Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**PATNA WOMEN'S COLLEGE**
Name of the head of the Institution	**Dr Sister M Rashmi AC**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06122531186**
Mobile no.	**9473027965**
Registered Email	**info@patnawomenscollege.in**
Alternate Email	**iqac@patnawomenscollege.in**
Address	**Patna Womens College Avila Convent Bailey Road Patna 800001**
City/Town	**Patna**
State/UT	**Bihar**
Pincode	**800001**

2. Institutional Status	
Autonomous Status (Provide date of Conformant of Autonomous Status)	**02-Jan-2018**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Amrita Chowdhury**
Phone no/Alternate Phone no.	**061225311869**
Mobile no.	**9835643898**
Registered Email	**info@patnawomenscollege.in**
Alternate Email	**iqac@patnawomenscollege.in**
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://patnawomenscollege.in/wp-content/uploads/2020/08/AQAR-Report-2018-19.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://patnawomenscollege.in/upload/Calendar.pdf
5. Accrediation Details	

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A**	**0**	**2004**	**03-May-2004**	**03-May-2009**
2	**A**	**3.51**	**2010**	**28-Mar-2010**	**27-May-2015**
3	**A**	**3.58**	**2016**	**19-Jan-2016**	**31-Dec-2023**

6. Date of Establishment of IQAC	**11-Oct-2004**
7. Internal Quality Assurance System	

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Initiation of Teachers' participation in the Online Workshop on Teaching Learning and Evaluation using Talent LMS by Xavier Board of Higher Education	04-May-2020 2	13
Two-day Faculty Development Programme on Standards of Excellence in Higher Education	05-Jul-2019 2	121
IQAC External Peer Team Visit for annual assessment	30-Nov-2019 1	18
Mentoring session for the representatives from mentee colleges under UGC PARAMARSH Scheme	09-Dec-2019 1	15
Staff Orientation Programme on the theme Behaviour Temperament Attitude	03-Jan-2020 2	200
National Webinar on the topic Role of E-Learning during Lockdown: Academic Challenges and the Road Ahead -Issues and Challenges	08-May-2020 2	603
Online International Conference Impact of COVID Nineteen Pandemic and World Tourism Hospitality : Trends Challenges and Future Prospects	26-May-2020 2	182
Online National Workshop on NAAC Assessment and Accreditation : Preparation and Training	29-May-2020 2	141
One-week Workshop on Computer Skills for Grade III staff	22-Jun-2020 6	53
National Webinar on Key Insights on Intellectual Property Rights: An Interface and Emerging Issues	26-Jun-2020 2	383
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
IQAC, Patna Women's College	PARAMARSH	UGC	2019 365	1500000
Patna Women's College	RUSA	RUSA, MHRD, Govt. of India	2019 365	30000000
		View File		

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**8**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**Yes**
If yes, mention the amount	**1500000**
Year	**2019**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC initiated the ranking process of colleges by India Today. The College secured 35th position in Best Colleges Ranking under Arts stream and 44th position under Science stream.

For the promotion of research temper among the teaching faculty, IQAC has initiated providing seed money.

The UGC PARAMARSH Scheme was initiated and implemented by IQAC. Under this a mentoring orientation session was conducted at the college on 09.12.2019 for the mentee colleges. That was followed by the field visits to mentee institutions by IQAC team members to carry on NAAC mentoring activities and signing of MoU with all mentee colleges.

IQAC conducts time referent quality orientation programmes, workshops and Faculty Development Programmes (FDPs) on relevant topics for the holistic growth of our teachers. During the current year, two such FDPs were organized. i) Two-day Faculty Development Programme on Standards of Excellence in Higher Education on 5th and 6th July, 2019. ii) Staff Orientation Programme on the theme 'Behaviour, Temperament and Attitude', on 3rd and 4th January, 2020. iii) A six-day training programme was conducted on 'Computer Skill' on 22nd June to 27th June, 2020 for the enhancement of IT Skills of the Class III employees of the College. iv) An Online National Workshop on NAAC Assessment and Accreditation: Preparation and Training on 29th and 30th May, 2020 was hosted especially for the benefit of the mentee institutions under UGC PARAMARSH Scheme and representatives of our collaborating colleges.

IQAC took the lead to promote the development and application of e-content development and Learning Management System (LMS).

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To strengthen learning outcomes of programmes, pedagogical strategies and training programmes	• Amid the challenging period during pandemic, LMS based eteaching – learning and pedagogical strategies adopted. • All the teachers of the college were given training through workshops and webinars in the concern field of outcomebased learning.
Resource mobilization for developing common facilities.	• Establishment of audio-visual studio well equipped with recording of teaching modules and other academic activities. • Strengthening of multimedia tools in e-library. • Mother Veronica Centre for Excellence and Innovation to provide capacity building and needful training. • Opening of Monginis outlet and common tea/coffee dispenser machine. • Installation of Air Conditioners in departmental staff rooms
Demand of parents, alumni, students and local area necessity for the PG programs. Feedback from the students and other stakeholders be taken to the relevant platform.	Four new PG Programmes introduced in English, Geography, Zoology and Applied Psychology.
To strengthen the highly rated departments with more teaching and equipment.	• Introduction of PG Programmes in Geography and Zoology • New Computer Labs in Physics and Geography • Opening of Crèche in Home Science
To develop training, research and consultancy areas.	• Implementation of Learning Management System (LMS) for Teaching, Learning,

	Evaluation through series of training sessions. • Enhancement of consultancy services through Central Research Laboratory
At the time of recruitment of teachers, attention need be paid to specializations, teacher quality to ensure research in emerging areas.	Consideration given to specializations at the time of recruitment of contractual teachers in the fields of Linguists, Remote Sensing and GIS, Biotechnology, Company Secretary ship, Media Studies, Machine Learning.
Steps should be taken to enhance and enrich the learning infrastructure.	• Subscription to encrypted version of Online Zoom Learning Platform. • Implementation of LMS in every learning programme. • Laptops given to selected senior faculty members.
Since infrastructure for research is available, various funding agencies may be approached for research projects.	• Promotion and Implementation of Under Graduate and Post Gradate research under CPE/BSR/DBT schemes. • Faculty members encouraged to apply for minor/major research projects and to write/publish quality research articles.
Initiate academic linkages and MoU	• MoU with Sophia Girls' College (Autonomous), Ajmer, St. Aloysius College (Autonomous), Jabalpur. • International level Faculty – Students Exchange programme with Sophia Girls College (Autonomous), Ajmer • National level workshop on NAAC Assessment and Accreditation: Preparation and Training in collaboration with St. Aloysius College (Autonomous) Jabalpur
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body	**01-Jul-2019**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**

Date of Visit	**30-Nov-2019**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2020**

Date of Submission	**18-Jun-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**College level MIS exists where data are collected over intranet. The modules which are currently operational are: 1. Online entrance examination entrance form – The admission process in the college is done on the performance of applicants in entrance examinations conducted online. 2. Online challan and payment – The payment for the application form is done through online bank transaction. 3. Admission list generation – On the basis of performance of students, merit list for the different programmes are prepared and displayed on college website. 4. Online admission system – Admission process is carried out online with maintenance of a complete data base. 5. Challan for fee generation – Programme wise fee table generation for different programmes. Fee structure tables are uploaded on college website. 6. Course wise different fee table generation At the time of admission, the fees submission system is fully automated through online bank transfers. 7. Reports on admission For every academic session, reports on admissions are prepared and maintained. 8. Reports on payment received – Payment details are reported and documented. 10. University payment reports – Reports are maintained regarding the payment done to the parent university. 11. Online attendance system – The daily attendance of the students is recorded and documented through LMS and ERP. 12. Auto Mail Alert for Students – The students received mail alerts regarding online classes and important dates for submission of assignments, tests, practical examinations, etc. 13. Routine Management System – The daily time table for the theory, practical and tutorial classes is methodically maintained. 14. Examination Management System – From the announcement of midsems/ EndSem examination dates to the detailed time table are communicated through MIS. 15. Evaluation and Result Management system**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
MSW	MSW	Social Work	27/11/2019
MSc	MSc Physics	Physics	18/12/2019
MCA	MCA	Computer Application	29/02/2020
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	English	17/07/2019
MA	Geography	17/07/2019
MA	Applied Psychology	17/07/2019
MSc	Zoology	17/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	English	17/07/2019
MA	Geography	17/07/2019
MA	Applied Psychology	17/07/2019
MSc	Zoology	17/07/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Inter Religious Studies	01/07/2019	1359
Add on certificate course in Travel and Tourism Management	29/07/2019	54
Add on certificate course in Korean Language and Culture	06/08/2019	23
Add on certificate course in Performing Arts	16/08/2019	46
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	Computer Science	80
MCA	Computer Applications	24
PG Diploma	Fashion Designing	21
BA	Arts	177
BEd	Education	107
BSc	Science	73
MA	Home Science	3
BCom	Commerce	148
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback is collected from all stakeholders and analyzed for the reviewing quality policy. The management ensures professional development of the employees by providing training to faculty and staff by experts in various fields. The College has a system of receiving feedback from students, the alumni, guest faculty, resource persons, experts from industries, the parents and the government officials. These inputs are looked into while revamping the curriculum wherever possible. By means of a feedback mechanism, the teacher is made aware of the drawbacks he/she has to rectify in order to step up his/her capability as a teacher. Feedback from former students has led the College to

invite some important Alumni for guest lectures on various topics. Each department conducts such activities to improve the knowledge of students. Parents have encouraged the College to carry on with some of the programmes that we conduct in the College, and the show cause notice we give to parents when their wards run short of attendance is appreciated. Suggestions from students and parents are always welcomed and incorporated into wherever possible. Patna Women's College has always taken an exit feedback on the curricula and on teachers and infrastructure every year. Our faculty members who are in various bodies of the university especially, connected with the framing of the curriculum make significant and meaningful contributions. In the process, the faculty take into account the views and interests of the various stakeholders connected with University education, namely, students and their parents, faculty and administrative staff, the society, the alumnae and the employer segments. At the parent teacher meetings, parents voice what they feel about the education provided by the institution. Our faculty takes note of their valid opinions and places them before the curriculum framing deliberation sessions. The Department of MCA has developed a structured format in order to collect feedback on various curricular aspects from our students and the same is being practiced in some departments. We decided on implementing it for the entire college, but as a result of pandemic and lockdowns could not do so. Once normalcy returns it will be adopted in all the departments.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PG Diploma	Fashion Designing	40	18	8
BCom	Commerce	340	1512	370
BA	Arts	690	1796	759
BSc	Science	410	1817	459
BBA	Business Administration	60	566	67
PG Diploma	Computer Application	40	12	3
MCA	Computer Application	60	76	44
MA	Home Science	35	19	13
MA	Geography	30	38	18
MA	Applied Psychology	30	27	18
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	Number of fulltime teachers available in the institution teaching only PG	Number of teachers teaching both UG and PG courses

			courses	courses	
2019	1666	166	169	20	189

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
184	184	8	107	15	4
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Patna Women's College has on campus Student Support and Service System with approachable, experienced, trained, and committed facilitators, who provide the students with confidential, transparent, practical, timely, customized and impartial information, service and advice. Other support for instance, Course specific advice is given by faculty members. A well-designed "Mentoring system" is followed in the departments. Each student is assigned with a mentor from her core department. Thus, every teacher gets a group of students as her/his mentees. The mentor maintains the mentee details in a structured format. The mentor conducts individual mentoring sessions and provides effective counseling to the mentee regarding various issues pertaining to her studies, career decisions, future planning, inter personal behavior, personality development, family issues, health issues, and so on. Records of the mentoring session, advice given and follow-ups are properly documented. A Psychological counseling centre is operative in the Dept. of Psychology. The teachers in the Department of Psychology are available to offer personal and psychosocial counselling. Professional Counsellor. Guidance Services: Guidance and Counselling cell helps the students to realize their strengths and weaknesses by helping them to learn the art of self awareness, decision making skills, planning skills and personality development techniques. The guidance provided relates to the following Career Development: (a) Providing special guidance sessions or tutorials led by experts in the respective fields. (b) Advising the students to take up jobs that might be most advantageous for them in view of their careers and progression. (c) Student awards, scholarships and free ship for higher studies. Mentoring: The mentor system has been introduced since the time of NAAC in 2004. Each student avails of the mentor facility. The mentor keeps a track of the progress of the students entrusted to her and is also aware of the background and situation of the student. Thus, she mentors the student either when the student comes to her for help or when she feels the student needs it.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4817	184	1:26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
186	184	2	28	82

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Prof Dr Shahla Yasmin	Professor	Anil Sadgopal CUBE Award for Popularization of

2019	Dr Debjani Sarkar Ghose	Associate Professor	Science Cultivation of Scientific Temperament by Homi Bhabha Centre for Science Education, Tata Institute of Fundamental Research, Mumbai
2019	Dr Debjani Sarkar Ghose	Associate Professor	Appreciation award for regular attendance by Patna Women's College
2019	Dr Manjula Sushila	Assistant Professor	Appreciation award for regular attendance by Patna Women's College
2019	Dr Manjula Sushila	Assistant Professor	Outstanding extraordinary committed service and upholding by Patna Archdiocesan Centenary Celebration
2019	Mr Praveen Kumar	Assistant Professor	Appreciation certificate for Internship Day 2019 by Internshala
2019	Dr Vinita Priyedarshi	Assistant Professor	Bharat Ratna Lal Bahadur Shastri Samman by Vande Matram Foundation, Bihar

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2.5 – Evaluation Process and Reforms

 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
PG Diploma	PG Diploma in Fashion Designing	1st	11/12/2019	24/01/2020
MCA	MCA	1st	12/12/2019	24/01/2020
MSc	MSc	1st	12/12/2019	24/01/2020
MA	MA	1st	12/12/2019	24/01/2020
BCom	BCom	1st	10/12/2019	24/01/2020
BSc	BSc	1st	10/12/2019	24/01/2020
BA	BA	1st	10/12/2019	24/01/2020
BEd	BEd	1st	11/12/2019	25/01/2020

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
63	1988	3.16

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://patnawomenscollege.in/upload/CBCS/SYLLABUS%20%20FOR%20FACULTY%20OF%20SOCIAL%20SCIENCE.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

The College has initiated the Students Satisfaction Survey for the students of all programmes. The process for the same has been started with the preparation of SSS forms and the methods of their formulation. However, as a result of COVID Pandemic subsequent lockdowns and connectivity issues things got delayed. Once normalisation returns the procedure will be resumed.

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	Dr. Shruti Narain	Novel and Path Breaking Research Project scheme	26/12/2019	Indian Council of Social Science Research, New Delhi

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	2	Indian Council of Social Science Research New Delhi	950000	380000
Students Research Projects (Other than compulsory by the University)	3	Department of Biotechnology, Government of India	12300000	8100000

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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

1

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Entrepreneurship Awareness Programme	Mother Veronica Excellence Innovation Centre	22/07/2019
Workshop on Writing for Media	Communicative English Media Studies	26/07/2019
Personality Development	Advertising Marketing Management	29/07/2019
Trends and development in Indian Securities Market	Commerce	31/07/2019
Jallianwala Bagh, in Retrosopect, revisiting its socio-historical impact in its centenary year	History	09/08/2019
Banking Ombudsman schemes for Digital Transactions	Business Administration	21/08/2019
Smart Class Workshop	Education	22/08/2019
Scientific approach to conservation of drug yielding plants of everybody use	Botany	29/08/2019
Mock Group Discussion Personal Interview	Business Administration	30/08/2019
Artistic experiment with Colours	Fashion Designing	11/09/2019
Science and Technology for a Better Universe	IQAC	27/09/2019

Workshop on Digital Marketing	Advertising Marketing Management	28/09/2019
Innovation Day Celebration	Mother Veronica Excellence Innovation Centre	15/10/2019
Gender Issues: Understanding the Co-constitution of Gender and Politics	History	18/10/2019
Technology, Innovation Startup	Bachelor in Computer Science Department	23/10/2019
Rainbow Summit on Entrepreneurship	Mother Veronica Excellence Innovation Centre	11/11/2019
Selling skills Workshop FANFARE	Advertising Marketing Management	16/12/2019
CV writing and Interviewing Skills	Career Counseling and Placement Cell	17/12/2019
Usefulness of Intellectual Property Rights for Students and Teachers	Computer Science	14/02/2020
Role of e-learning during a Lock-down: Academic Challenges and the Road Ahead	IQAC in collaboration with Department of Education PWC	08/05/2020
COVID-19 Pandemic and World Tourism – Hospitality: Trends, Challenges and Future Prospects	IQAC	26/05/2020
Key Insights on Intellectual Property Rights: An Interface and Emerging Issues	IQAC	25/06/2020
NAAC Assessment and Accreditation : Training and Preparation	IQAC in collaboration with St Aloysius College Jabapur	29/05/2020
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Innovate for India Challenge Award	Noor Fatima	ABL Education LLP Noida	18/04/2020	Student
Indian Student Parliament	Sipu Sugandha	MIT World Peace University	13/02/2020	Student
DD Kosambi Young Scientist Award	Anupriya Bhakta	Homi Bhabha Centre for Science Education, Tata	14/06/2019	Student

		Institute of Fundamental Research, Mumbai			
DD Kosambi Young Scientist Award	Tanvi Singh	Homi Bhabha Centre for Science Education, Tata Institute of Fundamental Research, Mumbai	14/06/2019	Student

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	

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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			

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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Public trust in state gove	Bhanu Pratap	Asian Journal of Comparativ	2020	0	Patna Women's College	0

Title of the Paper	Name of Author	Title of journal	Year of publication		Institutional affiliation as mentioned in the publication	
rnments in India: Who are more confident and what makes them confident about the government ?		e Politics				
Phyto-Chemical Screening of Root Extracts Of Glycyrr hiza Glabra By Spectrosco pic Methods (Uv-Vis Sp ectrophoto meter, Ftir Hplc)	Arti Kumari	Internatio nal Journal of Pharmaceut ical Sciences and Drug Research (IJPSDR)	2019	0	Patna Women's College	1
Affirmativ e Action in Government Jobs in India: Did the Job Re servation Policy Benefit Di sadvantage d Groups?	Bhanu Pratap	Journal of Asian and African Studies	2019	0	Patna Women's College	0
Big Data Science and EXASOL as Big Data Analytics Tool	Ajit Singh	Internatio nal Journal of Innovative Technology and Exploring Engineerin g (IJITEE)	2019	0	Patna Women's College	0

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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Presented papers	34	23	0	0
Resource persons	1	15	11	5
Attended/Seminars/Workshops	2	13	0	0
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Dr. Shruti Narain Department of Psychology Patna Women's College	Resource person for National webinar	Loyola College of Education	1000
Central Research Laboratory (CRL)	Hands on and Sample Analysis	BSR CPE Research Scheme	27160
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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
Dr. Shruti Narain Dept. of Psychology Patna Women's College	Concept of Happy Customer/ Cutomer Delight Understanding of Customers Psychology and Case Studies of handling difficult customers	The Oriental Insurance Company Ltd. Patna	6000	18
Dr. Shruti Narain Dept. of Psychology Patna Women's College	Understanding of customer psychology Case Studies of Handling Difficult Customers	The Oriental Insurance Company Ltd. Patna	6000	20
Dr. Shruti Narain Dept. of Psychology Patna Women's College	Emotional Intelligence Role Model Presentation	The Oriental Insurance Company Ltd. Patna	6000	18
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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Pre Republic-Day Camp, New Delhi	Participation in Pre Republic-Day Camp	National Cadet Corps (NCC)	1
Ek Bharat Shreshta Bharat Camp (EBSB-I), Vallam (Thanjavur)	First Runners Up prize for Group Dance Competition	Ek Bharat Shreshta Bharat, Govt. of India	3
Certificate of Honour	Best NSS (National Service Scheme) Volunteer	Patna Women's College, Autonomous	2
Certificate of Honour	Best NCC (National Cadet Corps) Cadet	Patna Women's College, Autonomous	1
Certificate of Honour	Best ECO Task Force (ETF) Member	Patna Women's College, Autonomous	1
Certificate of Honour	Best AICUFer (All India Catholic University Federation)	Patna Women's College, Autonomous	1
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Indo - UK Water Quality Programme	PG Department of Zoology, Patna Women's College in collaboration with Manchester University and Mahavir Cancer Sansthan	Citizen Science Project	6	55
HIV Awareness Programme	PG Department of Home Science in collaboration with NSS	Awareness Programme	5	70
Institution's	Mother Veronica	Field Visit	8	47

Innovation Council under the aegis of MHRD's Innovation Council	Excellence and Innovation Centre in collaboration with Atal Tinkering Lab,School of Creative Learning Danpur, Patna			
National Level Awareness Programme (NLAP) 2020	Patna Women's College In collaboration with Khadi Village Industries Commission, Govt. of India	Entrepreneurship Development Programme in Small and Medium Scale Industries	8	118
Entrepreneurship Development Programme	Mother Veronica Excellence and Innovation Centre in collaboration with Metier X Rainbow	Rural Entrepreneurship Summit	7	178
Voters Day	Department of Political Science and State Election Commission, Bihar	Voting Awareness Programme	5	200
Swatch Bharat Abhiyan	PG Department of Psychology, Patna Women's College	Cleanliness Drive	5	17
Community Outreach Programme	Department of education, Patna Women's College in collaboration with Aashraya Home	Visit to old age home	10	29
Field visit	Department of education, Patna Women's College in collaboration with Asha Deep	Visit to Asha Deep Rehabilitation Centre for the Handicapped	10	100
Field visit	Department of education, Patna Women's College in collaboration with Gandhi Sangrahalaya	Field Visit to Gandhi Sangrahalaya	10	100

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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Dr. S.K.Sinha Women's College, Motihari	09/12/2019	Implementation of UGC PARAMARSH Scheme for mentoring NAAC Accreditation	8
BRM College, Munger	09/12/2019	Implementation of UGC PARAMARSH Scheme for mentoring NAAC Accreditation	8
Veer Kunwar Singh University, Ara	09/12/2019	Implementation of UGC PARAMARSH Scheme for mentoring NAAC Accreditation	8
KKM College, Jamui	09/12/2019	Implementation of UGC PARAMARSH Scheme for mentoring NAAC Accreditation	8
Sophia Girls College (Autonomous), Ajmer	03/01/2020	Academic and Research Exchange Programme	14
St. Aloysius College (Autonomous), Jabalpur	29/05/2020	Academic and Research Exchange	126

King Sejong Institute, Patna	07/08/2019	Promotion of Korean Language and Culture	46
JMS College, Munger	09/12/2019	Implementation of UGC PARAMARSH Scheme for mentoring NAAC Accreditation	8
JCJ Jamalpur	09/12/2019	Implementation of UGC PARAMARSH Scheme for mentoring NAAC Accreditation	8
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5800000	4324333

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
[View File](#)	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Soul	Partially	2.0	2004

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Library Automation	0	0	1	0	1	0

Text Books	86918	6182073	1179	608568	88097	6790641
Journals	70	101180	25	84250	95	185430
Others(spe cify)	79	34232	3	4406	82	38638
e-Journals	23	94290	7	40100	30	134390
CD & Video	520	0	4	0	524	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	490	255	0	10	5	50	43	155	0
Added	4	60	0	0	0	3	0	0	0
Total	494	315	0	10	5	53	43	155	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

155 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Learning Management System, Audio Video Lab,Patna Women's College, Autonomous, Patna	https://patnawomenscollege.in/pwc-econtent/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1850000	1172104	920000	7395557

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

All students are to conform to the disciplinary rules of the college: Students are expected to be punctual at the lectures, tutorials and practical. Students

absent at the rollcall forfeit attendance. Students will submit a leave note whenever they are absent. Students may spend their nonlecture hours either in a silent study in the Library or in a recreative talk in the Common Room or the benches provided in the campus. Courtesy, politeness, and ladylike behavior must always characterize students of Patna Women's college. No student will leave the college premises without the Principal's permission, except to go home after the lectures are over. No day scholar will go to the Hostel residential quarters. If students want to go up to the terrace, special permission from the Principal is required. No visitors for students (including students from other colleges) are allowed during lecture hours. No books, magazines, newspapers or notices for the notice board will be brought to the college without the approval of the Principal. No subscriptions are allowed without the prior permission of the Principal. Students changing their residence must notify the Principal without delay. Students will wear the college identity card around their neck in the college premises. Use of mobile phones inside the building, corridor and anywhere inside the campus is strictly prohibited. If found guilty of using them, they will be confiscated and punished accordingly. (They will be fined with Rs. 500/ and suspended from class for a week and sent to the library). Campus Culture: Patna Women's College is proud of it's an ecofriendly, serene and peaceful environment. Deeply committed to upholding the value systems of Patna Women's College, it is expected that the students conduct themselves in a worthy manner in their dress, demeanor, and discipline. They must respect their teachers greet them when they meet them in or out of the college campus. They must rise when the teacher enters the classroom, remain standing till they are directed to sit, or till the teacher takes his/her seat. Students should be seated in their respective classrooms at the stroke of the bell. They are expected to make use of the library during free periods. Movement of students in the corridors of the college buildings during lecture hours or sitting on the steps of the staircase or on the steps of the portico of the college is not permitted. A fully equipped sick room is available for students who are in any way ill or indisposed. The college cannot administer medicines to any student. First aid will be given in case of emergency and the parents will be informed. Code of Conduct on the campus includes: Safeguarding the college property. Keeping the place clean and tidy. Following the prescribed dress code. Rules and Regulations: Students must possess their identity card, whenever they come to the college and show it to the persons concerned whenever asked for. Congregating on the road in front of the college or at the entrance of the college is to be avoided. Students should park their vehicles in the place allotted for the purpose. Students should maintain decorum and discipline at all times, both inside and outside the campus. Those who are guilty of serious misconduct or whose presence is detrimental to the order and discipline on the campus are liable to be expelled. Code of conduct on the campus includes safeguarding the college property, keeping the place clean and tidy and following the prescribed dress code. Only students who are on the rolls of the college and their parents shall normally be permitted to enter the college campus. Students are not permitted to play any sports or join cultural teams against the college. Students are forbidden to organize or attend any meeting within the college, or collect money for any purpose or circulate any notice or petition of any kind among the students or paste it on the college notice boards without the written permission of the Principal. No meeting should be held in the college campus, at the gate or within the periphery of the college without prior permission or consent of the Principal. Ragging is a punishable crime under the law and if found guilty in any form, the student will be expelled forthwith. There are committees/ cells like ICC(Internal Complaint Committee for sexual harassment) and Grievances Redressal cell in the college to look after the academic as well as personal issues of the students. Dress Code: Students are expected to dress formally and modestly as per the

specifications of the college i.e. Salwar, Kameez with Dupatta. The college has a new dress code system with different colors for various courses up to knee length by the decision of the Governing Body and the IQAC members. Students must wear their uniform as allotted to their respective streams in the college from Monday to Friday. If found otherwise, the students will not be permitted to enter their classroom. Every Saturday, students will use Salwar, Kameez with Dupatta of any other color or print (no uniforms to be used on Saturdays.

https://patnawomenscollege.in/rules-and-regulations/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Platinum Jubilee Scholarship	179	2044000
Financial Support from Other Sources			
a) National	Merit Scholarships by Benefactors	31	142000
b)International	NA	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Employability Skills Awareness Program	0	166	0	100
2020	What companies expect while hiring by Mr Sajjad Ahmed, Director - HR, Talent Management, Capgemini.	0	72	0	7
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	4	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	11
GATE	1
CAT	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has a statutory student Cabinet comprising members. Secret ballot elections are conducted by the department of political science. The Student

Council thus elected has no political affiliation. The Premier, Vice Premier, General Secretary, Joint General Secretary, Cultural Secretary and Joint Cultural Secretary, Sports Secretary and Joint Sports Secretary, Environment and Joint Environment Secretary etc. regulate the extracurricular, cultural and sports activities within the campus, maintain discipline and cleanliness in campus and help in organizing programmes. We also have CRs and VCRs elected by the students of the class. They help in department activities and assist the students cabinet. From the College development fund the cabinet is provided necessary funds to carry out the activities. The Cabinet Body/Wing is a link between the students and the management. The cabinet wing is provided a "Cabinet Corner" where they hold meetings and discussions. To be a cabinet member is a big responsibility, therefore, it is important for the students who want to be elected to have a good personality and character. A student can stand for elections only if the attendance is above 75 and she is good in her academics and there are no complaints against her. No student with a failed certificate can aspire to become a cabinet member. Anyone who fulfills the norms and conditions as mentioned above is given the 'no objection certificate' by the respective Head. Once the students are elected, the College organizes an Oath Taking Ceremony, where the selected cabinet members take a pledge in faith to shoulder the responsibilities and serve the College from that very day. The cabinet wing represents the feelings of the students, their opinions and interests. They encourage the students to participate in College activities. Cabinet members help students to follow the rules and regulations of the College. The student leaders serve as the liaison between the College Management and the students. They render voluntary services during College programmes and functions. Student Council Leaders render help during the Admissions time.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

1500

5.4.3 – Alumni contribution during the year (in Rupees) :

738500

5.4.4 – Meetings/activities organized by Alumni Association :

The college has an active and vibrant alumni association. The staff alumni of the college take the lead in conducting various alumni activities. We have a list of office bearers from our staff alumni of PWC. Regular meetings are held and minutes of them are maintained. The annual alumni meet has always been a regular feature. From last year onwards for this annual activity, a particular date i.e. 21st December has been fixed. A good number of alumni participate in this programme from different parts of India and abroad. Before the Christmas holidays special Christmas Milan programmes are organized especially for the members of the marginalized section of our society that includes the rickshaw pullers, house maids and the trans gender friends. The Alumni Association of Patna Women's College has contributed significantly to the development of the institution through financial and non financial means. The association has initiated Patna Women's College Alumni Award for the topper on Sociology in the final year University examination. Many of the merit scholarship awards for the final year toppers from various streams have also been initiated. Some of our alumna like Dr. Indira Prasad and Prof. Maya Shanker have contributed for the

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution believes in the policy of decentralization and participatory functioning. The Principal is at the highest position as the Chief of Administrative and Executive functions of the college, well supported by a series of office bearers of different orders. The transparency and decentralization in the overall management of the institution was given much importance after the introduction of autonomy. 1) The IQAC was reconstructed after the autonomy was conferred to the college. The Coordinator and Assistant Coordinator of IQAC were appointed from the Management recruited regular faculty to promote participative functioning. For a more participatory set-up, staff members from office, administration and library were included in the IQAC. 2) 2) The senior most faculty member Dr. Tapashi Bhattacharjee, who happens to be a management appointee has been appointed as a member of the Governing Body of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission of the students in the college in different Programmes follows a well drawn process based on applying, entrance tests and counselling. The entire process has been automated which includes online application, evaluation through OMR system and payment of fees through electronic transaction. The competent faculty members provide counseling to the successful applicants helping them to opt of minor and elective subjects. The students are admitted are given a three orientation to make them aware of their course of study, pattern of examination and everything about theory course of study, pattern of examination and everything about the college culture.
Research and Development	Special efforts have been taken for the promotion and development of quality research among faculty members and students. The Research Development Cell and a well constituted Research Committee see to the promotion and strategy formulation of research and development activities. College has taken the initiative to sponsor one teacher from each department to participate in National Seminars and

	present research papers. Quality seminars/ webinars are organized by the IQAC and other departments in collaboration with reputed academic bodies and subsequently the research papers presented are published in book forms. For inculcating research culture among students, college has initiated annual research projects under CPE, BSR and DBT Schemes.
Industry Interaction / Collaboration	In all the professional programmes and many of the Add-on courses, the students take up Internships, On the Job trainings and Projects and interact directly with the industries for the purpose of professionally exploring career opportunities. The Placement Cell of the college with the help of Placement Officers and student representatives regularly interact with industries and companies to cater to the career requirements of the learners. Industrial visits and field trips are organised to promote practical learning and research. Regular workshops, Faculty/Student Development Programmes, seminars and webinars are organised in collaboration with different industries for both teachers and students.
Library, ICT and Physical Infrastructure / Instrumentation	The college has a rich Central library with more than 65,000 books, spacious reading room, subscription to quality journals, magazines, newspapers and a wide range of e-resources. The user friendly software enables the users in accession and submission processes. In addition there are departmental libraries catering the need of students of every department. ICT based teaching – learning – evaluation process is practiced in all the programmes. We have well equipped computer labs, language lab, GIS lab and Audio-Video Recording studio. A modern and effective LMS has provided smooth functioning of academic activities even during current pandemic crisis. All the regular teaching and administrative members have been issued g-suite email accounts. Different WhatsApp groups for different administrative bodies/ committees are active for dissemination of information.
Human Resource Management	Considering the paucity and irregular appointment of state aided teaching and non-teaching staff members, college has

		taken up a well formulated strategy for resource management. Well qualified teachers are appointed on contractual basis following the UGC norms. Part time guest faculties are also engaged on lecture basis remuneration. The institution provides a conductive and cohesive work atmosphere to its faculty and staff through comfortable staff rooms, adequate work space and amicable environment. Regular orientations, FDPs and skill development sessions are organised for the faculty/ staff upgradation. The welfare schemes of Employee Provident Fund for the faculty and ESI for the support staff have been initiated.
	Curriculum Development	The college has introduced Choice Based Credit System (CBCS) in all UG and PG programmes for the academic session 2018-19. At the same time the semester system of academic programmes has been introduced. The curriculum under CBCS in each subject/programme has been approved by the respective Board of Studies and the Academic Council of the college, which are statutory bodies compressed of experts from concerned fields. The CBCS curriculum is largely based in UGC format with minor changes. The college runs a wide range of career oriented Add on courses. The curriculum of these are designed by the experts from academic and professional fields, considering the demand and contemporary trends.
	Teaching and Learning	The college has always promoted a healthy and effective teaching learning mechanism. For the enhancement of quality and to strengthen the faculty capacity, recruitment of well qualified and competent faculty members has been initiated. For the self financing programmes, the faculty members are being appointed on contractual basis. With the implementation of semester system, the practice of tutorial classes has been initiated in the forms of group discussions, assignments, seminar, paper presentation etc. This helps the learners to be more creative, practical and confident. Along with the conventional methods of classroom teaching, the usage of ICT techniques has been on rise. The teachers are preparing lessons which are being uploaded in the college website. As the

	regular teaching – learning process got severely disrupted due to pandemic and lockdown, the college adopted a well-structured Learning Management System (LMS) in order to maintain the smooth flow of the overall academic process.
Examination and Evaluation	The college has established a new well equipped examination department after the implementation of autonomy. Pertaining to the semester system, in each course of every programme a dual level examination pattern has been adopted i.e Continuous Internal Assessment (CIA) and the End Semester Examination (ESE). The entire examination and evaluation procedure has been automated with application of developed software. Centralized evaluation is carried out under the supervision of Coordinators for fairness of the entire operations. A machine has been installed for the evaluation of OMR answer sheets and the training has been provided to selected technical staff for the same.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Examination	For the promotion of e-governance in the examination process, the institution initiated a fully automated examination procedure. It includes filling of End semester examination forms, notices regarding the same, computing of CIA marks and publication of results.
Student Admission and Support	Every information about the admission process in each programme is communicated through the college website. The admission process has made fully automated that involves online mode of application and fee transaction. Amid the current COVID crisis the college has successfully conducted online proctored entrance tests for different programmes with the application of most modern e-technology and is all set to host online orientation programmes for the freshers.
Administration	The overall administration of the institution is supported and upheld by the eresources and ecommunication. Intranet facility enables the departments and offices/cells to transmit / dissipate relevant data and

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	29	1	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Employee Provident Fund for all teachers appointed by the management. 2. Incentives given in form of cash for taking up additional responsibility in the fields of cultural	1. Employee Provident Fund. 2. Staff outings and picnics	1. Platinum Jubilee Scholarship for economically backward, but meritorious students of all programmes in the form of annual cash benefits. 2. Mother Veronica Development

activities, sports, office management, outreach programmes etc. 3. Staff outings and Picnics		Scheme (MVDS) Financial subsidy, vocational/technical training, library facility and skill development for the beneficiaries. 3. Cash awards and certificates awarded to the toppers of final examination in each subject. 4. Financial assistance and subsidy for the economically weaker students regarding tution fees, examination fees and project/field trips/industrial visits etc.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

All accounts are audited by a statutory Auditor for every financial year. The accounts of the College are subject to audit by the external qualified, Chartered accountant appointed by the university, and for internal auditing the management appoints the auditor for yearly auditing. The qualified remarks made by the auditor are taken into consideration. The external mechanism Local Inquiry committee (LIC) from Patna University visits the College and inspects the results and other performances of the students and staff, infrastructure and other facilities of the institution. The College complies with the observations and conditions of the committee for continuous growth and development in academics and administration. The head of the institution takes keen interest in observing the administrative performance, takes the suggestions from the staff and students, as well as occasionally from parents, and implements the decisions with the support of the management, consistent with the objectives of the institution, that is quality at all levels.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Alumni Members of batch 1978	50000	Establishing student meritorious scholarship award
No file uploaded.		

6.4.3 – Total corpus fund generated

362179404

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Xavier Board of Higher	Yes	IQAC Internal External Peer

		Education, Bangalore			Team
Administrative	No			Yes	IQAC Internal External peer Team

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent Teachers Meet by the Department of Economics, Patna Womens College on 27.07.2019 2. Parent Teachers Meet and orientation on the topic Teaching - Learning and Evaluation by the Department of Commerce, Patna Womens College on 08.02.2020 3. Parent Teachers Meet by the PG Department of Home Science, Patna Womens College on 15.02.2020

6.5.3 – Development programmes for support staff (at least three)

1. Staff Orientation Programme on Behaviour, Temperament Attitude organised by IQAC on on 03.01.2020 2.One week workshop on Computer Skills for Grade III Staff organised by IQAC in collaboration with Department of Computer Science from 22.06.2020 to 27.06.2020 3. Psychological Well Being for Non-teaching Employees organised by IQAC on 02.07.2019

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The institution has given serious consideration to the NAAC recommendations and took up several initiatives for the overall development and quality enhancement during the following years. 1. For enhancing the academic status of the institution the academic status of the institution started 4 new PG Programmes and 3 add on courses were introduced. 2. Recruitment of qualified teaching faculty with specialisation has been initiated. 3. Amid the current pandemic crisis, in order to maintain the academic activities, a modern learning management system for online entrance examination has been initiated.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	National Webinar on Key Insights on Intellectual Property Rights : An Interface and Emerging Issues	26/06/2020	26/06/2020	27/06/2020	383
2019	Mentoring session for the represen tative from mentee	09/12/2019	09/12/2019	09/12/2019	15

	colleges under UGC PARAMARSH Scheme				
2019	IQAC External Peer Team Visit	30/11/2019	30/11/2019	30/11/2019	18
2019	Two day Faculty Development Programme on Standards of Excellence in Higher Education	05/07/2019	05/07/2019	06/07/2019	121
2020	Staff Orientation Programme on the theme Behaviour Temperament Attitude	03/01/2020	03/01/2020	04/01/2020	200
2020	Participation of Teachers in Online Workshop on Teaching Learning and Evaluation using Talent LMS by Xavier Board of Higher Education	04/05/2020	04/05/2020	05/05/2020	13
2020	National Webinar on the topic Role of E-Learning during Lockdown : Academic Challenges and the Road Ahead : Issues and Challenges	08/05/2020	08/05/2020	09/05/2020	603
2020	Online International Conference on Impact of COVID 19 Pandemic and World	26/05/2020	26/05/2020	27/05/2020	182

| 2020 | Online National Workshop on NAAC Assessment and Accredit ation : Preparation Training | 29/05/2020 | 29/05/2020 | 30/05/2020 | 141 |
| 2020 | One week workshop on Computer Skills for Grade III Staff | 22/06/2020 | 22/06/2020 | 27/06/2020 | 53 |

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
HIV Awareness Programme organised by by P.G Department of Home Science in collaboration with National Service Scheme (NSS).	30/07/2019	30/07/2019	20	0
Awareness session on "Prevention from Sexual Harassment" by the Department of Sociology.	29/07/2019	29/07/2019	75	0
Play Competition on 'Women's World' organised by 'Dakhal', Theatre Society of Patna	05/03/2020	05/03/2020	63	0

Women's College				
'Slogan Writing Contest' on the theme :'Generation Equality and Women's Rights' organised by Department of Zoology, Patna Women's College	08/03/2020	08/03/2020	72	0
'Poster Making Competition' on the topic : 'Reproductive Health and Gender Equality'.	11/07/2019	11/07/2019	22	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Patna Women's College has nurtured greenery, flowers and fruits in the campus. As the College is highly aware of its responsibility to the student community, to the society, to the nation and environment, the College has evolved a Green policy: "Green Campus, Clean Campus", and conducts Green Audit of the campus, Ozone Day, Energy saving , World Forest Day etc., which instill in students a love for nature and a desire to conserve energy. Rainwater Harvesting in the pipeline. Restricting the use of plastics, selling plants to the public and planting saplings and clean Ganga programme etc are initiatives that motivate the students to protect the environment. Students have become more and more conscious of their environment. They take every opportunity to preserve nature. They also make a difference by their commitment to environmental responsibility. 03 publications by the Department of Zoology entitled 'Healing Fruits', 'Healing Spices' and 'Healing Flowers' detail the actions taken by Patna Women's College in the respective area. The activities organized by Eco Task Force (ETF) help to sensitize the students on environmental issues such as global warming and the protection and preservation of the environment. One of our students had the chance to visit Copenhagen to be part of the Earth Summit. These topics are debated, discussed and presented through debates, quizzes, panel discussion and speech contests. Many burning issues on environment such as global warming, deforestation, destruction of natural resources etc. are highlighted by ETF programmes. "To save the environment" is the motto of the ETF students. The institution also coordinates with other organizations to highlight various issues related to environment. 'Save energy' campaign is a project associated with the Government of Bihar. In the past, Patna Women's College has also collaborated with the institute of Sustainable Development and Management of natural Resources, Athens, Greece on 'Solid Waste Management'. The Science departments have linkage with research promoting institutions like NEAC,MOEF, GOI, ASSR Pune. The linkage is availed for taking up student / faculty projects and higher research work in the field of Environment Protection and Sustainable Development.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	0

Ramp/Rails	Yes		0
Rest Rooms	Yes		0
Scribes for examination	Yes		0
Special skill development for differently abled students	Yes		0
Any other similar facility	Yes		0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	01/06/2020	30	Pride Month Int ernship programme on Develo pment Com municatio n by Dostana Safar, Patna	Transgend er Inclusion	300
2019	1	1	21/12/2019	1	Christmas Milan with Tran sgenders and Rickshaw Pullers	Inclusive ness of poor and marginali zed	225
2019	1	1	16/12/2019	2	Two day workshop on Selling Skills on the theme "Advertis ing"	Selling and Marketing Skills for Small and Medium Scale Bus inesses	55
2019	1	1	10/12/2019	1	Formation of Human Chain on the occasion of Intern ational Human Rights	Issues like rape cases, NCR Bill, Child labour, Domestic violence and	120

					Day	Refugee rights were high lighted	
2019	1	1	26/09/2019	1	World Literacy Day by Inter College Women's Association (ICWA) in collaboration with NSS	Literacy and Education	58
2019	1	1	16/10/2019	1	Oath taking ceremony of ECO Task Force	Environment Protection	25
2019	1	1	10/08/2019	1	Van Mahotsava, ECO Task Force (ETF)	Awareness on Environment, Forest and Climate Change	127
2019	1	1	11/07/2020	1	'Poster Making Competition' on the topic : ' Reproductive Health and Gender Equality'.	Gender Equality and Discrimination	22
2019	1	1	15/10/2019	1	Innovation Day organised by Mother Veronica Excellence and Innovation Centre, Patna Womens College	Innovation and Creative Thinking	300
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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)

Play depicting theme of Hinsa Vs Ahinsa.com	21/08/2019	On the eve of 150th anniversary of Mahatma Gandhi, an amazing imaginary play depicting theme of Hinsa Vs Ahinsa.com was organised in the premises of Patna Women's College on Wednesday. The play very well mesmerized the audience by describing the battle of thoughts between Mahatma Gandhi and Nathuram Godse where Mahatma Gandhi's thought of 'Unity" and "Dialogue" won. The play theme also focused on religion issues, where the audience were taught to come out of such baseless issues and focus upon other major issues. The play was organised by members of Prena Kala Manch, Varanasi. Other members who played active role in making the programme successful is Dr. Sister M. Rashmi A.C. and Dr. Sister M. Reema A.C.
'Peaceful Transformation of Conflict and Gandhi' lecture organised by TARAK Debating Society, Patna Womens College	29/01/2020	Patna Women's College in collaboration with the TARK Society organised a lecture series on 'Peaceful Transformation of Conflict and Gandhi' by Dr. Prashant Kumar, Assistant Professor, Malviya Centre for Peace Research, BHU. The lecture was attended by more than 150 students of different departments and their faculty members. The Guest Speaker was heartily welcomed by everyone and was presented a bouquet. The event began with Dr. Prashant Kumar informing the students about Gandhi's flaming and necessary things on the topic of Gandhi's struggle and peaceful change. He said that

		Gandhi, who was present inside everyone in a fiery form during the time of independence has been bypassed post independence for the decoration of museum. He also discussed other important topics such as class, gender technique and resources. With the help of the book Hindswaraj by Gandhi, Dr. Prashant made the students understand the real ideologies of Gandhi. The event marked its end with the vote of thanks by Dr. Richa, Co-ordinator, TARK Society and as a token of appreciation presented a memento to Dr. Prashant Kumar.
Surya Namaskar Day organised by the Department of Philosophy	14/02/2020	On the eve of 150th anniversary of Mahatma Gandhi, an amazing imaginary play depicting theme of Hinsa Vs Ahinsa.com was organised in the premises of Patna Women's College on Wednesday. The play very well mesmerized the audience by describing the battle of thoughts between Mahatma Gandhi and Nathuram Godse where Mahatma Gandhi's thought of 'Unity" and "Dialogue" won. The play theme also focused on religion issues, where the audience were taught to come out of such baseless issues and focus upon other major issues.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swami Vivekananda Jayanti	12/01/2020	12/01/2020	27
Play depicting theme of Hinsa Vs Ahinsa.com	21/08/2019	21/10/2019	250
'Peaceful	29/01/2020	29/01/2020	73

Transformation of Conflict and Gandhi' lecture organised by TARAK Debating Society, Patna Womens College			
Surya Namaskar Day organised by the Department of Philosophy	14/02/2020	14/02/2020	18

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<div align="center">1. Econursery 2. Solar lighting and solar water heating 3. Installation of LED Bulbs 4. Vermi composting 5. Installation of Incinerators</div>

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1: Providing academic and skill-oriented help to Economically poor students through Mother Veronica Development Foundation (MVDF) programme. Objectives: The Vision and Mission of the college stress on the importance of giving value based Higher Education to youth through academic pursuit for excellence, community involvement and empowerment of women. Encourage a student to identify a teacher in her making herself reliant and competent. Context: Faculty members with the coordinator visit the houses of these students. House visits enable in assessing the student individually and understand their financial crisis. Financial assistance is provided to meet the expenses if required. Evidence of Success: There is a marked progress in the overall performance of the students. The students are motivated to perform better in their studies and also develop interpersonal skills. Parents feel at home with the teachers who have visited their homes. They are able to communicate more freely on the problems related to their children. There is considerable reduction in the dropout and failure rates. This healthy practice enhances credibility and employ ability enhances upward mobility in the employment ladder the spirit of academic adventure is kept alive promotes progressive group behavior. Problems encountered and Resources Required: Lack of awareness and commitment to be on time for extra classes, specially IT, language and soft skills. The tight schedule of time table leaves little time for house visits. Teachers have to make use of spare time and holidays to visit the homes of students. Orientation of faculty is needed and timely guidance while selecting the students who are truly economically disadvantaged. Best Practice 2: The Inter College Women's Association (Patna) Objectives : To strengthen our girl students to fight the dangers which they had to struggle against in the society. It was decided to form the women's colleges into an Association to work for this goal. Context : The association was started as a result of a huge procession of agitation through the streets of Patna, by a number of women's colleges in 1985, when two women teachers of different colleges were murdered by their husbands, within a week of each other. Practice: The aims of the association were: To organize inter college activities for the college students so that they would be enlightened and strengthened by correct values to stand up against the evils they would have to face. The programmes are of two types 1) Value Education seminars and Personality Development Contests. 2) Training of Boys and Women's in Remand home Evidence of Success: • Students of different colleges mix easily • They are bold in taking active part in activities, as compared to earlier days • They bring up evils of the society and discuss

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://patnawomenscollege.in/healthy-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Patna Women's College, adhered to its vision statement always strives to impart academic excellence to the young women. The priority area of the college is to provide high quality higher education and research. The students of the college have performed exceedingly well in the examinations conducted by the parent university securing top positions in every faculty Arts, Science, Commerce and Education. For the purpose of quality enhancement and to be at par with the top Universities of the country, Patna Women's College has launched 4 new PG programmes and has introduced CBCS (Choice Based Credit System) in all its UG and PG programmes from the academic session 2018-19. The class room teaching learning has been made more vibrant and effective by the increasing usage of ICT tools and smart boards. Tutorial classes have been initiated to promote student centric activities like group discussions, seminar presentations and assignments. The academic standard of learners is being continually enhanced by the regular class tests, unit tests, lab works/ experiments, fields survey, micro research projects etc. The academic excellence of the institution is clearly reflected through our well-placed alumni and their excellent performances in the fields of academic, bureaucracy, corporate sectors, banking and commercial sectors, politics and so on.

Provide the weblink of the institution
https://patnawomenscollege.in/vision-mission-core-values/

8.Future Plans of Actions for Next Academic Year

1. To strengthen learning outcomes of programmes pedagogical strategies, training, programmes, need emphasis. 2. Different funding agencies to be approached for major/minor research projects. 3. Demand of parents, alumni, students and local area necessity for the PG programs. Feedback from the students and other stakeholders be taken to the relevant platform. 4. Promotion of MOOC and SWAYAM courses with credit transfer. 5. To develop training, research and consultancy areas. 6. At the time of recruitment of teachers, attention need be paid to specializations, teacher quality to ensure research in emerging areas. 7. Steps should be taken to enlarge and enrich the learning infrastructure. 8. Since infrastructure for research is available, various funding agencies may be approached for research projects. 9. Initiate doctoral research courses for the Ph.D. students is per UGC regulation 10. Participation in NIRF Ranking and applying for ISO Certification. 11. Initiate the process of registration for National Academic Depository (NAD) for the Institution 12. Establishment of E-Content Development Centre