

NAAC Accredited – **A** Grade with CGPA 3.51/4

'College with Potential for Excellence' (CPE) Status Accorded by UGC

1.   Kindly provide the details of the institution

Name of Institution	:	**Patna Women's College**
Year of Establishment of the Institution	:	1940
Address Line 1	:	Bailey Road
Address Line 2	:	Patna – 800 001
City / Town	:	Patna
State	:	Bihar
Postal Code	:	800 001
Email Address	:	pwcpat@sancharnet.in

2.   NAAC Accreditation/ Reaccreditations Details

Year of Accreditation / Reaccreditations	:	2010
Current Grade	:	A
CGPA	:	3.51 / 4

3.   Institutional Status

A Constituent Unit of Patna University with an 'A' Grade

4.   Contact Person Details

Name of Head of Institution	:	Dr. Sister Doris D'Souza A.C.
Contact Phone	:	0612 – 2531186
Email	:	pwcpat@sancharnet.in
Website URL	:	www.patnawomenscollege.in
Name of the IQAC Co-ordinator	:	Dr. Sister Marie Jessie A.C.
Email	:	srmjessieac53@yahoo.com

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5.   Number of academic programmes existing (Enter a number, o or nil)

√
Undergraduate (B.A./B.Sc./B.Com. etc.)   **:**   18

√
Post Graduate (M.A./M.Sc./M.Com. etc.)   **:**   01

Research Programmes (M.Phil./P.hD.)   **:**

Certificate Programmes   **:**   27

Professional Programmes
(BMC, BCA, CEMS, BBA, IMB, Sales   **:**   09

√
B.Tech./ M.Teach./ B.Ed./ M.Ed./ Medicine /
Pharmacy Paramedical/ Nursing etc.)

Other value added programmes   **:**   27

Any other programme offered (Specify)   **:**   03

6.   Details on Programme Development (Enter a number; o for nil)

New programmes added during the year   **:** | 01 |

New programmes designed   **:** | 02 |

Programmes under revision   **:** | 0 |

Interdepartmental collaborative programmes **:** | 27 |

Inter institutional collaborative programmes **:** | 02 |

Number of review committee
recommendations implemented (Total)   **:** | 08 |

Recommendations implemented
• Proper Title
• Latest reference methods to follow
• Text should be less
• Visuals should be more
• Avoid plagiarism
• Clarity white presenting
• Conference level to improve
• Published the paper

Number of NAAC peer team
recommendations implemented   **:** | 07 |

Number of UGC/any other expert committee recommendations implemented : 0

Number of review committee recommendation under implementation : 0

Number of NAAC peer team recommendations under implementation : 02

Number of UGC / any other expert committee recommendations under implementation : 0

7. Faculty Details (Enter a number, 0 for nil)

Total faculty strength required as per norms for all programmes : 184

Total faculty on rolls : 31

Faculty added during the year : 0

Faculty position vacant : 69

Faculty left during the year : 01

Total number of visiting faculty : 0

Total number of guest faculty : 154

8. Qualification of Faculty

Ph.D. and Above : 70

M.Phil. : 2

Masters : 184

Any other (Specify) : 0

9. Faculty qualification improvement

Ph.D. awarded to existing faculty : 3

M.Phil. awarded to existing faculty : 0

Any other degree awarded to existing faculty : 0

10. **Administrative Staff Details (Enter a number; 0 for nil)**

Administrative staff (total sanctioned)	**:**	10
Administrative staff (Actual strength)	**:**	5
Added during the year of reporting	**:**	0
Left during the year	**:**	0
Number of posts vacant	**:**	5

11. **Technical Support Details (Enter a number; 0 for nil)**

Technical Support Staff (Total sanctioned strength) **:**		49
Technical Support Staff (Actual strength)	**:**	23
Added during the year	**:**	0
Left during the year	**:**	0
Number of posts vacant	**:**	26

SECTION II

This section surveys the quality sustenance and activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12.   Establishment details

	DD	MM	YYYY
Year of establishment of IQAC :	11	10	2004

13.   Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members   :   13

Number of Alumni in IQAC   :   08

Number of Student in IQAC   :   0

Number of Faculty in IQAC   :   11

Number of Administrative Staff in IQAC   :   01

Number of Technical Staff in IQAC   :   0

Number of Management Representatives   :   01

Number of External experts in IQAC   :   0

Number of any other stakeholder and
community representatives   :   0

14.   IQAC Meetings

Number of IQAC meetings held
during the year   :   02

15.   Whether Calendar of activities of IQAC formulated for the academic year

Yes

16. **IQAC Plans for Development (Enter a number; 0 for nil)**

Number of academic
programmes proposed : 02

Number of value added
programmes proposed : 01

Number of skill oriented
programmes proposed : 01

Number of faculty competency and
development programmes proposed : 03

Number of other staff development
programmes proposed : 02

Number of student mentoring
programmes proposed : 12

Number of co-curricular activities proposed : 72

Number of inter departmental
cooperative schemes proposed : 50

Number of community extension
programmes proposed : 10

Any other programmes proposed (Specify) : 01

17. **IQAC Plans for development & Implementation (Enter a number; 0 for nil)**

Number of academic
programmes implemented : 01

Number of value added
programmes implemented : 01

Number of skill oriented
programmes implemented : 01

Number of faculty competency and
development programmes implemented : 03

Number of other staff development
programmes implemented : 01

Number of student mentoring programmes
Implemented : 30

Number of co-curricular activities
Implemented : 150

Number of inter departmental cooperative
programs implemented : 50

Number of community extension programmes implemented	:	10

Any other programmes suggested that are implemented (Specify)	:	11

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars / conferences / workshops organized by IQAC within the institution	:	11

Number of participants from the institution	:	1500

Number of participants from outside	:	600

Number of external experts invited	:	30

Number of external conferences / seminar / workshops on institutional quality attended	:	173

Number of events conducted with IQACs of other institution as collaborative programmes	:	11

19. Did IQAC receive any funding from UGC during the year?

(√) Yes

◯ No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC- (Input 0 – If NA / NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC	:	29,78,588/-

Amount Received from any other source including the College management	:	NIL

21. **Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)**

> • 2 College Journals with ISSN – published.
> • 11 National Seminars / Workshop / Conference conducted.
> • 1 major and 12 minor projects in process.
> • CPE and BSR Research Projects carried out.
> • Cascading of Cultural activities.
> • Sports conducted at College, University, District and State level.

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. **Academic Programmes**

Number of new academic programmes
developed or designed by faculty   :   01

Number of faculty members involved in
curriculum restructuring/ revision/ syllabus
development   :   30

Number of programmes in which evaluation
process reformation taken up and
implemented   :   30

Number of active teaching days during the
current academic year   :   180

Average percentage of attendance
of students   :   85

Percentage of classes engaged by
guest faculty and temporary teachers   :   75%

Number of self financed
programmes offered   :   39

Number of aided programmes offered   :   17

Number of programmes discontinued
during the year   :   0

23.   Whether any systematic student feedback mechanism is in place?

Yes

24.   Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where
student feedback is taken   :   100%

25.   Is feedback for improvement provided to the faculty?

Yes

26.   Faculty Research, Projects, and Publication details for the year

Number of major research projects
undertaken during the year   :   01

Number of minor research projects
undertaken during the year   :   12

Number of major ongoing projects   :   01

Number of minor ongoing projects   :   12

Number of major projects completed   :   0

Number of minor projects completed   :   03

Number of major project proposals
submitted for external funding   :   0

Number of minor project proposals
submitted for external funding   :   14

Number of research publications in peer
reviewed journals   :   32

Number of research publications in
international peer reviewed journals   :   06

Number of research publications in national
peer reviewed journals   :   26

Number of research papers accepted for
publication in international peer reviewed
journals   :   0

Number of research papers accepted for
publication in national peer reviewed
journals   :   02

Average of impact factor of
publications reported   :   1.756

Number of books published	:	03
Number of edited books published	:	0
Number of books (single authored) published	:	02
Number of books (coauthored) published	:	01
Number of conferences attended by faculty	:	173
Number of international conferences attended	:	08
Number of national conference attended	:	165
Number of papers presented in conferences	:	84
Number of papers presented in international conferences	:	04
Number of papers presented in national conferences	:	80
Number of conference organized by the institution	:	08
Number of faculty acted as experts resource persons	:	45
Number of faculty acted as experts resource persons international	:	0
Number of faculty acted as experts resource persons national	:	02
Number of collaborations with international institutions	:	01
Number of collaborations with national institutions	:	21
Number of linkages created during the year	:	22
Total budget for research for current year as a percentage of total institution budget	:	02%
Amount of external research funding received in the year	:	NIL

Number of patents receive in the year	:	0
Number of patents applied for in the year	:	0
Number of research awards/recognitions received by faculty and research fellows of the institution in the year	:	0
Number of PhDs Awarded during the year	:	03
Percentage of faculty members invited as external experts / resource persons / reviewers/referees or any other significant research activities	:	24%

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	:	1694
Actual enrollment during the year	:	1632
Student dropout percentage during the year	:	5%
Success percentage in the final examination across the courses	:	99%
Number of academic distinctions in the final examination and percentage	:	370, (30%)
Number of students who got admitted to institutions of national importance	:	500
Number of students admitted to institutions abroad	:	20
Number of students qualified in UGC NET/ SET	:	50
Number of students qualified GATE/ CAT/ other examination (Specify)	:	20

28. **Does student support mechanism exist for coaching for competitive examinations?**

Yes

29. **Student participation, if response is yes to Qn. 27**

Number of students participated **:** 25

30. **Does student counseling and guidance services exist?**

Yes

31. **Student participation, if answer to Qn. 29 is yes**

Number of students participated **:** 25

32. **Career Guidance**

Number of career guidance
programmes organized **:** 13

Percentage of students participated in
career guidance programmes **:** 33%

33. **Is there provision for campus placement?**

Yes

34. **If yes to Qn. 32**

Number of students participated in
campus selection progammes **:** 600

Number of students selected for
placement during the year **:** 175

35. **Does gender sensitization program exist?**

Yes

36. If Answer is yes to Qn. 34

Number of programmes organized **:** | 03

37. Student activities

Number of students participated in
external cultural events **:** | 150

Number of prizes won by students in
external cultural events **:** | 10

Number of cultural events conducted by the
institution for the students **:** | 250

Number of students participated in
international sports and games events **:** | 0

Number of students participated in
national level sports and games events **:** | 20

Number of students participated in
state level sports and games events **:** | 13

Number of students in university level
sports and games events **:** | 07

Number of prizes won by students in
international level sports and games events **:** | 0

Number of prizes won by students in
national level sports and games events **:** | 12

Number of prizes won by student in
state level sports and games events **:** | 13

Number of prizes won by students in
university level sports and games events **:** | No sports conducted in 2011

Number of sports and games conducted
by the institute for the students **:** | 27

38. Composition of students

Percentage of Scheduled Caste **:** | 7.47 %

Percentage of Scheduled Tribe **:** | 1.96 %

Percentage of other backward communities **:** | 23.1%

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Percentage of women students	:	100%
Percentage of physically challenged	:	0.18%
Percentage of rural students	:	40%
Percentage of urban students	:	60%

39.   Scholarship and Financial Support

Number of students availing financial support from the institution	:	201
Amount disbursed as financial support from the institution	:	18,64,901/-
Number of students awarded scholarship from the institution	:	28
Number of students received notable national/international achievements/ recognition	:	0

40.   Student initiatives

Number of community upliftment programmes initiated by students	:	04
Number of literary programmes initiated by students	:	03
Number of social action initiative based on science/ environment initiated by students	:	05
Number of student research initiatives	:	35

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused.

41.   **Whether perspective plan for overall development activities is created?**

(√) Yes

( ) No

42.   **If the answer for Qn. 40 is Yes, is the plan implemented and monitored?**

(√) Yes

( ) No

43.   **Whether benchmarking is created for institutional quality management efforts?**

(√) Yes

( ) No

44.   **If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format**

1.   Curricular Aspects

•   Various curricula and co-curricular activities as per the clearly stated goals and objectives.

•   Programmes offered provide adequate academic flexibility.

•   Self-financed programmes reviewed and are re-designed as per the feedback from academic peers and even the students.

2.   Teaching-Learning and Evaluation

•   238 working days, as per the Patna University Calender plus, the Academic activities as per the academic calendar were executed by the IQAC for development.

•   Two internal examinations **:** theory and practicals at Deptt. Level conducted, remedial instructions were given, mentoring done for monitoring student progress in academics and ethics.

•   Regular study tours, field trips and On-the-Job Training.

3.   Research, Consultancy and Extension

•   Research activities are proposed by the IQAC in the beginning of the session ; Research, like – CPE and BSR, is an yearly feature.

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- 2 Research Journals have ISSN. They are in Online and Print.
- 11 (eleven) National level and one Sate level workshops/symposia conducted.
- All important days were observed keeping in view of the community needs.
- Outreach programmes are conducted.

4. *Infrastructure and Learning Resource*

- ICT facility.
- Adequate physical facilities to run the educational programmes efficiently.
- Library resources available at Departmental and Centre level.
- Generators are provided.

5. *Student Support and Progression*

- Prospectus' are provided with detailed information about the teaching learning process at the beginning of the session and other support services provided to the students always.
- Students are provided with placement opportunities, counselling facilities, Halth Centre, Mother Veronica Scheme for the economically backward students. Personality development classes, NSS, NCC, ETF and AICUF are all conducted for the students.
- Constant activities like curricular, co-curricular, extra-curricular and sports are conducted.
- The institution has an effective mechanism to use student feedback for quality enhancement.
- Grievances of the students are addressed through a Grievance Redressal Cell.

6. *Organization and Management*

- The Management of the College keeps an eye on all the happening of the College and encourages the staff and students in all activities.
- The College has a vibrant IQAC and other internal committees which meet on a regular basis to sustain quality.
- Budgeting and auditing procedures are regular and standardized.

7. *Innovative Practices*

- Under each criterion, innovative practices are carried out.

45. Is a Management Information System (MIS) in place?

(√) Yes

( ) No

46. If answer to question 44 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance — Tally
2. Student admission — Fox Pro
3. Student records — Ms-Office
4. Evaluation and examination procedures — Done by the University
5. Research administrative — —
6. Others
   (enter the respective details corresponding to the serial numbers)

—

47. Existence of learning resource management

		Yes	No
e-database in library	:	(√)	( )
ICT and smart class room	:	(√)	( )
e-learning sources (e-Books, e-Journals)	:	(√)	( )
Production of teaching modules	:	(√)	( )
Interactive learning facilities	:	(√)	( )

48. Internal resource mobilization: Kindly provide the amount contributed

Research	:	2,99,907/-
Consultancy and training	:	The resources remain with the Professor concerned
Student contribution (fee)	:	B.A. – Rs. 5,550/- / annum B.Sc. – Rs. 6,200/- Voc. – Rs. 19,860/- Comm.– Rs. 11,100/- M.A. – Rs. 5,300/-
Alumni contribution	:	7,50,000/-
Well-wishers	:	11.5 lakhs

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	:	Rs. 13,14,525/-
Amount spent for student welfare	:	Rs. 4,40,985/-
Amount spent for staff welfare	:	Rs. 2,56,300/-

50. Is delegation of authority practiced

(√) Yes

( ) No

51. Does grievance redressal cell exist?

		Yes	No
Faculty	:	√	○
Students	:	√	○
Staff	:	√	○

52. Grievance received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received	:	3
Number of grievances resolved	:	3

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received	:	20
Number of grievances resolved	:	20

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received	:	12
Number of grievances resolved	:	12

55. Has the institution conducted and SWOT analysis during the year

(√) Yes

( ) No

56. The SWOT analysis was done by internal or by external agency

(√) Internal

( ) External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

- Teaching : Lectures are supported by learner centred techniques.
- 28 Add-on Courses.
- Promotion of undergraduate Research through CPE & BSR.

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58. **Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)**

   • Lack of Internet facility for Departments.

   • Lack of PG Courses.

   • Scarcity of regular permanent University teachers.

59. **Kindly provide two opportunities identified from the SWOT analysis (in bullet format)**

   • Major and Minor Projects.

   • Publishing books and Research papers.

60. **Kindly provide two identified challenges / threats from SWOT analysis (in bullet format)**

   • Shift of interest in Honours Subjects.

   • Mashrooming of Professional Courses in town.

61. **Identity any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)**

   • Most of the top ten University Rank holders are from Patna Women's College.

   • 2 Research Journals Online and Print with ISSN.

   • Undergraduate Research culture.

   • Add-on / credit based Courses / Major and Minor Research projects (UGC).

62. **How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)**

   • NAAC provided a tool for SWOT analysis and thereby to improve quality.

   • Re-accreditation provided greater impetus to improve further.

   • Recommendations of NAAC enhanced existing quality.

   • Increase in healthy competition.

   • Development of Research culture.

   • Improved Best practices.

   • Re-vamping of student-support cells.

8.

CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and re-accreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strength and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.

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