Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**PATNA WOMEN'S COLLEGE**
Name of the head of the Institution	**Dr Sister M Rashmi AC**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06122531186**
Mobile no.	**9473027965**
Registered Email	**info@patnawomenscollege.in**
Alternate Email	**iqac@patnawomenscollege.in**
Address	**Patna Womens College, Avila Convent, Bailey Road, Patna 800001**
City/Town	**Patna**
State/UT	**Bihar**
Pincode	**800001**

2. Institutional Status	
Autonomous Status (Provide date of Conformant of Autonomous Status)	**02-Jan-2018**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Amrita Chowdhury**
Phone no/Alternate Phone no.	**061225311869**
Mobile no.	**9835643898**
Registered Email	**info@patnawomenscollege.in**
Alternate Email	**iqac@patnawomenscollege.in**
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://patnawomenscollege.in/wp-content/uploads/2019/07/AQAR_2017_2018.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://patnawomenscollege.in/upload/philosophy/calendar-of-events.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A**	**0.00**	**2004**	**03-May-2004**	**03-May-2009**
2	**A**	**3.58**	**2010**	**28-Mar-2010**	**27-May-2015**
3	**A**	**3.58**	**2015**	**19-Jan-2016**	**31-Dec-2023**

6. Date of Establishment of IQAC	**11-Oct-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
NAAC sponsored National Seminar on Excellenece in Higher Education : Emerging Concerns and the Road Ahead	08-Feb-2019 2	150

8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Patna Women's College	DBT	DBT, Govt. of India	2018 1	8100000
Patna Women's College	RUSA	RUSA, MHRD, Govt. of India	2018 1	10000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	12
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	84000
Year	2019

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organized NAAC sponsored National Seminar on Excellence in Higher Education : Emerging Concerns and the Road Ahead

Introduced new skill oriented Add-on Course on Performing Arts and Certificate course in Korean Language and Culture
Organization of Faculty and Non Faculty Orientation Programme.
Promoting the faculty members to undertake ARPIT (Refresher Course through MOOC) under MHRD, Govt. of India
Internal Academic Audit (Dry Run) of Departments

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To formulate next five year plan	Various committees have been formed with an IQAC member to workout action plan for quality enhancement under seven different criterion
To conduct more seminar / conference of National / International level	DBT sponsored NATIONAL SEMINAR ON NEW HORIZONS OF BIOLOGICAL SCIENCES: ADVANTAGES CHALLENGES • RUSA sponsored NATIONAL SEMINAR ON CHANGING PERSPECTIVES OF EDUCATION IN INDIA• NAAC sponsored NATIONAL SEMINAR OF EXCELLENCE IN HIGHER EDUCATION: EMERGING CONCERNS AND THE ROAD AHEAD
NSS, NCC, ETF, AICUF, ICWA and MVDF programmes	• NSS – Swacha Bharat Abhiyan • ICWA – Inter College Competitions • MVDF – Skill Development Programme
Add-on Course (Skill Orientated Programme)	Add-on Course (Skill Orientated Programme) and Certificate course in Korean Language and Culture
Study tour / Educational Exposure	Study Tour in the Department of Geography, Sociology, Economics, CEMS, BBA, Fashion Designing, IMB etc.
To strengthen student support system	Free ship, scholarship, mentoring system, are in place for student support and guidance.
To enhance research culture	Encouragement to take up Major and Minor Research Project. • Two Research Journal – 'Explore', Vol.-VII and 'IRIS', Vol. V in published. • UG and PG student Research Project (CPE and BSR)
To draft and update the curriculum	CBCS syllabus and Semester system introduced in the new session.
Initiate academic linkages and MoU	MoU with CHRIST (Deemed to be

	University), Bangalore, National Skill Development Corporation, St. Xaviers College Mumbai, CSIR Indian Institute of Chemical Technology
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body	**01-Jul-2019**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**19-Nov-2018**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**12-Feb-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**College level MIS exists where data are collected over intranet.The modules which are currently operational are: 1. Online admission examination form 2. Online challan and payment 3. Admission list generation 4. Online admission system 5. Challan for fee generation 6. Online and offline challan payment facilities for students 7. Course wise different fee table generation 8. College and student auto mail alert 9. Reports on admission 10. Reports on payment received 11. University payment reports 12. Routine management system 13. Online attendance system 14. Examination management system 15. Result management system 16. Promotion assessment system 17. SMS alert system 18. Transfer Certificate and Character Certificate Management System**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	BA (Semester I and II)	English, Mass Com, CEMS, Philosophy, Economics, History, Sociology, Geography, Psychology, Home Sc	22/09/2018
BSc	B.Sc (Semester I and II)	Physics, Chemistry, Botany, Zoology, Maths, Statistics, Computer Science, Microbiology	22/09/2018
BCom	B.Com (Semester I and II)	Commerce, Business Administration, Adverting Marketing Management	22/09/2018
MA	MA Home Science (Semester I and II)	Home Science	22/09/2018
MCA	MCA (Semester I and II)	Computer Application	22/09/2018
PGDCA	PGDCA (Semester I)	Computer Application	22/09/2018
PG Diploma	PG Diploma in Fashion Designing (Semester I)	Fashion Designing	22/09/2018
BEd	B.Ed (Semester I and II)	Education	22/09/2018
BA	B.A (Semester III and IV)	English, Mass Com, CEMS, Philosophy, Economics, History, Sociology, Geography, Psychology, Home Sc	13/02/2019
BSc	B.Sc (Semester III and IV)	Physics, Chemistry, Botany, Zoology, Maths, Statistics, Computer Science, Microbiology	13/02/2019
BCom	B.Com (Semester III and IV)	Commerce, Business Administration, Adverting Marketing Management	13/02/2019
MA	M.A Home Science (Semester III and IV)	Home Science	13/02/2019
MCA	MCA (Semester III and IV)	Computer Application	13/02/2019
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year				
Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English, Mass Com, CEMS, Philosophy, Economics, History, Sociology, Geography, Psychology, Home Sc	02/07/2018
BSc	Physics, Chemistry, Botany, Zoology, Maths, Statistics, Computer Science, Microbiology	02/07/2018
BCom	Commerce, Business Administration, Adverting Marketing Management	02/07/2018
MCA	Computer Application	02/07/2018
MA	Home Science	02/07/2018
BEd	Education	02/07/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Performing Arts	13/08/2018	41
Certificate Course in Korean Culture Language Course	11/02/2019	25
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Business Administration	54
BCA	Computer Applications	79
MCA	Computer Applications	42

PG Diploma	Fashion Designing	21
BA	English, Mass Com, CEMS, Philosophy, Economics, History, Sociology, Geography, Psychology, Home Sc	480
BEd	Education	107
BSc	Physics, Chemistry, Botany, Zoology, Maths, Statistics, Computer Science, Microbiology	200
MA	Home Science	3
BCom	Commerce, Business Administration, Adverting Marketing Management	9
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is collected from all stakeholders and analyzed for the reviewing quality policy. The management ensures professional development of the employees by providing training to faculty and staff by experts in various fields. The College has a system of receiving feedback from students, the alumni, guest faculty, resource persons, experts from industries, the parents and the government officials. These inputs are looked into while revamping the curriculum wherever possible.By means of a feedback mechanism, the teacher is made aware of the drawbacks he/she has to rectify in order to step up his/her capability as a teacher. Feedback from former students has led the College to invite some important Alumni for guest lectures on various topics. Each department conducts such activities to improve the knowledge of students. Parents have encouraged the College to carry on with some of the programmes that we conduct in the College, and the show cause notice we give to parents when their wards run short of attendance is appreciated. Suggestions from students and parents are always welcomed and incorporated into wherever possible. Patna Women's College has always taken an exit feedback on the curricula and on teachers and infrastructure every year. Our faculty members who are in various bodies of the university especially, connected with the framing of the curriculum make significant and meaningful contributions. In the process, the faculty take into account the views and interests of the various stakeholders connected with University education, namely, students and their parents, faculty and administrative staff, the society, the alumnae and the employer segments. At the parent teacher meetings, parents voice what they feel about the education provided by the institution. Our faculty takes note of

their valid opinions and places them before the curriculum framing deliberation sessions.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English, Mass Com, CEMS, Philosophy, Economics, History, Sociology, Geography, Psychology, Home Sc	690	3139	621
BSc	Physics, Chemistry, Botany, Zoology, Maths, Statistics, Computer Science, Microbiology	410	3304	416
BCom	Commerce, Advertising & Marketing Management &	340	2348	353
BBA	Business Administration	60	815	63
PG Diploma	Fashion Designing	40	54	15
PGDCA	Computer Application	40	18	2
MCA	Computer Application	60	168	33
MA	Home Science	35	24	5
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1453	55	169	20	189

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-

learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Toolsand resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
189	130	620	107	15	519

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Patna Women's College has oncampus Student Support and Service System with approachable, experienced, trained, and committed facilitators, who provide the students with confidential, transparent, practical, timely, customized and impartial information, service and advice. Academic Support : The library both central and department offers ready service with a variety of study materials. Other support for instance, Course specific advice is given by faculty members. Psychosocial support : A chance is given by the counselling cell to students to talk about their problems and think about solutions with fullfledged professionally qualified counsellors. Systematic programmes are worked out to equalize the psychosocial and academic performance differences among students on the campus. One of the counsellors goes from department to department and gives awareness lectures. The teachers in the Department of Psychology are available to offer personal and psychosocial counselling. Professional Counsellor : A professional counsellor Ms. Isha Singh has been appointed by the College to counsel and guide students at various facets of their life. Guidance Services: Guidance and Counselling cell helps the students to realize their strengths and weaknesses by helping them to learn the art of selfawareness, decision making skills, planning skills and personality development techniques. The guidance provided relates to the following Career Development : (a) Providing special guidance sessions or tutorials led by experts in the respective fields. (b) Advising the students to take up jobs that might be most advantageous for them in view of their careers and progression. (c) Student awards, scholarships and freeship for higher studies. Mentoring: The mentor system has been introduced since the time of NAAC in 2004. Each student avails of the mentor facility. The mentor keeps a track of the progress of the students entrusted to her and is also aware of the background and situation of the student. Thus, she mentors the student either when the student comes to her for help or when she feels the student needs it.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4369	189	1:23

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
108	27	81	11	82

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Amrita	Assistant Professor	First Prize in Oral Presentation National Seminar on Contributions of Indian Scientists in different areas of Physics, Patna Science College , Patna University, Patna

2018	Geetanjali Choudhary	Assistant Professor	Award for Best Conceptualization in Costume Jewellary
2018	Geetanjali Choudhary	Assistant Professor	Chamber of Commerce , Gandhi Maidan
2018	Ms. Akriti Singh	Assistant Professor	The Institute of Cost Accountants of India
2018	Ms. Yamini	Assistant Professor	Solo and Group Classical Dancer Amrapali Rashtriya Shastriya Nritya Samman, Indian Heritage Cultural Centre, Govt. of Delhi
2018	Ms. Yamini	Assistant Professor	Yuva Kathak Classical Dancer, Department of Art and Culture, Govt. of Bihar
2018	Ms. Isha Gaurav	Assistant Professor	Young Scientist Award,College of Commerce, Patna
2019	Dr. Sister M. Rashmi AC	Principal	Bihar Disaster Management Authority
2019	Enakshi Dey Biswas	Assistant Professor	Protect and Awaken Girls Consortium (PAGC) Foundation
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	1st	11/12/2018	19/01/2019
BSc	BSc	1st	11/12/2019	19/01/2019
BCom	BCom	1st	11/12/2018	19/01/2019
MA	MA Home Science	1st	04/12/2018	10/01/2019
MCA	MCA	1st	14/12/2018	10/01/2019
PGDCA	PGDCA	1st	17/12/2018	10/01/2019
PG Diploma	PG Diploma in Fashion Designing	1st	17/12/2018	10/01/2019
BEd	B.Ed	1st	12/12/2018	10/01/2019

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
135	1519	8.8

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://patnawomenscollege.in/upload/CBCS/SYLLABUS%20%20FOR%20FACULTY%20OF%20SOCIAL%20SCIENCE.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	English, Mass Com, CEMS, Philosophy, Economics, History, Sociology, Geography, Psychology, Home Sc	679	537	79.08
BSc	BSc	Physics, Chemistry, Botany, Zoology, Maths, Statistics, Computer Science, Microbiology	401	362	90.3
BBA	BBA	Business Administration	48	47	98
BCom	BCom	Commerce	318	296	93.08
MA in Home Science	MA	Home Science	4	4	100
MCA	MCA	Computer Science	44	44	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

After the implementation of Autonomy, the institution has planned to take up Students Satisfaction Survey from the Academic Session 2019 - 20.

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes
Name of the teacher getting seed money
Dr. Sister Celine Crasta A.C
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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	3	Department of Biotechnology, Government of India	12300000	8100000
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3.2.2 – The institution provides seed money to its teachers for research,

329044

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intercollege Poster Making Contest for the Teacher Education Colleges of Patna on the theme Budding Childhood, Blooming Nation	Department of Education, Patna Womens College	10/08/2018
Workshop on Nai Talim, Experiential learning Work Education in School and Teacher Education Curriculum	P.G. Department of Education, Patna University in collaboration with Patna Women's College	25/09/2018

Preplacement Talk	Placement and Career Counselling Cell	01/12/2018
Seminar on Career Counselling and Placement	Department of Commerce, Patna Womens College	08/12/2018
Professional Training Session on National Stock Exchange	Department of Commerce, Patna Womens College	10/09/2018
ADMAD Contest on 'Product Awareness'	Department of Commerce, Patna Womens College	27/08/2018
Film Festival, Cinepolis conducted by Dainik Jagran Crosswords	Department of Communicative English and Media Studies, Patna Womens College	28/07/2018

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Department of English	1
Department of Political Science	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Department of Chemistry	1	0

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Psychology	4
Philosophy	1
Sanskrit	2
Hindi	3
Geography	3
Advertisement Marketing Management	1

Chemistry	1
Microbiology	4
MCA	3
Education	6
Political Science	2

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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Presented papers	13	50	0	0
Resource persons	0	11	5	0
Attended/Seminars/Workshops	5	76	1	0
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Department of Psychology	**Expert for the Selection Committee**	**Tata Institute of Social Sciences Patna**	3000
Department of Psychology	**Expert for the Selection Committee**	**Army Public School Patna**	1500

Department of Psychology	Expert for the Selection Committee	Army Public School Patna	1400
Department of Psychology	Faculty for training programme	The Oriental Insurance Company LIMI	1200
Central Research Laboratory (CRL)	Hands on and Sample Analysis	IIT Patna, Bihar Pollution Control Board and DST UKERI	213230
Central Research Laboratory (CRL)	Hands on and Sample Analysis	BSR CPE Research	84030
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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				
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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Social Outreach Programme	NSS and Orphanage Apna Ghar	2	100
Workshop on Vermicomposting	Eco Task Force and Department of Biotechnology, Government of India	8	100
Disaster Management Mock Drill	PWC Disaster Team and NDRF/Bihar State Disaster Management Authority	22	2000
Manthan Outreach Programme	Department of Geography and NGO Manthan, Patna	2	30
Camp on Role of Youth in Creating Peace and Harmony	NSS and Patna University	2	100
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Mock Drill on Disaster Awareness	Best Participant College	Bihar State Disaster Management Authority and NDRF	2000

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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Health Talk	PG Department of Home Science in association with PARAS HMRI Hospital Patna	Health Talk	4	20
Health Check Up	PG Department of Home Science in association with AIIMS Patna	Health Camp	4	40
Swachh Bharat Abhiyan	National Service Scheme (NSS) Patna Woemns College and Anganwari Centre, Govt. of Bihar	Cleanliness drive and awareness in Slums	2	100
World Philosophy Day	Department of Philosophy and Indian Council of Philosophical Research, New Delhi	Workshop on Applied Ethics	3	50
Voters Day	Department of Political Science and State Election Commission, Bihar	Voting Awareness Programme	5	200
Rashtriya Uchchatar Shiksha Abhiyan (RUSA)	Patna Womens College RUSA Committee and MHRD, New Delhi	Inauguration of Career Hub through Video Conferencing	8	500
Transgender Programme	PWC Alumni Association and NGO Dostana Safar	Christmas Milan with Transgender friends	10	50
Social Outreach Programme	Department of Geography and NGO Manthan	Christmas Milan with underprivileged School Children	2	100
Gender Awareness	Department of Sociology and NGO Nari Gunjan and Taru Mitra	Umadte Sau Crore, Gender Awareness Campaign	2	80

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
National Seminar on Changing Perspectives of Education in India	330	Indirapuram Public School, Girls, Patna	2
National Seminar on Changing Perspectives of Education in India	330	BMW Ventures Ltd.	2
National Seminar on Changing Perspectives of Education in India	330	Bank of Baroda	2
NAAC Sponsored National Seminar on Excellence in Higher Education : Emerging Trends and the Road Ahead	130	Career Planner	2
NAAC Sponsored National Seminar on Excellence in Higher Education : Emerging Trends and the Road Ahead	130	NAAC	2
NAAC Sponsored National Seminar on Excellence in Higher Education : Emerging Trends and the Road Ahead	130	Rajesh Publications	2

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
On the job training	On the job training	Dainik Bhaskar	30/05/2019	30/06/2019	2
On the job training	On the job training	Indian Red Cross Society	30/05/2019	30/06/2019	2
On the job training	On the job training	Doordarshan Bihar	30/05/2019	30/06/2019	3

On the job trainingOn the job training	On the job training	Creativizt Communications	30/05/2019	30/06/2019	2
Internship	Internship	Kashsish News	15/05/2019	30/06/2019	12
Internship Internship Internship	Internship	Dainik Bhaskar	15/05/2019	30/06/2019	26
Internship	Internship	Times Now	15/05/2019	30/06/2019	7
Internship	Internship	Dainik Jagran	15/05/2019	30/06/2019	9
Internship	Internship	Power Grid Corporation of India Ltd	15/05/2019	30/06/2019	1
Internship	Internship	The Statesman	15/05/2019	30/06/2019	3
Internship	Internship	Forensic Science	01/06/2019	01/07/2019	10
InternshipInternship	Internship	Sudha Dairy	01/06/2019	01/07/2019	3
Internship	Internship	FICCI Research Analysis Centre New Delhi	01/06/2019	01/07/2019	6
Internship	Internship	Bihar State Pollution Control Board Patna	01/06/2019	01/07/2019	3
On the job training	On the job training	Hindustan Media Ventures Pvt. Ltd	15/05/2019	30/06/2019	2
On the job training	On the job training	Airtel	15/05/2019	30/06/2019	2
On the job training	On the job training	Pepsi	15/05/2019	30/06/2019	2
On the job training	On the job training	Lemon Tree	01/06/2019	30/06/2019	10
On the job training	On the job training	NTPC	01/06/2019	30/06/2019	10
On the job training	On the job training	Maruti Suzuki	01/06/2019	30/06/2019	10
On the job training	On the job training	Vodafone	01/06/2019	30/06/2019	10
On the job training	On the job training	Sudha Dairy	01/06/2019	30/06/2019	10
On the job	On the job	Airtel	01/06/2019	30/06/2019	10

training	training				
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
St. Xaviers College Mumbai	21/04/2018	Cooperation and promotion of education and training in areas of mutual interests	2
CHRIST (Deemed to be University)	08/12/2018	Collaboration in the area of education and continuing education including curriculum development and cocurricular activities	130
CSIR IICT Hyderabad	27/03/2019	Students exchange, faculty exchange programs and sharing of research facilities	5
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6360000	5099588

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Newly Added
Video Centre	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation

| Soul | Partially | 2.0 | 2004 |

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Library Automation	0	0	1	0	1	0
Text Books	86183	5695043	735	487030	86918	6182073
Journals	34	0	36	101180	70	101180
Others(specify)	31	0	48	34232	79	34232
e-Journals	0	0	23	94290	23	94290
CD & Video	519	0	1	0	520	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platformon which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	450	255	0	0	0	35	43	34	0
Added	40	60	0	0	0	15	20	0	0
Total	490	315	0	0	0	50	63	34	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

34 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Virtual lab, Department of MCA, Patna Womens College	https://patnawomenscollege.in/e-content/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
15750000	14467099	16698000	10437060

All students are to conform to the disciplinary rules of the college: Students are expected to be punctual at the lectures, tutorials and practical. Students absent at the rollcall forfeit attendance. Students will submit a leave note whenever they are absent. Students may spend their nonlecture hours either in a silent study in the Library or in a recreative talk in the Common Room or the benches provided in the campus. Courtesy, politeness, and ladylike behavior must always characterize students of Patna Women's college. No student will leave the college premises without the Principal's permission, except to go home after the lectures are over. No dayscholar will go to the Hostel residential quarters. If students want to go up to the terrace, special permission from the Principal is required. No visitors for students (including students from other colleges) are allowed during lecture hours. No books, magazines, newspapers or notices for the notice board will be brought to the college without the approval of the Principal. No subscriptions are allowed without the prior permission of the Principal. Students changing their residence must notify the Principal without delay. Students will wear the college identity card around their neck in the college premises. Use of mobile phones inside the building, corridor and anywhere inside the campus is strictly prohibited. If found guilty of using them, they will be confiscated and punished accordingly. (They will be fined with Rs. 500/ and suspended from class for a week and sent to the library). Campus Culture: Patna Women's College is proud of it's an ecofriendly, serene and peaceful environment. Deeply committed to upholding the value systems of Patna Women's College, it is expected that the students conduct themselves in a worthy manner in their dress, demeanor, and discipline. They must respect their teachers greet them when they meet them in or out of the college campus. They must rise when the teacher enters the classroom, remain standing till they are directed to sit, or till the teacher takes his/her seat. Students should be seated in their respective classrooms at the stroke of the bell. They are expected to make use of the library during free periods. Movement of students in the corridors of the college buildings during lecture hours or sitting on the steps of the staircase or on the steps of the portico of the college is not permitted. A fully equipped sick room is available for students who are in any way ill or indisposed. The college cannot administer medicines to any student. First aid will be given in case of emergency and the parents will be informed. Code of Conduct on the campus includes: Safeguarding the college property. Keeping the place clean and tidy. Following the prescribed dress code. Rules and Regulations: Students must possess their identity card, whenever they come to the college and show it to the persons concerned whenever asked for. Congregating on the road in front of the college or at the entrance of the college is to be avoided. Students should park their vehicles in the place allotted for the purpose. Students should maintain decorum and discipline at all times, both inside and outside the campus. Those who are guilty of serious misconduct or whose presence is detrimental to the order and discipline on the campus are liable to be expelled. Code of conduct on the campus includes safeguarding the college property, keeping the place clean and tidy and following the prescribed dress code. Only students who are on the rolls of the college and their parents shall normally be permitted to enter the college campus. Students are not permitted to play any sports or join cultural teams against the college. Students are forbidden to organize or attend any meeting within the college, or collect money for any purpose or circulate any notice or petition of any kind among the students or paste it on the college notice boards without the written permission of the Principal. No meeting should be held in the college campus, at the gate or within the periphery of the college

without prior permission or consent of the Principal. Ragging is a punishable crime under the law and if found guilty in any form, the student will be expelled forthwith. There are committees/ cells like ICC(Internal Complaint Committee for sexual harassment) and Grievances Redressal cell in the college to look after the academic as well as personal issues of the students. Dress Code: Students are expected to dress formally and modestly as per the specifications of the college i.e. Salwar, Kameez with Dupatta. The college has a new dress code system with different colors for various courses up to knee length by the decision of the Governing Body and the IQAC members. Students must wear their uniform as allotted to their respective streams in the college from Monday to Friday. If found otherwise, the students will not be permitted to enter their classroom. Every Saturday, students will use Salwar, Kameez with Dupatta of any other color or print (no uniforms to be used on Saturdays).

https://patnawomenscollege.in/rules-and-regulations/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Platinum Jubliee Scholarship	179	2044000
Financial Support from Other Sources			
a) National	Merit Scholarships by Benefactors	31	142000
b)International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Korean Language and Culture	11/03/2019	25	King Sejong Institute, Korea
MVDF Classes Organised for Self Employment Skill Development	01/08/2018	20	Department of Fashion Designing
Professional Training session	10/09/2018	250	National Stock Exchange
Contest on Product Awareness	27/08/2018	200	Departement of Commerce
Career Counselling	30/10/2018	200	Pune Institute of Business Management
Poster Making Contest for the Teacher Education Colleges of Patna	10/08/2018	60	Departement of Education
Preplacement talk	05/10/2018	200	New Delhi Institute of Management

Preplacement talk	05/10/2018	200	ITM Business School, Navi Mumbai
Preplacement talk	01/12/2018	150	Gandhi Fellowship, Piramal School of Leadership
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Gandhi Fellowship, Piramal School of Leadership	0	35	0	11
2018	Concentrix, Gurgaon	0	220	0	94
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
4	655	105	Not Available		
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	20	BA	Geography	State and Central Universities	MA
2019	3	BA	History	State and Central Universities	MA

2019	25	BA	Political Science	State and Central Universities	MA
2019	8	BA	Hindi	State and Central Universities	MA
2019	5	BA	Philosophy	State and Central Universities	MA
2019	40	BSc	Botany	State and Central Universities	MSc
2019	10	BSc	Mathematics	State and Central Universities	MSc
2019	12	BSc	Chemistry	State and Central Universities	MSc

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	41
GATE	1
CAT	1
Civil Services	47
Any Other	206

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Day	College	250
Thanks Giving day	College	1450
Celina Tirkey Memorial Basketball Tournament	College	300
Valentine Throwball Championship	College	200
Holi Milan	College	300
Carmel Feast	College	300
Shravani Dance Competition	College	80
Patriotic Song Competition	College	150
Founders Day	College	68
College Day	College	1450
Sports Day	College	1450

| Carol Singing Competition | College | 500 |

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	IIT Kharaghpur (Face Canvas)	National	0	1	BA Political Science	Swati Arun
2018	IIT Kharagpur (Dance Competition)	National	0	1	BA Geography	Shreya Rani
2019	National Youth Parliament Festival 2019	National	0	1	BA Economics	Mamta Kumari
2019	Taranag Competition	National	0	1	BA Political Science	Jyotika Kashyap
2019	Dainik Bhaskar Dance Event	National	0	1	BCom	Prerna Singh
2019	Tarang Competition	National	0	1	BA History	Ritika
2019	NIT Fest (Debate)	National	0	1	BA English	Amyrah Khan
2019	NIT Fest (Solo singning)	National	0	1	BA Sociology	Ruchika Sinha
2019	PMCH (Solo Dance)	National	0	1	BCom	Prerna Singh

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Every student on the rolls of the College has the right to vote in the process of election of class representatives. The Student Council thus elected has no political affiliation. The College has a statutory student Cabinet comprising 13 members. Secret ballot elections are conducted by the department of political science. Every student on the roll of the College has the right to vote in the process of election. The Student Council thus elected has no political affiliation. The Premier, Vice Premier, General Secretary, Joint General Secretary, Cultural Secretary and Joint Cultural Secretary, Sports Secretary and Joint Sports Secretary, Environment and Joint Environment Secretary etc. regulate the extracurricular, cultural and sports activities within the campus, maintain discipline and cleanliness in campus and help in organizing programmes. We also have CRs and VCRs elected by the students of the

class. They help in department activities and assist the students cabinet. From the College development fund the cabinet is provided necessary funds to carry out the activities. The Cabinet Body/Wing is a link between the students and the management. The cabinet wing is provided a "Cabinet Corner" where they hold meetings and discussions. To be a cabinet member is a big responsibility, therefore, it is important for the students who want to be elected to have a good personality and character. A student can stand for elections only if the attendance is above 75 and she is good in her academics and there are no complaints against her. No student with a failed certificate can aspire to become a cabinet member. Any one who fulfills the norms and conditions as mentioned above is given the 'no objection certificate' by the respective Head. An orientation is organized for the students who are qualified to contest the election. They will finally make a decision whether they are eligible to become a member of the cabinet. The student can compete for one of the five posts Premier, General Secretary, Cultural Secretary, Sport Secretary and Environmental and Discipline Secretary. While contesting for the election every candidate is allowed to campaign to attract maximum students to vote for them. They campaign through posters, slogans and speeches but no candidate is allowed to talk ill of her competitors. The student who gets the maximum number of votes gets the post she contested for. The one who stands 2nd automatically becomes the joint secretary. Once the students are elected, the College organizes an Oath Taking Ceremony, where the selected cabinet members take a pledge in faith to shoulder the responsibilities and serve the College from that very day. The cabinet wing represents the feelings of the students, their opinions and interests. They encourage the students to participate in College activities. Cabinet members help students to follow the rules and regulations of the College. The student leaders serve as the liaison between the College Management and the students. They render voluntary services during College programmes and functions. Student Council Leaders render help during the Admissions time.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

127

5.4.3 – Alumni contribution during the year (in Rupees) :

788319

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association of Patna Womens College has contributed significantly to the development of the institution through financial and non financial means. The association has initiated Patna Womens College Alumni Award for the topper on Sociology in the final year University examination. Many of the merit scholarship awards for the final year toppers from various streams have also been initiated. Some of our alumna like Dr. Indira Prasad and Prof. Maya Shnaker have contributed for the construction of Auditorium.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution believes in the policy of decentralization and participatory functioning. The Principal is at the highest position as the Chief of Administrative and Executive functions of the college, well supported by a series of office bearers of different orders. The transparency and decentralization in the overall management of the institution was given much importance after the introduction of autonomy. 1) Six new Deans were appointed in the faculties of Science, Humanities and Social Sciences, Commerce, Education, Student Welfare and National/International Collaborations respectively in the year 2018. They serve as the overall in charge in their respective fields monitoring the academic and allied responsibilities for quality enhancement and sustainable. 2) The IQAC was reconstructed after the autonomy was conferred to the college. The Coordinator and Assistant Coordinator of IQAC were appointed from the Management recruited regular faculty to promote participative functioning.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	Patna Womens College has been focusing on and taking keen interest in promotion of Research and extension activities since the Accreditation in 2004. It has also taken initiatives to encourage and build a scientific temper among students. An all out effort to nurture research oriented talents such as creativity and innovation has been taken by the Research and Development Cell instituted by the College in 2005. One of the major activities of RD Cell has been to promote research activities. The Cell acts as the link between the faculty research interests and the funding agencies. This has resulted in 15 UGC funded minor projects and three major projects from UGC. 345 research paper presentations were made in National/International/State seminars, 149 research articles were published in National/International journals and 117 in seminar proceedings. During the Post accreditation period, the faculty have produced 164 publications in peer reviewed journals and books with ISSN/ISBN. Students avail INSPIRE sponsored by DST . DST sanctioned a grant of Rs. 25,10,000.00 in 2013 to Dr. Aprajita Krishna in the Department of Physics, and UGC Sanctioned a grant of Rs. 5,36,800.00 to Dr. Shahla Yasmin in the Department of Zoology for major projects. UGC/CPE sanctioned an amount

	of 50,00,000/ to the College, and each group of 3 x 3 students from all departments was given 2,500/ for arts and 3,000 for science for carrying out their research work. The Heads were guided by the RD Cell in conducting the undergraduate student in research. Publication of IRIS and Explore with ISSN for print and online was the result of the exemplary work carried out by the RD cell. Out of all who undertook Ph.D. studies during the post accreditation period, 18 were awarded Ph.D degree. All the University teachers except 3 are guiding research scholars of Patna University as well other universities. For the promotion of research pursuits among the faculty members the college has taken an initiative to sponsor one teacher from each department to participate in National level seminar and conferences out of Patna.
Industry Interaction / Collaboration	The Placement Cell of Patna Womens College interacts with the various industries and companies to cater to the career requirements of the students. Experts in different fields are invited for special lectures. Field trips and industrial visits are organized to give impetus towards better research and better learning. The institution has always fostered a collaborative network with all beneficiaries, like industry, other educational institutions and Patna University for better Curriculum enrichment. A few Industries update us with curriculum adaptation. Interaction between institution and industry is improved through sharing of expertise at common platforms through workshops, seminars and conferences. Students also participate in different symposium, workshops, seminars, conferences. Through these programmes students are empowered to meet the recent market challenges. (i) Some of the Industry based projects undertaken by students : Yearwise industry based projects undertaken will be shown at site visit. (ii) Institute-Research Body/University interaction: To enhance the contribution to nationbuilding, departments in our College have entered into various level of linkages. We have such linkages out of which two are international and a few are national.

	(1) Indo European Education Foundation (IEEF), Warsaw, Poland, (2) Wadhwani Operation Foundation and Stock Exchange, Mumbai, INFLIBNET, DELNET.
Library, ICT and Physical Infrastructure / Instrumentation	The library is a resource centre. Books are purchased for the library every year by the various departments so that there are sufficient books available for reference and for borrowing. The library subscribes to a number of journals so that students can be aware of the recent trends in research. Apart from the course material, the library caters to the divergent needs of the students. Novels magazines and general books on life skills are also available. ICT facilities are made available in the library to facilitate online referencing to the students. The librarian conducts sensitization lectures for the first year students to be aware of the rules and regulations of the library and also the resources available to them. Students use elibrary. An increasing amount of resources are now available online, both on and off campus, including images and fulltext journal articles. Computers with internet and reprographic facility help the students download or copy required information. The College also provides to all the faculty and students personal ID to gain access to the INFLIBNET NList site and DELNET that offers 1623 ebooks and 25 ejournals in full text form. This facility is a boon for all especially to research scholars. Access to the library is managed electronically by producing the smart card. Library is open for use from 08:30 a.m. to 04:30 p.m. Users can easily search and locate reading materials with the help of user friendly software.
Human Resource Management	Teaching Quality is enhanced by involvement in research and development programmes. The teachers are adequately qualified and experienced. Recruitment process adheres to the norms laid down by the State Government and the University. The State Government appoints and the University posts the teachers to the College. The sanctioned posts are 100 but at present only 26 posts are filled. Out of 26 University teachers, 22 are Ph.D holders. Presently, the College has a total

	number of 170 teachers (121 49 teacher trainees). • University appointed teachers : 26 Management appointed teachers : • Fulltime : 53 • Adhoc/parttime/guest faculty members : 42 Total : 121 They are well qualified and competent. Thus the requirements of the institution are met. Teacher Trainees : 49 Appointment of teachers by the Management : Since the university teachers are few in number, the College through management support takes in qualified teachers as fulltime, parttime or on lecture basis. The adhoc teachers, for the conventional Honours programmes are appointed by the College, when there are vacancies in the departments. They are paid on lecture basis. The part time or guest teachers are appointed by the College for B.Com., B.Ed. and Vocational Courses. They are paid a consolidated amount at the end of every month. New teaching posts are created by the Management, when vacancies arise in the departments due to introduction of new courses. Through a Demonstration class, which is evaluated by the students, HODs, and the Principal, selection of qualified teachers is done in the various departments. Selffinancing and new programmes are run by the temporary appointments made by the College on contractual payment. Teachers on clock hour basis also share the work load. The recent trend is to come and have some experience and move on for a better choice. Retention of Faculty: The institution provides a conducive atmosphere for work and this encourages the staff to continue working in the institution. There is cohesiveness among the staff.
Curriculum Development	The college has introduced Choice Based Credit System (CBCS) in all UG and PG programmes for the academic session 201819. At the same time the semester system of academic programmes has been introduced. The curriculum under CBCS in each subject/programme has been approved by the respective Board of Studies and the Academic Council of the college, which are statutory bodies compressed of experts from concerned fields. The CBCS curriculum is largely based in UGC format with minor changes. The college runs a wide range of career oriented Add on courses . The

		curriculum of these are designed by the experts from academic and professional fields, considering the demand and contemporary trends.
	Teaching and Learning	The college has always promoted a healthy and effective teaching learning mechanism. For the enhancement of quality and to strengthen the faculty capacity, recruitment of well qualified and competent faculty members has been initiated. For the self financing programmes, the faculty members are being appointed on contractual basis. With the implementation of semester system, the practice of tutorial classes has been initiated in the forms of group discussions, assignments, seminar, paper presentation etc. This helps the learners to be more creative, practical and confident. Along with the conventional methods of classroom teaching, the usage of ICT techniques has been on rise. The teachers are preparing lessons which are being uploaded in the college website.
	Examination and Evaluation	The college has established a new well equipped examination department after the implementation of autonomy. Pertaining to the semester system, in each course of every programme a dual level examination pattern has been adopted i.e Continuous Internal Assessment (CIA) and the End Semester Examination (ESE). The entire examination and evaluation procedure has been automated with application of developed software. Centralized evaluation is carried out under the supervision of Coordinators for fairness of the entire operations. A machine has been installed for the evaluation of OMR answer sheets and the training has been provided to selected technical staff for the same.
	Admission of Students	The admission of the students in the college in different Programmes follows a well drawn process based on applying, entrance tests and counselling. The entire process has been automated which includes online application, evaluation through OMR system and payment of fees through electronic transaction. The competent faculty members provide counseling to the successful applicants helping them to opt of minor and elective subjects. The students are admitted are given a three orientation

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Examination	For the promotion of egovernance in the examination process, the institution initiated a fully automated examination procedure. It includes filling of End semester examination forms, notices regarding the same, computing of CIA marks and publication of results.
Student Admission and Support	The information regarding dates/time period of application, subjects offered, details about different programmes is communicated through college website. The application process has been made totally automated and the applicants fill online admission forms. Online fee transaction has also been initiated. There is a provision for downloading the eadmit cards for various entrance tests. The college has developed facilities for the evaluation of OMR answer sheets.
Administration	The overall administration of the institution is supported and upheld by the eresources and ecommunication. Intranet facility enables the departments and offices/cells to transmit / dissipate relevant data and information within the college. Principal remains in contact with deans, heads of the departments and administrative heads through ecommunication network for circulation of needful information.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Alok John	Golden Jubilee National Colloquium on Higher Education : the Past and the Future	Centre for Education Beyond Curriculum (CEDBEC), CHRIST University, Bangalore	4067

2018	Dr. Sister M. Stuti AC	UGC Sponsored Refresher Short term Course	HRDC, JNU, New Delhi	1000
2018	Dr. Aprajita Krishna	RUSA Workshop	AIACHE	12000
2018	Jaya Philip	UGC Sponsored Refresher Short term Course	HRDC, JNU, New Delhi	1000
2018	Dr. Sister Celine Crasta AC	National Conference	Christian Higher Education	13480
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Faculty Development Programme on Servant Leadership as an Effective Model for Teacher Leadership.	Workshop on Employee Development : Creating Workmen for a High Performing Institution	05/07/2018	06/05/2019	110	58
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme on Servant Leadership as an Effective Model for Teacher Leadership.	110	05/07/2018	05/07/2018	1
		View File		

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

| 27 | 27 | 8 | 8 |

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Employee Provident Fund for all teachers appointed by the management. 2. Incentives given in form of cash for taking up additional responsibility in the fields of cultural activities, sports, office management, outreach programmes etc. 3. Staff outings and picnics	1. Employee Provident Fund. 2. Staff outings and picnics	1. Platinum Jubliee Scholarship for economically backward, but meritorious students of all programmes in the form of annual cash benefits. 2. Mother Veronica Development Scheme (MVDS) Financial subsidy, vocational/ technical training, library facility and skill development for the beneficiaries. 3. Cash awards and certificates awarded to the toppers of final examination in each subject. 4. Financial assistance and subsidy for the economically weaker students regarding tution feees, examination fees and project/field trips/industrial visits etc.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

All accounts are audited by a statutory Auditor for every financial year. The accounts of the College are subject to audit by the external qualified, Chartered accountant appointed by the university, and for internal auditing the management appoints the auditor for yearly auditing. The qualified remarks made by the auditor are taken into consideration. The external mechanism Local Inquiry committee (LIC) from Patna University visits the College and inspects the results and other performances of the students and staff, infrastructure and other facilities of the institution. The College complies with the observations and conditions of the committee for continuous growth and development in academics and administration. The head of the institution takes keen interest in observing the administrative performance, takes the suggestions from the staff and students, as well as occasionaly from parents, and implements the decisions with the support of the management, consistent with the objectives of the institution, that is quality at all levels.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Deni TVS	25000	Sponsorship for National Seminar on Excellence in Higher Education : Emerging Trends and the Road Ahead

	View File

6.4.3 – Total corpus fund generated

137035000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Not Applicable	Yes	IQAC
Administrative	No	Not Applicable	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Personality class of B.Sc. I (Honours) conducted a seminar on the topic Respect your parents and elders on 01.11.2018 2. The Christian Parents' Day Celebration of Christmas was organised on 16th December, 2018 with the Christian students of the College and their parents, was celebrated with joy and enthusiasm by the Christian students. Around a hundred and fifty parents and students participated in the programme. 3. . All the departments have conducted parent teacher meeting.

6.5.3 – Development programmes for support staff (at least three)

1. Employee Development : Creating Workmen for a High Performing Institution was conducted by IQAC of the college in collaboration with King Sejong Institute Korea on 20.05.2019. 58 participants from non teaching and technical staff attended the programme. 2. An awareness programme on Employee Provident Fund (EPF) was conducted on 25.03.2019 by the Principal Dr. Sister M. Rashmi AC and College Bursar Sister M. Jincy AC. 3. Dr. Sister Doris DSouza AC, Provincial Superior Apostolic Carmel conducted a motivational session for Non Teaching Staff members on 02.03.2019

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The institution has given serious consideration to the NAAC recommendations and took up several initiatives for the overall development and quality enhancement during the following years. 1. IQAC has been constituted and the functioning of the college is being planned, implemented and monitored by this very active cell. 2. Along with IQAC several other committees have been constituted for enhancement of quality in the various segments/sectors of the college. 3. Special emphasis has been given for the promotion of research both for the faculty and students. Publication of research journals has been initiated and at present 3 journals Explore, IRIS and Headway are annually published. The college has initiated a policy of providing seed money to teachers and students for conducting quality research

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants

2019	NAAC Sponsored National Seminar on Excellence in Higher Education : Emerging Trends and the Road Ahead	08/02/2019	08/02/2019	09/02/2019	150
2019	Workshop on Employee Development: Creating Workmen for a High Performing Institution	20/05/2019	20/05/2019	20/05/2019	60
2018	Whats App Group PWC Business for effective internal com munication	19/12/2018	19/12/2018	19/12/2018	43
2019	Internal Academic Audit (Dry Run)	24/05/2019	24/05/2019	28/05/2019	170

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Patna Womens College has nurtured greenery, flowers and fruits in the campus. As the College is highly aware of its responsibility to the student community, to the society, to the nation and environment, the College has evolved a Green policy: "Green Campus, Clean Campus", and conducts Green Audit of the campus, Ozone Day, Energy saving , World Forest Day etc., which instill in students a love for nature and a desire to conserve energy. Rainwater Harvesting in the pipeline. Restricting the use of plastics, selling plants to the public and planting saplings and clean Ganga programme etc are initiatives that motivate the students to protect the environment. Students have become more and more conscious of their environment. They take every opportunity to preserve nature. They also make a difference by their commitment to environmental responsibility. 03 publications by the Department of Zoology entitled 'Healing Fruits', 'Healing Spices' and 'Healing Flowers' detail the actions taken by

Patna Womens College in the respective area. The activities organized by Eco Task Force (ETF) help to sensitize the students on environmental issues such as global warming and the protection and preservation of the environment. One of our students had the chance to visit Copenhagen to be part of the Earth Summit. These topics are debated, discussed and presented through debates, quizzes, panel discussion and speech contests. Many burning issues on environment such as global warming, deforestation, destruction of natural resources etc. are highlighted by ETF programmes. "To save the environment" is the motto of the ETF students. The institution also coordinates with other organizations to highlight various issues related to environment. 'Save energy' campaign is a project associated with the Government of Bihar. In the past, Patna Women's College has also collaborated with the institute of Sustainable Development and Management of natural Resources, Athens, Greece on 'Solid Waste Management'. The Science departments have linkage with research promoting institutions like NEAC,MOEF, GOI, ASSR Pune. The linkage is availed for taking up student / faculty projects and higher research work in the field of Environment Protection and Sustainable Development..

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	0
Ramp/Rails	Yes	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	Yes	0
Any other similar facility	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	0	1	14/02/2019	111	Umadtey 100 crore	Women Empowerment	80

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Patna Womens College Hand book 2018 to 19 BA/BSc/Vocationals	01/07/2018	The hand book contains history, ordinances, regulations, academic calender, examination pattern etc.
Patna Womens College Hand book 2018 to 19 MCA/MA Home Science/P G Diploma	01/07/2018	The hand book is circulated among various stakeholders including students, faculty members, administrative

		officers, members of different statutory bodies and management.
atna Womens College Hand book 2018 to 19 Department of Education	01/07/2018	The academic calendar and diary of events are followed in adherence to the handbook by the every stakeholder of the institution.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swami Vivekanand Birth Anniversary	12/01/2019	12/01/2019	60
Workshop on Applied Ethics	30/01/2019	30/01/2019	100
Surya Namaskar Day	14/02/2019	14/02/2019	50
Self awareness (Art of Living)	03/07/2018	03/07/2019	1659
Introduction to Core values of the college(Faith in God, Honesty, Love and Forgiveness towards all, Social responsibility, Respect for Life and Creation, Pursuit of Excellence, Promotion of peace, harmony and brotherhood)	02/07/2018	07/08/2019	1659
Personality class on Respect your parents/elders	25/10/2018	31/10/2018	4770

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Econursery 2. Solar lighting and solar water heating 3. Installation of LED Bulbs 4. Vermi composting 5. Installation of Incinerators

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1: Providing academic and skill oriented help to Economically poor students through Mother Veronica Development Foundation (MVDF) programme. Objectives : The Vision and Mission of the college stress on the importance of giving value based Higher Education to youth through academic pursuit for excellence, community involvement and empowerment of women. Encourage a student to identify a teacher in her making her self reliant and competent. Context : Faculty members with the coordinator visit the houses of these students. House visits enable in assessing the student individually and understand their financial crisis. Financial assistance is provided to meet the expenses if required. Evidence of Success: There is a marked progress in the overall performance of the students. The students are motivated to perform better in

their studies and also develop interpersonal skills. Parents feel at home with the teachers who have visited their homes .They are able to communicate more freely on the problems related to their children. There is considerable reduction in the dropout and failure rates. This healthy practice enhances credibility and employ ability enhances upward mobility in the employment ladder the spirit of academic adventure is kept alive promotes progressive group behavior . Problems encountered and Resources Required : Lack of awareness and commitment to be on time for extra classes, specially IT, language and soft skills. The tight schedule of time table leaves little time for house visits. Teachers have to make use of spare time and holidays to visit the homes of students. Orientation of faculty is needed and timely guidance while selecting the students who are truly economically disadvantaged. Best Practice 2: The Inter College Women's Association (Patna) Objectives : To strengthen our girl students to fight the dangers which they had to struggle against in the society. It was decided to form the women's colleges into an Association to work for this goal. Context : The association was started as a result of a huge procession of agitation through the streets of Patna, by a number of women's colleges in 1985, when two women teachers of different colleges were murdered by their husbands, within a week of each other. Practice : The aims of the association were: To organize inter college activities for the college students so that they would be enlightened and strengthened by correct values to stand up against the evils they would have to face. The programmes are of two types 1) Value Education seminars and Personality Development Contests. 2) Training of Boys and Women's in Remand home Evidence of Success: • Students of different colleges mix easily • They are bold in taking active part in activities, as compared to earlier days • They bring up evils of the society and discuss freely and frankly what can or should be done.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://patnawomenscollege.in/healthy-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Patna Womens College, adhered to its vision statement always strives to impart academic excellence to the young women. The priority area of the college is to provide high quality higher education and research. The students of the college have performed exceedingly well in the examinations conducted by the parent university securing top positions in every faculty Arts, Science, Commerce and Education. For the purpose of quality enhancement and to be at par with the top Universities of the country, Patna Womens College has launched 4 new PG programmes and has introduced CBCS (Choice Based Credit System) in all its UG and PG programmes from the academic session 2018 19. The class room teaching learning has been made more vibrant and effective by the increasing usage of ICT tools and smart boards. Tutorial classes have been initiated to promote student centric activities like group discussions, seminar presentations and assignments. The academic standard of learners is being continually enhanced by the regular class tests, unit tests, lab works/ experiments, fields survey, micro research projects etc. The academic excellence of the institution is clearly reflected through our well placed alumni and their excellent performances in the fields of academic, bureaucracy, corporate sectors, banking and commercial sectors, politics and so on.

Provide the weblink of the institution
https://patnawomenscollege.in/vision-mission-core-values/

8.Future Plans of Actions for Next Academic Year

1. Local area demand need be kept in mind in designing curriculum and introducing new courses. For this, area mapping, socioeconomic profile of the region may be taken up. 2. Change of nomenclature and stream of home science from arts to science is essential to sustain the course placed in emerging thrust area. 3. To strengthen learning outcomes of programmes pedagogical strategies, training, programmes, need emphasis. 4. Resource mobilization for developing common facilities. 5. Demand of parents, alumni, students and local area necessity for the PG programs. Feedback from the students and other stakeholders be taken to the relevant platform. 6. To strengthen the highly rated departments with more teaching and equipments. 7. To develop training, research and consultancy areas. 8. At the time of recruitment of teachers, attention need be paid to specializations, teacher quality to ensure research in emerging areas. 9. Resource mobilization for developing common facilities. 10. steps should be taken to enlarge and enrich the learning infrastructure. 11. Since infrastructure for research is available, various funding agencies may be approached for research projects. 12. Initiate doctoral research courses for the Ph.D. students is per UGC regulations.