

INSTRUCTIONS FOR ONLINE ENTRANCE EXAM

Steps For Accessing Your Exam Online on the Entrance Exam Portal:

- Close all programs, including email.
- Click "Log In Button " at the top right of the screen.
- Enter the Username and Password provided in the email.
- To begin the exam, click on the link to the appropriate exam listed under Course

Please log in to the portal 5 minutes before the time of the Mock Test

Before starting the exam:

- a) Charge the laptop/mobile well in advance to last for at least 2 hours.
- b) Student to be seated using a wall as the background.
- c) Photograph clicked must of good quality.
- d) You must ensure proper internet availability on your laptop/mobile throughout the exam.
- e) You must make sure that front camera and mic of your mobile is working properly.
- f) You should ensure proper lighting in the room.
- g) The room must be as quiet as possible. Sounds such as music or television are not permitted.
- h) You must have your water bottle at your table before start of exam as you are not allowed to leave the test screen during exam.
- i) You should keep your mobile phone in the silent mode.
- j) Switch off all notifications like SMS, WhatsApp etc. of your mobile phone.

During the exam:

- The student may not use receive help from a proctor or any other outside source.
- Students must complete the 100-question multiple-choice exam within the 120-minute time frame allotted for the exam.
- Student must not stop the session and then return to it. This is especially important in the online environment where the system will "time-out" and not allow the student or you to re-enter the exam site.
- Students must not try to login from more than one device at a time. Attempts from more than one login, will automatically disqualify you from the test.**
- After completion of the test, kindly submit the test and log out from the portal

Support

If you have any questions, please email at admission@patnawomenscollege.in or visit www.patnawomenscollege.in or drop your query in the chatbox on the entrance portal.