

PATNA WOMEN'S COLLEGE
AUTONOMOUS
Patna University
3rd Cycle NAAC Accredited at A Grade with CGPA 3.58/4
'College with Potential for Excellence' (CPE) status accorded by UGC

Minutes of the **IQAC Meeting** held on **16.04.2020** at **12:00 Noon** through Online platform using Zoom Meetings Application.

Agenda:

- Examination Form Filling
- Preparation of Online e-Contents
- Any other

Members Present:

1. Dr. Sister M. Rashmi A.C. (Chairperson)
2. Sister M. Tanisha A.C.
3. Dr. Shahla Yasmin
4. Dr. Ameeta Jaiswal
5. Dr. Bhawna Sinha
6. Dr. Aprajita Krishna
7. Dr. Soofia Fatima
8. Dr. Upasana Singh
9. Ms. Manisha Prasad
10. Dr. Sister M. Stuti A.C.
11. Dr. Pallawi
12. Mr. A. K. Sinha
13. Ms. Anjali Kumari Sinha
14. Mr. R. N. Roymajumdar
15. Mr. Alok John
16. Dr. Amrita Chowdhury (Co-ordinator)

An online meeting of the IQAC members was organised owing to the National lockdown due to COVID-19 pandemic. The meeting was hosted on Zoom platform.

The meeting started with a prayer to the Almighty for protection against the COVID-19 and relief and healing to those suffering from this pandemic.

It was resolved that the Examination forms would be available online for the students from 15th April, 2020. All those students who have got attendance percentage of 60% or more will be allowed to fill their examination forms for the end semester examinations. This was done

considering the loss of classes from 14th March to 31st March due to prevailing pandemic and consequent lockdown.

It was stated by the Chairperson that the dates for issuing of application forms for admission in UG, PG programmes (2020-21) session and the tentative dates for entrance examination have been worked out.

It was decided that the teachers are required to prepare e-content for the topics of their respective subjects which remained incomplete due to lockdown and upload the same on the College website. The teachers need to conduct online classes for the incomplete topics as per their availability of e-resources.

It was suggested by the Chairperson, that the practical topics which remained incomplete need not be taken up.

It was also stated that teachers must restrain themselves from uploading any kind of hand written study materials or photocopied materials on the College website.

Discussion about the students' uniform was also carried out any it was decided that from next academic session some changes will be done in the colour of the uniform.


Chairperson


Coordinator