YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	`Patna Women's College`
• Name of the Head of the institution	`Dr. Sister M. Rashmi A.C.`
• Designation	`Principal`
• Does the institution function from its own campus?	`Yes`
• Phone No. of the Principal	`9473027965`
• Alternate phone No.	`06122531186`
• Mobile No. (Principal)	`9473027965`
• Registered e-mail ID (Principal)	`info@patnawomenscollege.in`
• Address	`Patna Women's College, Avila Convent, Bailey Road, Patna 800001`
• City/Town	`Patna`
• State/UT	`Bihar`
• Pin Code	`8000001`
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	`02/01/2018`
• Type of Institution	`Women`
• Location	`Urban`

• Financial Status	`UGC 2f and 12(B)`	
• Name of the IQAC Co-ordinator/Director	`Dr. Amrita Chowdhury`	
• Phone No.	`06122531186`	
• Mobile No:	`9473027965`	
• IQAC e-mail ID	`iqac@patnawomenscollege.in`	

3.Website address (Web link of the AQAR (Previous Academic Year)	www.patnawomenscollege.in
4.Was the Academic Calendar prepared for that year?	`Yes`
• if yes, whether it is uploaded in the Institutional website Web link:	https://patnawomenscollege.in/wp-content/uploads/2021/11/2-Calendar-of-Events-2020-2021.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
`Cycle 1`	`A`	`N.A.`	`2004`	`03/05/2004`	`03/05/2009`
`Cycle 2`	`A`	`3.51`	`2010`	`28/03/2010`	`27/05/2015`
`Cycle 3`	`A`	`3.58`	`2015`	`19/01/2016`	`31/12/2023`

6.Date of Establishment of IQAC	`11/10/2004`

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Alok John, Assistant Professor, Patna Women's College	Entrepreneurship Training Programs	DST, Govt. of India	12/11/2020	300000
Prof. Ameeta Jaiswal, Head, Dept. of Philosophy, Patna Women's College	International Yoga Day 2021	Indian Council for Philosophical Research	12/06/2021	17000

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	View File	

9.No. of IQAC meetings held during the year	04
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC initiated the registration and application for National Institutional Ranking Framework (NIRF) 2021. The College was placed

in the rank band of 101-150 in NIRF 2021 under the College category. IQAC initiated the ranking process of colleges by India Today. The College secured 31st position in Best Colleges Ranking under Arts stream and 39th position under Science stream.

For the promotion of research temper among the teaching faculty, IQAC has initiated providing seed money. Under this, 30 teachers were provided seed funding till now.

IQAC conducts time referent quality orientation programmes, workshops and Faculty Development Programmes (FDPs) on relevant topics for the holistic growth of our teachers. During the current year, two such FDPs were organized i. Five Day Online Faculty Development Programme on Curriculum Development for Outcome Based Education from 28/09/2020 to 03/10/2020. ii. RUSA Sponsored Five Day Online Faculty Development Programme on Creating a Positive Work Culture: Strategy for Quality and Excellence from 23/06/2020 to 27/06/2020. iii. PRARAMBH – An Online Student Career Development Programme, iv. Strategy of Atmanirbhar Bharat in the context of youth migrant labourers : A Sociological Analysis etc. v. National webinar on Finding Calm in Times of Chaos on the occasion of International Yoga Day on 21.06.2021.

IQAC planned and executed the orientation/induction programme for the freshers (UG/PG) for the academic year 2020 – 21. The programme was conducted for different batches of freshers between 04.11.2020 to 09.11.2020.

Under the guidance and monitoring of IQAC, the International Women's Day was celebrated in the campus on 08.03.2021 to commemorate the special day various programmes on gender sensitization were conducted at institutional and departmental levels.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
To strengthen learning outcomes of programmes, pedagogical strategies and training programmes, need emphasis	The revision of curricula for UG/PG Programmes was done on the basis of outcome-based education. For all programmes, Programme Outcome (POs), Programme Specific Outcome (PSOs) and Course Outcomes (COs) were incorporated. • Amid the challenging period during pandemic, LMS based e-teaching – learning and pedagogical strategies adopted. The institution is working on developing its own LMS for effective online teaching learning as a Start up project.
Different funding agencies to be approached for Major/Minor research projects	Teachers are encouraged to apply for research funding to different agencies. Dr. Shruti Narain, Assistant Professor, Dept. of Psychology, Patna Women's College received funding from ICSSR for a major research project. • Mr. Alok John, Director - Mother Veronica Excellence & Innovation Centre (MVIEC) received funding from National Science & Technology Entrepreneurship Development Board (NSTEDB), DST, Govt. of India.
Demand of parents, alumni, students and local area needs for the PG programs. Feedback from the students and other stakeholders be taken to the relevant platform.	Three new Post Graduate programmes were introduced in Physics, Political Science and Social Work. Feedback system from the students initiated through Learning Management System
Promotion of MOOC and SWAYAM courses with credit transfer	Many faculty members of different departments have completed courses under MOOC and SWAYAM. Department of Computer

	Application (MCA) have taken initiative in this particular field and all the students of MCA Programme undertake MOOC courses with credit transfers.
To develop training, research and consultancy areas	Provision of seed money for undertaking short term research has been initiated for the faculty members. Selected faculty members were given support to attend online training programmes in LMS, NIRF Ranking, NAAC and Research Tools and Methodology. Training workshop on Curriculum Development on Outcome Based Education was organized for all the faculty members.
Steps should be taken to enhance and enrich the learning infrastructure.	1. Expansion of library with a newly constructed mezzanine floor. 2. Full automation work of central library in progress. 3. Construction of vermicompost unit 4. Purchase of Arc GIS Software for GIS lab. 5. Establishment of new Post Graduate Department of Social Work. 6. Establishment of Mother Veronica Excellence and Innovation Centre and Sister Benedicta Memorial Study Hall for students. 7. Construction of Gymnasium for students
Participation in NIRF Ranking and Other Institutional Ranking	Participated in NIRF 2021 and MDRA – India Today ranking of colleges. College was placed in the rank band of 101 to 150 in NIRF 2021 under the College category. College earned all over India rank 31 in the Arts stream and all over India rank 39 in Science stream in India Today Ranking.

| Establishment of e-content development centre | Teachers are encouraged to develop e-content in every subject. Faculty members upload e-contents on Learning Management System on a regular basis. Resources are available for developing quality e-content in the Audio-Visual E-content development centre of the College. Full e-content was developed for the Skill Enhancement Course (SEC) Inter Religious Studies at the Centre. |

| 13.Was the AQAR placed before the statutory body? | Yes |

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Academic Council	22/01/2022

| 14.Was the institutional data submitted to AISHE ? | Yes |

- Year

Year	Date of Submission
30/09/2019	18/06/2020

Extended Profile

1.Programme

1.1   39

Number of programmes offered during the year:

2.Student

2.1   5342

Total number of students during the year:

2.2   1515

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.3   1617

Number of students who appeared for the examinations conducted
by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

3.Academic

3.1   807

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

3.2   170

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1	**39**
Number of programmes offered during the year:	

2.Student

2.1	**5342**
Total number of students during the year:	

2.2	**1515**
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.3	**1617**
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

3.Academic

3.1	**807**
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

3.2	**170**
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

3.3	**186**

Number of sanctioned posts for the year:	
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**705**
4.2 Total number of Classrooms and Seminar halls	**125**
4.3 Total number of computers on campus for academic purposes	**524**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**47433177**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Curricula for all academic programmes offered by the institution have been designed on the basis of UGC guidelines keeping in mind its relevance in the current times. The college follows CBCS pattern to meet the global, national, regional and local developmental needs of the learners. Global and national relevance and developmental needs have been taken into consideration in all programmes for the academic competency and future exposure of the students in competitive employment sector. In addition, exploring the possibilities, wherever required courses involving regional and local topics have been included in the curricula. Along with courses based on concept building, the curricula include project based outreach courses, internships, field and market surveys, discipline specific elective courses that are interdisciplinary, skill oriented courses and dissertations.

The learning outcomes of the different programmes conducted in the

college are well spelled out through the POs, PSOs and COs based on the Revised Blooms Taxonomy; that reflect the developmental needs and relevance of the curricula implemented.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://patnawomenscollege.in/po-pso-co/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

35

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

799

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

56

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

38

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The curriculum designing for every academic programme has integrated issues related to values and ethics. The students of UG, irrespective of their academic stream study one compulsory course on Environmental Science as an Ability Enhancement Course (AECC) in Semester I. They also study a value based Skill Enhancement Course (SEC) on Inter-religious Studies in Semester III. The PG students have two compulsory courses namely (i) Environmental Sustainability and Swachha Bharat Abhiyan and (ii) Human Values, Professional Ethics and Gender Sensitization. In addition, different departments both at UG and PG levels incorporate these relevant issues in their course curricula.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

21

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

933

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1551

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is **B. Any 3 of the above**

obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	https://patnawomenscollege.in/wp-content/uploads/2021/09/Students-Survey-Summary-2021_compressed.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://patnawomenscollege.in/wp-content/uploads/2021/09/Students-Survey-Summary-2021_compressed.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

2002

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1635

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Slow learners are given special attention in the departments. Teachers give extra time and personal care to these students through various ways; such as providing study materials, giving framework for writing answers and correcting their notes. In tutorial and practical classes group based practice sessions are conducted. The advanced learners are made group leaders and under their guidance and support the other students do their work to complete the given assignments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patnawomenscollege.in/students-counselling-centre/

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
30/06/2021	**5429**	**179**

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The college has always promoted a healthy and effective teaching learning mechanism. Teaching-learning process in the institution

focuses on various student-centric methods. The practice of tutorial classes has been initiated in all the programmes running in the college. In the tutorial classes the students are engaged in different kinds of creative and useful activities like group discussions, assignments, seminars, paper presentation etc. This helps the learners to be more creative, participatory, practical and confident. In practical classes the students get hands-on training in the concerned subjects. Along with the conventional methods of classroom teaching, the usage of ICT techniques has been on the rise. At present, blended learning is being practised in every academic programme.

Mentoring system is carried out in departments under which the assigned teacher provides personalized mentoring to the students in form of academic support, psychological support, career development guidance and so on.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	https://patnawomenscollege.in/students-counselling-centre/

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Teachers in every department are promoting ICT enabled teaching with increased usage of LCD Projectors, Smart Boards, Computer Labs, 1 Virtual Computer Lab, Modern Softwares, e-Contents etc. Teachers are using ICT enabled teaching - learning tools involving teaching through Power Point Presentations, use of audio-visual techniques, screening of educational videos and films, etc.

As the regular teaching – learning process got severely disrupted due to pandemic and lockdown, the college adopted a well-structured Learning Management System (LMS) in order to maintain the smooth flow of the overall academic process. Teachers are preparing e-contents in form of presentations and write ups; those are uploaded on the LMS on regular basis. LMS has also been used for submission of assignments, presentation of seminars, quiz, internal assessments and various other online developmental activities. The Central Library has subscriptions to reputed e-libraries like INFLIBNET and DELNET and the teachers have access to a wide range of valuable e-resources.

For smooth and effective ICT based teaching-learning, an uninterrupted 155 MBPS WiFi internet connectivity has been provided in the campus. A modern Audio-Visual studio is functioning for the development of e-contents. The administrative heads and several teachers in-charge have been given laptops and personal hotspots. In order to enhance the online teaching-learning mode, the college has paid subscriptions to 12 zoom platform accounts. Blended learning process has been initiated in all 21Add-on courses conducted by the various departments of the institution.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://pwclms.in/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

140

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic Calendar is prepared and circulated at the commencement of academic session every year. The Academic Calendar is uploaded on the website. This is a year planner that marks the important dates/ days regarding student induction programmes, Mid-Sem/ End Sem examination schedules, holidays and co-curricular / extra curricular activities to be conducted by the departments and the institution. Effort is done to adhere to the calendar unless some untoward takes place.

At departmental level, the Heads and faculty members have departmental meetings before each academic session to finalise the

teaching plans. For each semester, plan is formulated and documented regarding the syllabus distribution, allocation of topics to individual teachers, topics of student projects to be conducted, and assignments to be assigned to the students.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

179

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

103

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1534

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

122

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The college has a well-equipped examination department managing the examination, evaluation and certification process. The examination process has involved IT integration and reforms that has been evident from the improved EMS. The overall process of Entrance Examination for different programmes has been made fully automated. This includes online application process, generation of e-admit cards, proctored online entrance examinations and e-transaction of fees. The procedures of filling of End semester examination forms, notices regarding the same, computing of CIA marks and publication of results are all conducted with the

application of developed software and ERP. The institution has implemented a well-structured Learning Management System. As a part of CIA, the assignment submission and Mid-Semester Examinations are efficiently conducted through the LMS.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://pwcadmissions.in/index.html

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The curricula of all the academic programmes offered in the institution are designed on the basis of the Outcome Based Education (OBE) including Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs). The hard copies of curricula in printed formats with POs, PSOs and COs are available in every department for the purpose of communicating to the teachers and students. The same are clearly displayed on the institutional website also.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://patnawomenscollege.in/po-pso-co/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Programme and Course Outcomes are attained through communicating the same to the students and full coverage of curricula for all academic programmes. The curricula with POs, PSOs and COs are uploaded on the institutional website and are also displayed to the students in the respective departments. The college adopts a strategy for timely completion of syllabus. The teachers and students are communicated through Principal's notice regarding the deadlines for the completion of syllabi in each semester. The CIA components (Assignment, Seminar, Quiz, etc) and Project/ Dissertation topics are selected in such a way that the learning

outcomes of courses are attained. The Heads of the Departments with support of the faculty members take care of all these things.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://patnawomenscollege.in/po-pso-co/

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1515

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://contentpwc.ams3.digitaloceanspaces.com/PWC_Annual%20Report_2019.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://patnawomenscollege.in/wp-content/uploads/2021/09/Students-Survey-Summary-2021_compressed.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Research and Development have been given much importance at Patna Women's College, both for the teachers and the students. An all-out effort to nurture research-oriented talents such as creativity and innovation has been taken by the Research and Development Cell instituted by the College in 2005. The Cell acts as the link

between the faculty research interests and the funding agencies.

The institution has developed its own research policy that has been displayed on the website. As a part of the Research Policy, the college has started to provide Seed Money to the teachers for conducting quality research. The teachers have the provision to apply for the seed money once a year. After the approval of the experts, they are allotted a seed money ranging from 25,000 to 80,000 for undertaking short time research work. For the promotion of research pursuits among the faculty members the college has also taken an initiative to sponsor one teacher from each department to participate in out-station National level seminars and conferences once a year.

There is ample scope for the UG and PG students to learn and undertake research projects under CPE, BSR and DBT schemes. Under theses annual research activities, the students are provided with financial assistance from the college.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://patnawomenscollege.in/wp-content/uploads/2022/01/Research-Policy.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

733125

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

1250000

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

30

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://patnawomenscollege.in/research-project/
List of research projects during the year	[View File](#)

3.2.3 - Number of teachers recognised as research guides

25

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	[View File](#)
Institutional data in Prescribed format	[View File](#)

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	[View File](#)
Paste link to funding agencies' website	https://www.icssr.org/
Any additional information	[View File](#)

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Patna Women's College has created an ecosystem for innovation, creation and transfer of knowledge through various centres and cells. The Research and Development Cell works for the promotion of innovative and contemporary research among the faculty members and students, seed money for undertaking short time research

projects, research awards for teachers and research publications. Mother Veronica Excellence and Innovation Centre (MVEIC) is the incubation centre of the college promoting entrepreneurship pursuits among the teachers and students and innovative start-ups including the institutional LMS – PWC LINK. An active Placement and Career Counselling Cell explores the employment opportunities for the students and conducts professional training programmes. The college runs 21career oriented Add-on Certificate/ Diploma/ Advance Diploma Courses conducted by different departments.

Several centres are functioning in the college for knowledge transfer, study content development and innovation such as Central Research Laboratory (CRL), GIS Lab, Language Lab, E-library and Audio-Visual Studio.

The community orientation is taken care by the ISR efforts under the banner of PWC – PRAYAS (Promotion of Responsible Action for Youth and Society). Our ISR is wide spread through social outreach programmes, literacy projects and various support services for the marginalized sections of the society. Mother Veronica Development Scheme (MVDS) provides remedial teaching, skill development and hands-on training to the economically backward but meritorious students of the college. Carmel Community College functions in the campus offering free of cost short duration employment oriented skill development courses like Tailoring and Health Care for community and college drop-outs.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://patnawomenscollege.in/mveicbusiness-incubation-centre/

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	[View File](#)
List of workshops/seminars conducted during the year	[View File](#)
Any additional information	[View File](#)

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

39

File Description	Documents
URL to the research page on HEI website	https://patnawomenscollege.in/journals-publications/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

33

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

27

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patnawomenscollege.in/book-publications/

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

1

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

1

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

44150

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

8965952

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college has undertaken its ISR (Institutional Social Responsibility) very seriously through its various outreach and extension programmes. Inter College Women Association (ICWA) is an Inter-college initiative for the upliftment of children and women belonging to marginalized sections of our society. ICWA volunteers

undertake literacy campaigns and social upliftment programmes in the neighbourhood areas. Every year Joy of Giving Week is observed in the college. The students and staff collect cash and needful items during the week that is distributed among the poor, disaster victims, orphans, destitute women and leprosy patients. Mother Veronica Development Foundation (MVDF) provides academic and skill development assistance to meritorious but economically backward students. For marginalized groups like rickshaw pullers, house maids, rag pickers and Transgender friends, every year special Christmas Milan programmes are organized. Under Manthan Project weekly remedial teaching is provided by the student volunteers to the underprivileged children at NGO Manthan, Khagaul.

As a special COVID initiative, masks, hygiene items and provisions were distributed to slum dwellers, transgender groups, poor widows and other needy people of the society.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patnawomenscollege.in/healthy-practices/

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

11

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

11

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

152

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

8

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

4

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college is very rich in infrastructure and physical facilities. There are 4 academic blocks in the campus namely the Main block, Science Block, MCA Block and B.Ed. Block that house adequate number of classrooms, laboratories and seminar halls. The institution's infrastructural details are as follows:

Campus area : 29.4 Acres

Classrooms : 118

Computer Labs : 13

Other labs : 20

Central Research Lab : 01

Remote Sensing/GIS Lab : 01

E-content Development Centre : 01

Business Incubation Centre: 01

Seminar halls : 07

Staff Rooms : 35

Office Rooms : 12

All the classrooms are equipped for ICT enabled teaching including 20 Smart Classrooms. All the Science departments and the departments of Geography, Home Science, Psychology, Commerce, Mass Communication, Communicative English & Media Studies and Education have well-equipped and subject specific laboratories to facilitate practical teaching-learning and research activities. There are more than 500 computers (desktops) and more than 75 laptops installed in the computer labs, staff rooms, Central Library and offices for the use of teachers, staff and students. WiFi facility is available in the entire campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patnawomenscollege.in/infrastructure-facilities/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The facilities for cultural activities in the college are well executed under the guidance of teacher coordinators with the support of cultural secretaries from the Student Council. Cultural functions and programmes are organised on regular basis; the important ones being the Annual Day, Christmas Programme, Teachers Day, Independence Day, Mount Carmel Feast Day, etc. Several cultural competitions are also organized where the students get ample opportunities to showcase their talent. There is a good collection of costumes and props used in different cultural programmes. A State of Art Auditorium with a capacity of 1500 is near completion.

The facilities and equipment are adequately available in the college for sports and games - both Outdoor (Cricket, Basketball, Volleyball, Throw ball, Kabaddi, Kho-Kho and athletic events) and Indoor (Badminton, Table Tennis, Chess and Carrom). Regular practice sessions are conducted by professional trainers. A fully furnished gymnasium is functional for students and staff members. College has a Yoga trainer who conducts regular training sessions and camps. An inter-disciplinary Add-on Certificate Course on Applied Yoga is also offered to the students.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://patnawomenscollege.in/sport/

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

139

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

13865275

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central Library of the college is made fully automated with the installation of RFID system. Automation has been completed for the accession, book issue and book returning procedures in the library. A new mezzanine floor has been constructed in the Central library to store newly added reference books meant for the PG Programmes. There is a special section of e-library for the teachers and students.

The Central Library has institutional subscriptions to reputed e-libraries like INFLIBNET and DELNET for accessing a wide range of e-learning resources. The important online reading resources like Shodh Ganga and Shodh Sindhu are accessed through the subscribed e-libraries. The library has also subscriptions to many e-journals belonging to different subjects.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://patnawomenscollege.in/library/

4.2.2 - Institution has access to the following: A. Any 4 or more of the above e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	[View File](#)
Upload any additional information	[View File](#)

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

592236

File Description	Documents
Audited statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

26

File Description	Documents
Upload details of library usage by teachers and students	[View File](#)
Any additional information	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The College has an IT policy covering Wi-Fi, cyber security, etc., and allocated budget for updating its IT facilities. The IT Policy aims at offering guiding principles within which the institution may expand and upgrade IT infrastructure and facilities to meet the growing needs of Patna Women's College as a premier educational institution and key player in the IT industry. The institution for this purpose has constituted an IT Committee to ensure the realization of the various objectives of College IT Policy. The IT Policy of the college covers relevant ethical aspects of internet use on the campus and instructs all stakeholders on how the network facilities of the college may be used in accordance with the existing laws and regulations of the nation. The policy is regularly revised and the latest version is available on the college website.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://patnawomenscollege.in/wp-content/uploads/2022/01/IT-Policy.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
5342	524

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus   **A. ?50 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patnawomenscollege.in/pwc-econtent/
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

43433177

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

All students are to conform to the disciplinary rules of the college. There are established systems for utilization and maintenance of physical and infrastructural facilities. These are communicated to the students during the Orientation Programme conducted every year for the freshers and also through the College Handbook given to them. The students are instructed to safeguard the infrastructure, apparatuses, instruments, computers and other

learning resources in the departments and labs; and handle them with proper care. These matters are supervised by the Heads and other staff members in the respective departments. Special attention is given to energy conservation and maintenance of electrical and electronic appliances. The signboards regarding the same are put at appropriate places. The members of the IT Policy Committee with the support from IT assistants and ERP personnel supervise the available IT facilities in the campus and maintenance of the same.

Central library regulations are communicated to the students during class wise library orientation and through the 'Know your Library' manual. The students abide to the rules and regulations of the Central Library regarding using of reading room, issuing and returning of books, maintaining silence, use of e-library, reprography rules, etc. The Teacher In-charge Sports and the Sports Secretaries of the Student Council with the help of support staff see to the utilization of playgrounds and sports equipment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patnawomenscollege.in/rules-and-regulations/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

232

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

169

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology   A. All of the above

File Description	Documents
Link to Institutional website	https://patnawomenscollege.in/placement-cell/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

5398

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students'   A. All of the above

grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	[View File](#)
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Upload any additional information	[View File](#)

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

47

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	[View File](#)

5.2.2 - Number of outgoing students progressing to higher education

218

File Description	Documents
Upload supporting data for students/alumni	[View File](#)
Details of students who went for higher education	[View File](#)
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

64

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The College has an active student Council comprising members elected from the final year of students. The members of the student council however have no political affiliation. The council members assist the college management in conducting different co-curricular, extra-curricular and sports activities. At the same time the council members work for the maintaining order and discipline in the campus. The council members are provided a Council Corner where they hold meetings and discussions. The council represents the feelings of the students, their opinions and interests. They encourage the students to participate in college activities and help students to follow the rules and regulations of the College. The student leaders serve as the liaison between the College Management and the students. They render voluntary services during college programmes and functions. Student Council members also render their help during the Admissions.

The members of the student council have representations in different committees and cells of the college; such as IQAC, Placement and Career Counselling Cell, Sports Committee, Social Media Advisory Committee, Cultural Committee, etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://patnawomenscollege.in/college-cabinet/

5.3.3 - Number of sports and cultural events / competitions organised by the institution

11

File Description	Documents
Report of the event	[View File](#)
List of sports and cultural events / competitions organised per year	[View File](#)
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The college has a registered Alumni Association and its functional chapters at different places. The alumni of the college are much attached to their alma mater and offer financial and other kinds of support to the institution. More than 100 alumni are rendering their service in the institution as the capacity of teaching and non-teaching members. Several awards and scholarships for the students have been instituted with the financial support of the alumni. Many alumni have done financial contributions for infrastructural development, especially for the construction of state of art auditorium coming up in the campus. The staff alumni of the college organise special Christmas Milan programmes for the members of the marginalized sections of our society including the rickshaw pullers, house maids and transgender friends. Joy of Giving week is observed every year in the institution under the supervision of the staff alumni, in which the staff and students contribute in form of cash and kind for the poor and deprived people. The alumni also offer their services in the fields of gender awareness, environmental protection, women empowerment and social development in the schools and communities. These efforts strengthen the spirit of Institutional Social Responsibility of

the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://patnawomenscollege.in/alumni/#1587 834763298-0e483c20-229c

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Patna Women's College, adhered to its vision statement always strives to impart academic excellence, social responsibility and empowerment to the young women under an able leadership and good governance. The Governing Body is the apex body in the leadership hierarchy, the reverend archbishop being its president and Principal its member secretary. This decision-making body holds annual meetings to review the institutional policies, strategies, budget allocation, implementation of developmental features and future planning for enhancement. The Academic Council of the college has been constituted after the autonomy on the guidelines of UGC. This body is responsible for academic and curricular enhancement and advancement of the institution with the support from the Boards of Studies operational in every department of the college. All these bodies function under the able leadership of the principal.

The vision, mission statement and core values of the institution are communicated well to all its stakeholders including the students, staff members, parents and the alumni through the website, college prospectus, handbook, publications, social media and different programmes organized from time to time.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://patnawomenscollege.in/vision-mission-core-values/

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The institution believes in the policy of decentralization and participatory functioning. The Principal is at the highest position as the Chief of Administrative and Executive functions of the college, well supported by a series of office bearers of different orders. The transparency and decentralization in the overall management of the institution was given much importance after the introduction of autonomy. Six new Deans were appointed in the faculties of Science, Humanities and Social Sciences, Commerce, Education, Student Welfare and National/International Collaborations respectively in the year 2018. They serve as the overall in charge in their respective fields monitoring the academic and allied responsibilities for quality enhancement and sustainable. The IQAC was reconstructed after the autonomy was conferred to the college. The Coordinator and Assistant Coordinator of IQAC were appointed from the Management recruited regular faculty to promote participative functioning. Teacher representative in the Governing Body of the College has been nominated from the Management recruited faculty.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://patnawomenscollege.in/wp-content/uploads/2022/01/Annexure-2-Q.No_.24-Ornogram_compressed.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The institution follows preparation, articulation and implementation of a Five-year Strategic plan for the overall development and quality enhancement. The plan is focused towards the key areas of academic enhancement; student support and progression; infrastructural development; and growth of research, extension and consultancy services. The Strategic plan is uploaded on the institutional website for wider circulation. With proper and effective implementation efforts are done to realize the perspective institutional planning.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://patnawomenscollege.in/wp-content/uploads/2021/09/Strategic-Plan-2018-2023-1.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The smooth functioning of the institution is supported by a number of committees and cells – both statutory and non-statutory in character. The Governing Body is the decision making apex institutional body with the reverend Arch Bishop being its president and the Principal being the member secretary. It follows a structured constitution and works towards planning and implementation of all developmental initiatives. The Academic Council and the Boards of Studies have been constituted as post autonomy initiatives following the regulations set by the UGC in terms of appointment of members, their terms in office, etc. The IQAC is a vital part of the college system that works towards realization of the goals of quality enhancement and quality sustenance in the institution. The coordinators and members of all these committees are given appointment letters from the college, their terms in office being three years.

There are many functional committees and cells monitoring and working in the various spheres of the institution. Some of the prominent committees include Planning, Finance, Admission,

Examination, Anti Ragging, Redressal, Research, Library Advisory, Placement and Career Counselling, Cultural and Sports Committees. All these bodies have senior teachers or administrative officers as their member secretaries. They have regular meetings for planning, implementing and reviewing developmental pursuits in the concerned area. The minutes of the meetings are duly documented and uploaded.

File Description	Documents
Paste link to Organogram on the institution webpage	https://patnawomenscollege.in/wp-content/uploads/2022/01/Annexure-2-Q.No_.24-Ornogram_compressed.pdf
Upload any additional information	View File
Paste link for additional Information	https://patnawomenscollege.in/statutory-bodies/

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Several effective welfare measures have been initiated at the institutional level for the teachers and staff of the college. Employees Provident Fund and ESI scheme have been initiated for all management recruited teaching and non-teaching staff members. There is provision of advance salary payments and soft loans in case of emergencies. Cash incentives are given to teachers and

staff members for taking up additional duties and responsibilities. There is adequate facilities of toilets, health care centre and drinking water. A Creche and Day care centre is functional in the campus. Staff outings and picnics are organized at regular intervals.

Special welfare measures were adopted during the COVID-19 pandemic and lockdown period. Bicycles, sewing machines, provisions and masks were donated to support staff. The college ran a COVID-19 vaccination centre for the peak pandemic period catering the college staff, students and other people of the city. Complete vaccination to all staff member in the campus was assured at the vaccination centre.

For the career development and progression of the teachers and staff, Orientation Programmes, Faculty Development and Staff Development Programmes, and workshops are organized on relevant themes. Free WiFi connectivity, IT support and Central Research Laboratory facilities are provided for research promotion. Appreciation Awards are given to the teachers and staff every year in the fields of academic excellence, leadership, research achievements, and dedicated service.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[https://patnawomenscollege.in/healthy-practices/]()

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

25

File Description	Documents
Upload any additional information	[View File]()
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File]()

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

179

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution conducts internal and external financial audits at regular basis. The internal audit is conducted at an interval of six months by a registered chartered accounted appointed as per the decision taken in the Governing Body meeting. The external audit is conducted on yearly basis by the parent university (Patna University) and the chartered accounted appointed by it. The audit reports are properly maintained and preserved.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patnawomenscollege.in/statutory-bodies/#1594279236022-ecbd5cd3-d5ff

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists

during the year (not covered in Criterion III and V) (INR in lakhs)

`00`

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution follows proper strategies for the mobilization of funds received from various funding agencies. The college receives developmental funds from funding agencies like UGC, RUSA, AICTE/IIC, DST, DBT, etc. The agencies like UGC, ICSSR, NAAC, ICPR and NCW provide fundings for conducting research projects, seminars, workshops, faculty development programmes, etc. Funds received from the funding agencies are utilized as per their norms. The accounts of expenditures and utilization of the funds are systematically documented and audited.

Other sources of fund are fees, State government scholarships, Central and State government schemes. The Finance Committee of the college under the guidance of Principal plans for the utilization of funds for various developmental ventures. Some funds are received from the alumni, benefactors and well-wishers. All the funds generated are duly accounted and audited.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://patnawomenscollege.in/statutory-bodies/#1594279236022-ecbd5cd3-d5ff

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental

improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC is a vital part of the college system and it works towards realization of the goals of quality enhancement and sustenance in the institution. It strives to channelize all efforts and measures of the college towards promoting holistic academic excellence. IQAC took up several quality initiatives in the year for the incremental improvement of the institution. As the teaching-learning process was badly hit by the COVID-19 pandemic and the lockdowns, IQAC took the initiative to switch over to online teaching-learning and e-content development, first through the application of subscribed LMS and successively towards the development of institutional LMS. The IQAC took an important initiative to upgrade and redesign the curricula on the basis of Outcome Based Education (OBE) by incorporating Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) in the curricula of all the academic programmes offered in the college.

IQAC undertook the application and procedure of ranking for the ranking process under the National Institutional Ranking Framework (NIRF) 2021and the college was placed in the band of 100-150 in the College Category. IQAC initiated the ranking process of colleges by India Today. The College secured 35th position in Best Colleges Ranking under Arts stream and 44th position under Science stream respectively.

Several quality webinars, conferences, workshops and Faculty/Staff/Student Development Programmes were conducted on virtual platforms by the IQAC on relevant and time referent themes such as Online Teaching-Learning Tools and Techniques, Curriculum Development for Outcome Based Education, IPR, NAAC Assessment and Accreditation Process, Institutional Work Culture, Career Opportunities for students, etc.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://patnawomenscollege.in/iqac/

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Among the duties and functions of the IQAC, one major responsibility is to review the teaching-learning process and overall operation system of the college. Internal audit regarding the overall functioning all the departments of college is conducted once a year through the Annual Dry Runs by the IQAC. A department-wise schedule is prepared and circulated regarding the review process known as the Dry Run. Under this the IQAC members visit all the departments as per the schedule and review the operation and functioning pertaining to the 7 NAAC criteria. Observations, feedback and suggestions are given for future improvement and enhancement. Record of the entire review process is maintained.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patnawomenscollege.in/iqac-external-peer-team-visit-on-20-02-2021/

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://contentpwc.ams3.digitaloceanspaces.com/PWC_Annual%20Report_2019.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution gives special attention to the promotion of gender equity among the students and staff. Every year in the Student Orientation Programme for the freshers, one special session is conducted on Gender Sensitization. Being the pandemic year, in November 2020 the student orientation programme was conducted online that included the session on gender sensitization by the resource person Prof. Shefali Roy, Head, PG Department of Political Science, Patna University.

Throughout the year several programmes were conducted on various gender related issues. International Women's Day was celebrated in the entire campus on 8th March, 2021. A series of programmes based on gender related issues, women empowerment, gender discrimination and need for equality were organized on that day by different departments and committees – Guest lecture on Women's Health: Issues and Challenges, Mono act on Women, Webinar on Women in Leadership, street play on Women Empowerment, Lecture on History and Politics of Women's Education, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://patnawomenscollege.in/wp-content/uploads/2021/11/2-Calendar-of-Events-2020-2021.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

For the maintenance of a neat and clean campus, a proper waste disposal system is operational in the college. The waste segregation is practiced and separate bins are placed at different places in the campus for degradable and non-degradable waste. The waste generated from kitchen and other bio degradable waste are utilised for compost making. Daily waste from the campus is collected by the garbage vehicle of the municipal corporation. There is no garbage dumping anywhere in the campus. Special care is taken for the management of medical waste. An incinerator has been installed in the campus for the proper and hygienic disposal of sanitary napkins.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

B. Any 3 of the above

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions/awards**
5. **Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The socio-cultural inclusiveness, peace, harmony, equality and brotherhood are the inherent parts of the Objectives and Core Values of the college; and are displayed at different places of the campus, uploaded on the website and printed in the Hand Books given to the students. The teaching-learning process is mainly bi-lingual maintaining a linguistic balance. Several programmes are

conducted every year during the Hindi Pakhwara. A value based Skill Development Course Inter Religious Studies has been included in the curriculum of Semester III of all the UG students. Cultural events and programmes associated with different religious faith are organized at regular basis; such as Holi Milan, Shravani Mahotsav, Rakhi making, Urdu poetry competition, Carol Singing, Christmas Milan programme, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Measures are taken in the institution for the students and staff regarding sensitization to their constitutional obligations. Constitution Day is observed every year on 26th November. The Department of Political Science takes the charge of organizing different programmes like guest lectures, panel discussions and seminars to impart the essence of the Indian constitution to the students and staff. Posters and charts prepared by the students on topics like fundamental rights/ duties, citizenship values, etc are put on the departmental bulletin boards. Awareness programmes on elections and voting rights are organised for the students from time to time with support from Government departments.

The Human and Moral values and duties are inculcated to the students through different programmes and circulation of inhouse publication on the concerned themes.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers,   A. All of the above

administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The important days, dates and events are observed at institutional as well as departmental levels. Among the International commemorative days celebrated in the college include International Women's Day, World Population Day, World Literacy Day, World Environment Day, Earth Day, International Yoga Day, World Tourism Day, World Entrepreneurship Day, World Wetland Day, World Wildlife Day, Ozone Day, World Mental Health Day, World Food Day, World Philosophy Day, World Television Day, International AIDS Day, etc. At the same time days of national importance are observed; such as Independence Day, Republic Day, Indian Constitution Day, Teacher's Day, National Innovation Day, Science Day, National Youth Day, Hindi Diwas, Surya Namaskar Day, etc. On these important days different kinds of activities and competitions are organized in the college such as seminars, webinars, debates, quiz, poster making, exhibitions, cultural programmes, etc.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Under the Institutional Social Responsibility, Patna Women's College has a centre for Social Initiatives which is a movement from 'Campus to Community' services. Among the many Best Practices of the college, the 'Campus to Community Services' are considered as the most unique Best Practice in which all the stakeholders are involved directly or indirectly.

Best Practice No. 1

1. Title of the Best Practice: PWC-PRAYAS (Promotion of Responsible Action for Youth and Society)
2. Objectives and Principles: Patna Women's College has undertaken PWC-PRAYAS (Promotion of Responsible Action for Youth and Society) under Institutional Social Responsibility (ISR) through different social outreach programmes and support services especially meant for the marginalized sections of the society. The basic principle of the practice is to provide assistance, remedial classes, financial aid and psychological support to the different categories of marginalized and underprivileged sections of the society and also to the needy students of our college. All the students of Patna Women's College involved in various ISR initiatives have the opportunity to earn a maximum of 4 Non-Academic Credits.

The chief objectives of PWC-PRAYAS are:

- To inculcate the values of compassion, moral responsibility and social service among the students of the institution
- To identify the underprivileged groups of the society for reaching out to them

- To provide financial, moral, educational and psychological support the target groups at regular basis
- To empower the target groups with skill development and employment opportunities

1. The Context: PWC-PRAYAS has taken shape adhering to the objectives of the college that reads 'to be committed to selfless service to the economically, socially, psychologically and spiritually deprived'. The mission statement of the college emphasizes on to train the students in social service and to create women leaders for social change. The practice of social outreach follows the institutional core value of 'Social Responsibility and Empowerment of the Marginalized'.

2. The Practice: Patna Women's College has undertaken its community outreach by the following ISR initiatives under the banner of PWC – PRAYAS (Promotion of Responsible Action for Youth and Society):

Inter College Women Association (ICWA): ICWA is an Inter-college initiative for the upliftment of children and women belonging to marginalized sections of our society. ICWA volunteers of the college under the guidance of teachers undertake literacy campaigns and social upliftment programmes in the neighbourhood areas for the slum children and women. At the same time ICWA provides services related to health, sanitation and rehabilitation to the inmates of Women's Remand Home.

Manthan Project: Under this outreach programme, the student volunteers provide remedial teaching to the underprivileged school children at NGO Manthan, Khagaul. The students visit the centre on Saturdays to train the children in their school subjects.

Mother Veronica Development Scheme (MVDS): This scheme supports the economically backward meritorious students of the college through remedial teaching, library facilities, English communication, personality development sessions and skill development training.

Joy of Giving: Every year as a philanthropic effort the Joy of Giving Week is observed in the college. The students and staff collect cash and needful items during the week that is distributed among the poor, disaster victims, orphans, destitute women and leprosy patients.

School Mentorship Programme: PWC runs a mentorship programme in

the 20 government secondary schools of Patna. Under this programme different departments have been assigned with mentee schools. The students under the guidance of ISR Coordinators provide classroom teaching and support in other co-curricular/ extra-curricular activities.

Platinum Jubilee Scholarships: This special scholarship for continuing the studies was established during the platinum jubilee year of the college in 2015 for the selected students with annual family income less than 1 lakh. Every year 150 students are benefitted by this welfare measure.

Outreach Programmes for marginalized groups: For underprivileged people like rickshaw pullers, house maids, rag pickers and Transgender friends, every year special Christmas Milan programmes are organized. Many other welfare measures are undertaken for them from time to time.

Special COVID initiatives: As a special COVID initiative, masks, hygiene items and provisions were distributed to slum dwellers, transgender groups, poor widows and other needy people of the society. During the COVID lockdowns bicycles and sewing machines were donated to selected support staff members of the college. Full fees waive off was done for 11 students who lost their earning members in the family due to pandemic. The members of the Student Council started a special COVID Helpline through social media to disseminate information regarding availability of hospital beds, oxygen cylinders, etc.

1. **Evidence of Success:** The outreach efforts of the institution have brought noticeable transformation in the overall performance of the beneficiaries.

- There is a marked progress in the performance of the learners associated with ICWA and Manthan Project. They are motivated to perform better in their studies. They have gained confidence and learned interpersonal skills. There is considerable reduction in dropout and failure rates.
- The college students enrolled in the MVDS are doing better in their studies. They have become more confident with computer training and English proficiency.
- The Platinum Jubilee Scholarship eased the load of tuition fees to a considerable extent for the recipients and their parents.
- The transgender members have gained much from the ISR initiatives of the institution. They have got an identity in

the society with boost in their self-esteem.

- Our COVID initiatives have reached to many needy and deprived people and have helped them in the time of grave crisis.

1. Problems Encountered and Resources Required:

- Teachers and students at times find it difficult to manage time for outreach activities in their busy schedule.
- Resources are required for financial support given to the beneficiaries, scholarship fund, payments and remunerations for trainers and facilitators, conveyance and transport for reaching to concerned centres, and organizing different programmes, etc.
- There is problem in financial resource mobilization. College is bearing the total financial load for the outreach activities under PWC-PRAYAS at present.
- During the current COVID crisis and lockdowns, the overall functioning of various outreach activities were seriously disrupted.

Best Practice No. 2

1. Title of the Best Practice: CARMEL COMMUNITY COLLEGE – An alternative education system for non-collegiate women
2. Objectives and Principles: Carmel Community College is functioning in the PWC Campus with its sole principle to impart employability-oriented education to those women of our society who are either deprived from the conventional college education or are school/college drop-outs.

The chief objectives of the Carmel community college are:

- To evolve an alternative system of education for the less privileged women
- To focus on livelihood-based and employability centred training
- To enhance competency level, skill development and entrepreneurship skills among the trainees
- To develop strong Industry-Institution linkages for securing employment for the students
- To empower the marginalized women

1. The Context: In the light of the vision and mission statement of the institution, the Carmel Community College

has been established to promote skill-oriented courses for empowerment of the marginalized women. The education system is contextually meant for facilitating professional skill-based practical training to those young women who are unable to get into conventional academic programmes due to some kind of unfavourable circumstances.

2. The Practice: Carmel Community College offers 3 skill-oriented courses namely (i) Health Care, (ii) Beauty Care and (iii) Tailoring. The minimum educational qualification required for undertaking these courses are Higher Secondary/ Matriculation. At the same time the girls/women must have knack in the concerned field of study and an entrepreneurship zeal.

Health Care is a 6-month course containing both theory and practical topics. The course includes fundamentals of nursing, personal hygiene, identification and control of infections, bio-medical waste management and preventive health care. The students are also trained practically about oral health cares, medications, patient care and handling patients, managing bed sores, preparing beds, and working on common medical care instruments.

Beauty Care is a 3-month course emphasising on the basic skills of a beautician. The course of study includes bridal make-up, hair care and styling, manicure, pedicure, skin care techniques of bleaching and waxing, threading, etc. The students receive both theory as well as practical training and become well trained for working in beauty salons and also for starting their own business.

- is a 6-month course providing hands-on training in needle work, cut work, stitching, cutting and tailoring. The students learn popular needle work stitches for preparing different craft items. They receive training for cutting and stitching common outfits like blouse, salwar, kurti, frock, petticoat, baby suit, etc. They are trained in working on sewing machines. They learn different types of cut work techniques such as patch work, applique, sequin work and beading.

1. Evidence of Success: The trainee women passing out from the Carmel Community College have gained self-confidence and competency to work in the competitive world of employment.

- Many of them after completing the course 'Health Care' are employed as technical assistants in prominent city hospitals like Paras HMRI, Mahavir Vatsalya and Jyoti Punj.

- The students completing the course of Beauty Care are working in beauty parlours, such as Javed Habib (Hotel Maurya), Shahnaz, Wendy Salon, and Elegance Makeup.
- Many passed-outs of 'Tailoring' course have found employment in upcoming boutiques like Yugshree and Rashita.
- Several passed-outs students have shown their entrepreneurship skills and have started their own business.
- They have turned out to be empowered women fulfilling their financial needs and also supporting the economic structures of their respective families.

1. Problems Encountered and Resources Required:

- There is lack of awareness among the masses, and general public regarding the facility of community college.
- The girls and women who are interested to join the courses often have to face opposition from their family members, especially those belonging to lower strata of society and slum dwellers.
- Resources are required for procurement and maintenance learning infrastructure and materials; such as medical tools, sewing machines, cloth samples and cosmetics items.
- There is problem in financial resource mobilization. College is bearing the total financial load required for conducting the classes, practical training sessions, purchasing of apparatuses and equipment, and procurement of required raw materials.

File Description	Documents
Best practices in the Institutional website	https://patnawomenscollege.in/institutional-distinctiveness/
Any other relevant information	https://patnawomenscollege.in/healthy-practices/

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Patna Women's College, adhered to its vision statement always

strives to impart academic excellence to the young women. The priority area of the college is to provide high quality higher education and research. The students of the college have performed exceedingly well in the examinations conducted by the parent university securing top positions in every faculty Arts, Science, Commerce and Education. For the purpose of quality enhancement and to be at par with the top Universities of the country, Patna Women's College has launched 4 new PG programmes and has introduced CBCS (Choice Based Credit System) in all its UG and PG programmes from the academic session 2018-19. The class room teaching learning has been made more vibrant and effective by the increasing usage of ICT tools and smart boards. Tutorial classes have been initiated to promote student centric activities like group discussions, seminar presentations and assignments. The academic standard of learners is being continually enhanced by the regular class tests, unit tests, lab works/ experiments, fields survey, micro research projects etc. The academic excellence of the institution is clearly reflected through our well-placed alumni and their excellent performances in the fields of academic, bureaucracy, corporate sectors, banking and commercial sectors, politics and so on

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Curricula for all academic programmes offered by the institution have been designed on the basis of UGC guidelines keeping in mind its relevance in the current times. The college follows CBCS pattern to meet the global, national, regional and local developmental needs of the learners. Global and national relevance and developmental needs have been taken into consideration in all programmes for the academic competency and future exposure of the students in competitive employment sector. In addition, exploring the possibilities, wherever required courses involving regional and local topics have been included in the curricula. Along with courses based on concept building, the curricula include project based outreach courses, internships, field and market surveys, discipline specific elective courses that are interdisciplinary, skill oriented courses and dissertations.

The learning outcomes of the different programmes conducted in the college are well spelled out through the POs, PSOs and COs based on the Revised Blooms Taxonomy; that reflect the developmental needs and relevance of the curricula implemented.

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	https://patnawomenscollege.in/po-pso-co/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

35

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	[View File](#)
Any additional information	[View File](#)

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

799

File Description	Documents
Curriculum / Syllabus of such courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	[View File](#)
MoUs with relevant organizations for these courses, if any	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

56

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	[View File](#)
Any additional information	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

38

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The curriculum designing for every academic programme has integrated issues related to values and ethics. The students of UG, irrespective of their academic stream study one compulsory course on Environmental Science as an Ability Enhancement Course (AECC) in Semester I. They also study a value based Skill Enhancement Course (SEC) on Inter-religious Studies in Semester III. The PG students have two compulsory courses namely (i) Environmental Sustainability and Swachha Bharat Abhiyan and (ii) Human Values, Professional Ethics and Gender Sensitization. In addition, different departments both at UG and PG levels incorporate these relevant issues in their course curricula.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

21

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

933

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1551

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	B. Any 3 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://patnawomenscollege.in/wp-content/uploads/2021/09/Students-Survey-Summary-2021_compressed.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following	**A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	https://patnawomenscollege.in/wp-content/uploads/2021/09/Students-Survey-Summary-2021_compressed.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

2002

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1635

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Slow learners are given special attention in the departments. Teachers give extra time and personal care to these students through various ways; such as providing study materials, giving framework for writing answers and correcting their notes. In tutorial and practical classes group based practice sessions are conducted. The advanced learners are made group leaders and under their guidance and support the other students do their work to complete the given assignments.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://patnawomenscollege.in/students-counselling-centre/

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
30/06/2021	**5429**	**179**

File Description	Documents
Upload any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The college has always promoted a healthy and effective teaching learning mechanism. Teaching-learning process in the institution focuses on various student-centric methods. The practice of tutorial classes has been initiated in all the

programmes running in the college. In the tutorial classes the students are engaged in different kinds of creative and useful activities like group discussions, assignments, seminars, paper presentation etc. This helps the learners to be more creative, participatory, practical and confident. In practical classes the students get hands-on training in the concerned subjects. Along with the conventional methods of classroom teaching, the usage of ICT techniques has been on the rise. At present, blended learning is being practised in every academic programme.

Mentoring system is carried out in departments under which the assigned teacher provides personalized mentoring to the students in form of academic support, psychological support, career development guidance and so on.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	https://patnawomenscollege.in/students-counselling-centre/

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Teachers in every department are promoting ICT enabled teaching with increased usage of LCD Projectors, Smart Boards, Computer Labs, 1 Virtual Computer Lab, Modern Softwares, e-Contents etc. Teachers are using ICT enabled teaching - learning tools involving teaching through Power Point Presentations, use of audio-visual techniques, screening of educational videos and films, etc.

As the regular teaching – learning process got severely disrupted due to pandemic and lockdown, the college adopted a well-structured Learning Management System (LMS) in order to maintain the smooth flow of the overall academic process. Teachers are preparing e-contents in form of presentations and write ups; those are uploaded on the LMS on regular basis. LMS has also been used for submission of assignments, presentation of seminars, quiz, internal assessments and various other online developmental activities. The Central Library has subscriptions to reputed e-libraries like INFLIBNET and DELNET and the teachers have access to a wide range of valuable e-

resources.

For smooth and effective ICT based teaching-learning, an uninterrupted 155 MBPS WiFi internet connectivity has been provided in the campus. A modern Audio-Visual studio is functioning for the development of e-contents. The administrative heads and several teachers in-charge have been given laptops and personal hotspots. In order to enhance the online teaching-learning mode, the college has paid subscriptions to 12 zoom platform accounts. Blended learning process has been initiated in all 21Add-on courses conducted by the various departments of the institution.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://pwclms.in/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

140

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic Calendar is prepared and circulated at the commencement of academic session every year. The Academic Calendar is uploaded on the website. This is a year planner that marks the important dates/ days regarding student induction programmes, Mid-Sem/ End Sem examination schedules, holidays and co-curricular / extra curricular activities to be conducted by the departments and the institution. Effort is done to adhere to the calendar unless some untoward takes place.

At departmental level, the Heads and faculty members have departmental meetings before each academic session to finalise the teaching plans. For each semester, plan is formulated and documented regarding the syllabus distribution, allocation of topics to individual teachers, topics of student projects to be conducted, and assignments to be assigned to the students.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

179

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

103

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1534

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	[View File](#)
Any additional information	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	[View File](#)
Any additional information	[View File](#)

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

122

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	[View File](#)
Upload any additional information	[View File](#)

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The college has a well-equipped examination department managing the examination, evaluation and certification process. The examination process has involved IT integration and reforms that has been evident from the improved EMS. The overall process of Entrance Examination for different programmes has been made fully automated. This includes online application process, generation of e-admit cards, proctored online entrance examinations and e-transaction of fees. The procedures of filling of End semester examination forms, notices regarding

the same, computing of CIA marks and publication of results are all conducted with the application of developed software and ERP. The institution has implemented a well-structured Learning Management System. As a part of CIA, the assignment submission and Mid-Semester Examinations are efficiently conducted through the LMS.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://pwcadmissions.in/index.html

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The curricula of all the academic programmes offered in the institution are designed on the basis of the Outcome Based Education (OBE) including Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs). The hard copies of curricula in printed formats with POs, PSOs and COs are available in every department for the purpose of communicating to the teachers and students. The same are clearly displayed on the institutional website also.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://patnawomenscollege.in/po-pso-co/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Programme and Course Outcomes are attained through communicating the same to the students and full coverage of curricula for all academic programmes. The curricula with POs, PSOs and COs are uploaded on the institutional website and are also displayed to the students in the respective departments. The college adopts a strategy for timely completion of syllabus. The teachers and students are communicated through

Principal's notice regarding the deadlines for the completion of syllabi in each semester. The CIA components (Assignment, Seminar, Quiz, etc) and Project/ Dissertation topics are selected in such a way that the learning outcomes of courses are attained. The Heads of the Departments with support of the faculty members take care of all these things.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://patnawomenscollege.in/po-pso-co/

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1515

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://contentpwc.ams3.digitaloceanspaces.com/PWC_Annual%20Report_2019.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://patnawomenscollege.in/wp-content/uploads/2021/09/Students-Survey-Summary-2021_compressed.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Research and Development have been given much importance at Patna Women's College, both for the teachers and the students. An all-out effort to nurture research-oriented talents such as creativity and innovation has been taken by the Research and Development Cell instituted by the College in 2005. The Cell acts as the link between the faculty research interests and the funding agencies.

The institution has developed its own research policy that has been displayed on the website. As a part of the Research Policy, the college has started to provide Seed Money to the teachers for conducting quality research. The teachers have the provision to apply for the seed money once a year. After the approval of the experts, they are allotted a seed money ranging from 25,000 to 80,000 for undertaking short time research work. For the promotion of research pursuits among the faculty members the college has also taken an initiative to sponsor one teacher from each department to participate in out-station National level seminars and conferences once a year.

There is ample scope for the UG and PG students to learn and undertake research projects under CPE, BSR and DBT schemes. Under theses annual research activities, the students are provided with financial assistance from the college.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://patnawomenscollege.in/wp-content/uploads/2022/01/Research-Policy.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

733125

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

1250000

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

30

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://patnawomenscollege.in/research-project/
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

25

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://www.icssr.org/
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Patna Women's College has created an ecosystem for innovation, creation and transfer of knowledge through various centres and

cells. The Research and Development Cell works for the promotion of innovative and contemporary research among the faculty members and students, seed money for undertaking short time research projects, research awards for teachers and research publications. Mother Veronica Excellence and Innovation Centre (MVEIC) is the incubation centre of the college promoting entrepreneurship pursuits among the teachers and students and innovative start-ups including the institutional LMS – PWC LINK. An active Placement and Career Counselling Cell explores the employment opportunities for the students and conducts professional training programmes. The college runs 21career oriented Add-on Certificate/ Diploma/ Advance Diploma Courses conducted by different departments.

Several centres are functioning in the college for knowledge transfer, study content development and innovation such as Central Research Laboratory (CRL), GIS Lab, Language Lab, E-library and Audio-Visual Studio.

The community orientation is taken care by the ISR efforts under the banner of PWC – PRAYAS (Promotion of Responsible Action for Youth and Society). Our ISR is wide spread through social outreach programmes, literacy projects and various support services for the marginalized sections of the society. Mother Veronica Development Scheme (MVDS) provides remedial teaching, skill development and hands-on training to the economically backward but meritorious students of the college. Carmel Community College functions in the campus offering free of cost short duration employment oriented skill development courses like Tailoring and Health Care for community and college drop-outs.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://patnawomenscollege.in/mveicbusiness-incubation-centre/

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	[View File](#)
List of workshops/seminars conducted during the year	[View File](#)
Any additional information	[View File](#)

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	**A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	[View File](#)
Any additional information	[View File](#)

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

39

File Description	Documents
URL to the research page on HEI website	https://patnawomenscollege.in/journals-publications/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

33

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

27

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patnawomenscollege.in/book-publications/

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

1

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

1

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

44150

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

8965952

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	[View File](#)
List of training programmes, teachers and staff trained for undertaking consultancy	[View File](#)
List of facilities and staff available for undertaking consultancy	[View File](#)
Any additional information	[View File](#)

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college has undertaken its ISR (Institutional Social Responsibility) very seriously through its various outreach and extension programmes. Inter College Women Association (ICWA) is an Inter-college initiative for the upliftment of children and women belonging to marginalized sections of our society. ICWA volunteers undertake literacy campaigns and social upliftment programmes in the neighbourhood areas. Every year Joy of Giving Week is observed in the college. The students and staff collect cash and needful items during the week that is distributed among the poor, disaster victims, orphans, destitute women and leprosy patients. Mother Veronica Development Foundation (MVDF) provides academic and skill development assistance to meritorious but economically backward students. For marginalized groups like rickshaw pullers, house maids, rag pickers and Transgender friends, every year special Christmas Milan programmes are organized. Under Manthan Project weekly remedial teaching is provided by the student volunteers to the underprivileged children at NGO Manthan, Khagaul.

As a special COVID initiative, masks, hygiene items and provisions were distributed to slum dwellers, transgender groups, poor widows and other needy people of the society.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://patnawomenscollege.in/healthy-practices/

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

11

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	[View File](#)
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

11

File Description	Documents
Reports of the events organized	[View File](#)
Any additional information	[View File](#)

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

152

File Description	Documents
Reports of the events	[View File](#)
Any additional information	[View File](#)

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

8

File Description	Documents
Copies of documents highlighting collaboration	[View File](#)
Any additional information	[View File](#)

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

4

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	[View File](#)
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	[View File](#)
Any additional information	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college is very rich in infrastructure and physical facilities. There are 4 academic blocks in the campus namely the Main block, Science Block, MCA Block and B.Ed. Block that house adequate number of classrooms, laboratories and seminar halls. The institution's infrastructural details are as follows:

Campus area : 29.4 Acres

Classrooms : 118

Computer Labs : 13

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Other labs : 20

Central Research Lab : 01

Remote Sensing/GIS Lab : 01

E-content Development Centre : 01

Business Incubation Centre: 01

Seminar halls : 07

Staff Rooms : 35

Office Rooms : 12
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All the classrooms are equipped for ICT enabled teaching including 20 Smart Classrooms. All the Science departments and the departments of Geography, Home Science, Psychology, Commerce, Mass Communication, Communicative English & Media Studies and Education have well-equipped and subject specific laboratories to facilitate practical teaching-learning and research activities. There are more than 500 computers (desktops) and more than 75 laptops installed in the computer labs, staff rooms, Central Library and offices for the use of teachers, staff and students. WiFi facility is available in the entire campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patnawomenscollege.in/infrastructure-facilities/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The facilities for cultural activities in the college are well executed under the guidance of teacher coordinators with the support of cultural secretaries from the Student Council. Cultural functions and programmes are organised on regular basis; the important ones being the Annual Day, Christmas Programme, Teachers Day, Independence Day, Mount Carmel Feast Day, etc. Several cultural competitions are also organized

where the students get ample opportunities to showcase their talent. There is a good collection of costumes and props used in different cultural programmes. A State of Art Auditorium with a capacity of 1500 is near completion.

The facilities and equipment are adequately available in the college for sports and games - both Outdoor (Cricket, Basketball, Volleyball, Throw ball, Kabaddi, Kho-Kho and athletic events) and Indoor (Badminton, Table Tennis, Chess and Carrom). Regular practice sessions are conducted by professional trainers. A fully furnished gymnasium is functional for students and staff members. College has a Yoga trainer who conducts regular training sessions and camps. An inter-disciplinary Add-on Certificate Course on Applied Yoga is also offered to the students.

File Description	Documents
Geotagged pictures	[View File](#)
Upload any additional information	[View File](#)
Paste link for additional information	https://patnawomenscollege.in/sport/

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

139

File Description	Documents
Upload any additional information	[View File](#)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

13865275

File Description	Documents
Upload audited utilization statements	[View File]()
Details of Expenditure, excluding salary, during the years	[View File]()
Any additional information	[View File]()

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central Library of the college is made fully automated with the installation of RFID system. Automation has been completed for the accession, book issue and book returning procedures in the library. A new mezzanine floor has been constructed in the Central library to store newly added reference books meant for the PG Programmes. There is a special section of e-library for the teachers and students.

The Central Library has institutional subscriptions to reputed e-libraries like INFLIBNET and DELNET for accessing a wide range of e-learning resources. The important online reading resources like Shodh Ganga and Shodh Sindhu are accessed through the subscribed e-libraries. The library has also subscriptions to many e-journals belonging to different subjects.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://patnawomenscollege.in/library/

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

592236

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

26

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The College has an IT policy covering Wi-Fi, cyber security, etc., and allocated budget for updating its IT facilities. The IT Policy aims at offering guiding principles within which the institution may expand and upgrade IT infrastructure and facilities to meet the growing needs of Patna Women's College as a premier educational institution and key player in the IT industry. The institution for this purpose has constituted an

IT Committee to ensure the realization of the various objectives of College IT Policy. The IT Policy of the college covers relevant ethical aspects of internet use on the campus and instructs all stakeholders on how the network facilities of the college may be used in accordance with the existing laws and regulations of the nation. The policy is regularly revised and the latest version is available on the college website.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://patnawomenscollege.in/wp-content/uploads/2022/01/IT-Policy.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
5342	**524**

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	**A. ?50 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	[View File](#)

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	**A. All four of the above**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://patnawomenscollege.in/pwc-econtent/
List of facilities for e-content development (Data Template)	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

43433177

File Description	Documents
Audited statements of accounts	[View File](#)
Upload any additional information	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

All students are to conform to the disciplinary rules of the college. There are established systems for utilization and maintenance of physical and infrastructural facilities. These are communicated to the students during the Orientation Programme conducted every year for the freshers and also through the College Handbook given to them. The students are instructed to safeguard the infrastructure, apparatuses, instruments, computers and other learning resources in the departments and labs; and handle them with proper care. These matters are supervised by the Heads and other staff members in the respective departments. Special attention is given to energy conservation and maintenance of electrical and electronic appliances. The signboards regarding the same are put at appropriate places. The members of the IT Policy Committee with the support from IT assistants and ERP personnel supervise the available IT facilities in the campus and maintenance of the same.

Central library regulations are communicated to the students

during class wise library orientation and through the 'Know your Library' manual. The students abide to the rules and regulations of the Central Library regarding using of reading room, issuing and returning of books, maintaining silence, use of e-library, reprography rules, etc. The Teacher In-charge Sports and the Sports Secretaries of the Student Council with the help of support staff see to the utilization of playgrounds and sports equipment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patnawomenscollege.in/rules-and-regulations/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

232

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

169

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are	A. All of the above

organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

File Description	Documents
Link to Institutional website	https://patnawomenscollege.in/placement-cell/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

5398

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

47

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

218

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

64

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The College has an active student Council comprising members elected from the final year of students. The members of the student council however have no political affiliation. The council members assist the college management in conducting different co-curricular, extra-curricular and sports activities. At the same time the council members work for the maintaining order and discipline in the campus. The council members are provided a Council Corner where they hold meetings and discussions. The council represents the feelings of the students, their opinions and interests. They encourage the students to participate in college activities and help students to follow the rules and regulations of the College. The student leaders serve as the liaison between the College Management and the students. They render voluntary services during college programmes and functions. Student Council members also render their help during the Admissions.

The members of the student council have representations in different committees and cells of the college; such as IQAC, Placement and Career Counselling Cell, Sports Committee, Social Media Advisory Committee, Cultural Committee, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patnawomenscollege.in/college-cabinet/

5.3.3 - Number of sports and cultural events / competitions organised by the institution

11

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The college has a registered Alumni Association and its functional chapters at different places. The alumni of the college are much attached to their alma mater and offer financial and other kinds of support to the institution. More than 100 alumni are rendering their service in the institution as the capacity of teaching and non-teaching members. Several awards and scholarships for the students have been instituted with the financial support of the alumni. Many alumni have done financial contributions for infrastructural development, especially for the construction of state of art auditorium coming up in the campus. The staff alumni of the college organise special Christmas Milan programmes for the members of the marginalized sections of our society including the rickshaw pullers, house maids and transgender friends. Joy of Giving week is observed every year in the institution under the supervision of the staff alumni, in which the staff and students contribute in form of cash and kind for the poor and deprived people. The alumni also offer their services in the fields of gender awareness, environmental protection, women empowerment and social development in the schools and

communities. These efforts strengthen the spirit of Institutional Social Responsibility of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://patnawomenscollege.in/alumni/#1587834763298-0e483c20-229c

5.4.2 - Alumni's financial contribution during the year	E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Patna Women's College, adhered to its vision statement always strives to impart academic excellence, social responsibility and empowerment to the young women under an able leadership and good governance. The Governing Body is the apex body in the leadership hierarchy, the reverend archbishop being its president and Principal its member secretary. This decision-making body holds annual meetings to review the institutional policies, strategies, budget allocation, implementation of developmental features and future planning for enhancement. The Academic Council of the college has been constituted after the autonomy on the guidelines of UGC. This body is responsible for academic and curricular enhancement and advancement of the institution with the support from the Boards of Studies operational in every department of the college. All these bodies function under the able leadership of the principal.

The vision, mission statement and core values of the institution are communicated well to all its stakeholders including the students, staff members, parents and the alumni through the website, college prospectus, handbook, publications, social media and different programmes organized from time to time.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://patnawomenscollege.in/vision-mission-core-values/

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The institution believes in the policy of decentralization and participatory functioning. The Principal is at the highest position as the Chief of Administrative and Executive functions of the college, well supported by a series of office bearers of different orders. The transparency and decentralization in the overall management of the institution was given much importance after the introduction of autonomy. Six new Deans were appointed in the faculties of Science, Humanities and Social Sciences, Commerce, Education, Student Welfare and National/International Collaborations respectively in the year 2018. They serve as the overall in charge in their respective fields monitoring the academic and allied responsibilities for quality enhancement and sustainable. The IQAC was reconstructed after the autonomy was conferred to the college. The Coordinator and Assistant Coordinator of IQAC were appointed from the Management recruited regular faculty to promote participative functioning. Teacher representative in the Governing Body of the College has been nominated from the Management recruited faculty.

File Description	Documents
Upload strategic plan and deployment documents on the website	[View File](#)
Upload any additional information	[View File](#)
Paste link for additional Information	https://patnawomenscollege.in/wp-content/uploads/2022/01/Annexure-2-Q.No_.24-Ornogram_compressed.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The institution follows preparation, articulation and implementation of a Five-year Strategic plan for the overall development and quality enhancement. The plan is focused towards the key areas of academic enhancement; student support and progression; infrastructural development; and growth of research, extension and consultancy services. The Strategic plan is uploaded on the institutional website for wider circulation. With proper and effective implementation efforts are done to realize the perspective institutional planning.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://patnawomenscollege.in/wp-content/uploads/2021/09/Strategic-Plan-2018-2023-1.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The smooth functioning of the institution is supported by a number of committees and cells – both statutory and non-statutory in character. The Governing Body is the decision making apex institutional body with the reverend Arch Bishop being its president and the Principal being the member secretary. It follows a structured constitution and works towards planning and implementation of all developmental initiatives. The Academic Council and the Boards of Studies have been constituted as post autonomy initiatives following the regulations set by the UGC in terms of appointment of members, their terms in office, etc. The IQAC is a vital part of the college system that works towards realization of the goals of quality enhancement and quality sustenance in the institution. The coordinators and members of all these committees are given appointment letters from the college, their terms in office being three years.

There are many functional committees and cells monitoring and working in the various spheres of the institution. Some of the prominent committees include Planning, Finance, Admission, Examination, Anti Ragging, Redressal, Research, Library Advisory, Placement and Career Counselling, Cultural and Sports Committees. All these bodies have senior teachers or administrative officers as their member secretaries. They have regular meetings for planning, implementing and reviewing developmental pursuits in the concerned area. The minutes of the meetings are duly documented and uploaded.

File Description	Documents
Paste link to Organogram on the institution webpage	https://patnawomenscollege.in/wp-content/uploads/2022/01/Annexure-2-Q.No_.24-Ornogram_compressed.pdf
Upload any additional information	View File
Paste link for additional Information	https://patnawomenscollege.in/statutory-bodies/

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Several effective welfare measures have been initiated at the institutional level for the teachers and staff of the college.

Employees Provident Fund and ESI scheme have been initiated for all management recruited teaching and non-teaching staff members. There is provision of advance salary payments and soft loans in case of emergencies. Cash incentives are given to teachers and staff members for taking up additional duties and responsibilities. There is adequate facilities of toilets, health care centre and drinking water. A Creche and Day care centre is functional in the campus. Staff outings and picnics are organized at regular intervals.

Special welfare measures were adopted during the COVID-19 pandemic and lockdown period. Bicycles, sewing machines, provisions and masks were donated to support staff. The college ran a COVID-19 vaccination centre for the peak pandemic period catering the college staff, students and other people of the city. Complete vaccination to all staff member in the campus was assured at the vaccination centre.

For the career development and progression of the teachers and staff, Orientation Programmes, Faculty Development and Staff Development Programmes, and workshops are organized on relevant themes. Free WiFi connectivity, IT support and Central Research Laboratory facilities are provided for research promotion. Appreciation Awards are given to the teachers and staff every year in the fields of academic excellence, leadership, research achievements, and dedicated service.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://patnawomenscollege.in/healthy-practices/

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

25

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

179

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution conducts internal and external financial audits at regular basis. The internal audit is conducted at an interval of six months by a registered chartered accounted appointed as per the decision taken in the Governing Body

meeting. The external audit is conducted on yearly basis by the parent university (Patna University) and the chartered accounted appointed by it. The audit reports are properly maintained and preserved.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patnawomenscollege.in/statutory-bodies/#1594279236022-ecbd5cd3-d5ff

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution follows proper strategies for the mobilization of funds received from various funding agencies. The college receives developmental funds from funding agencies like UGC, RUSA, AICTE/IIC, DST, DBT, etc. The agencies like UGC, ICSSR, NAAC, ICPR and NCW provide fundings for conducting research projects, seminars, workshops, faculty development programmes, etc. Funds received from the funding agencies are utilized as per their norms. The accounts of expenditures and utilization of the funds are systematically documented and audited.

Other sources of fund are fees, State government scholarships, Central and State government schemes. The Finance Committee of the college under the guidance of Principal plans for the utilization of funds for various developmental ventures. Some funds are received from the alumni, benefactors and well-wishers. All the funds generated are duly accounted and audited.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://patnawomenscollege.in/statutory-bodies/#1594279236022-ecbd5cd3-d5ff

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC is a vital part of the college system and it works towards realization of the goals of quality enhancement and sustenance in the institution. It strives to channelize all efforts and measures of the college towards promoting holistic academic excellence. IQAC took up several quality initiatives in the year for the incremental improvement of the institution. As the teaching-learning process was badly hit by the COVID-19 pandemic and the lockdowns, IQAC took the initiative to switch over to online teaching-learning and e-content development, first through the application of subscribed LMS and successively towards the development of institutional LMS. The IQAC took an important initiative to upgrade and redesign the curricula on the basis of Outcome Based Education (OBE) by incorporating Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) in the curricula of all the academic programmes offered in the college.

IQAC undertook the application and procedure of ranking for the ranking process under the National Institutional Ranking Framework (NIRF) 2021and the college was placed in the band of 100-150 in the College Category. IQAC initiated the ranking process of colleges by India Today. The College secured 35th position in Best Colleges Ranking under Arts stream and 44th position under Science stream respectively.

Several quality webinars, conferences, workshops and Faculty/Staff/Student Development Programmes were conducted on virtual platforms by the IQAC on relevant and time referent themes such as Online Teaching-Learning Tools and Techniques,

Curriculum Development for Outcome Based Education, IPR, NAAC Assessment and Accreditation Process, Institutional Work Culture, Career Opportunities for students, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patnawomenscollege.in/iqac/

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Among the duties and functions of the IQAC, one major responsibility is to review the teaching-learning process and overall operation system of the college. Internal audit regarding the overall functioning all the departments of college is conducted once a year through the Annual Dry Runs by the IQAC. A department-wise schedule is prepared and circulated regarding the review process known as the Dry Run. Under this the IQAC members visit all the departments as per the schedule and review the operation and functioning pertaining to the 7 NAAC criteria. Observations, feedback and suggestions are given for future improvement and enhancement. Record of the entire review process is maintained.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patnawomenscollege.in/iqac-external-peer-team-visit-on-20-02-2021/

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as	**A. Any 4 or all of the above**

ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	https://contentpwc.ams3.digitaloceanspaces.com/PWC_Annual%20Report_2019.pdf
Upload e-copies of accreditations and certification	[View File]()
Upload details of quality assurance initiatives of the institution	[View File]()
Upload any additional information	[View File]()

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution gives special attention to the promotion of gender equity among the students and staff. Every year in the Student Orientation Programme for the freshers, one special session is conducted on Gender Sensitization. Being the pandemic year, in November 2020 the student orientation programme was conducted online that included the session on gender sensitization by the resource person Prof. Shefali Roy, Head, PG Department of Political Science, Patna University.

Throughout the year several programmes were conducted on various gender related issues. International Women's Day was celebrated in the entire campus on 8th March, 2021. A series of programmes based on gender related issues, women empowerment, gender discrimination and need for equality were organized on that day by different departments and committees – Guest lecture on Women's Health: Issues and Challenges, Mono act on Women, Webinar on Women in Leadership, street play on Women Empowerment, Lecture on History and Politics of Women's Education, etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://patnawomenscollege.in/wp-content/uploads/2021/11/2-Calendar-of-Events-2020-2021.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

For the maintenance of a neat and clean campus, a proper waste disposal system is operational in the college. The waste segregation is practiced and separate bins are placed at different places in the campus for degradable and non-degradable waste. The waste generated from kitchen and other bio degradable waste are utilised for compost making. Daily waste from the campus is collected by the garbage vehicle of the municipal corporation. There is no garbage dumping anywhere in the campus. Special care is taken for the management of medical waste. An incinerator has been installed in the campus for the proper and hygienic disposal of sanitary napkins.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geotagged photographs of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus

B. Any 3 of the above

recognitions/awards

5. **Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	[View File](#)
Any other relevant information	[View File](#)

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of facilities	[View File](#)
Policy documents and brochures on the support to be provided	[View File](#)
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The socio-cultural inclusiveness, peace, harmony, equality and brotherhood are the inherent parts of the Objectives and Core Values of the college; and are displayed at different places of the campus, uploaded on the website and printed in the Hand Books given to the students. The teaching-learning process is mainly bi-lingual maintaining a linguistic balance. Several programmes are conducted every year during the Hindi Pakhwara. A value based Skill Development Course Inter Religious Studies has been included in the curriculum of Semester III of all the UG students. Cultural events and programmes associated with different religious faith are organized at regular basis; such as Holi Milan, Shravani Mahotsav, Rakhi making, Urdu poetry competition, Carol Singing, Christmas Milan programme, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Measures are taken in the institution for the students and staff regarding sensitization to their constitutional obligations. Constitution Day is observed every year on 26th November. The Department of Political Science takes the charge of organizing different programmes like guest lectures, panel discussions and seminars to impart the essence of the Indian constitution to the students and staff. Posters and charts prepared by the students on topics like fundamental rights/duties, citizenship values, etc are put on the departmental bulletin boards. Awareness programmes on elections and voting rights are organised for the students from time to time with support from Government departments.

The Human and Moral values and duties are inculcated to the students through different programmes and circulation of inhouse publication on the concerned themes.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The important days, dates and events are observed at institutional as well as departmental levels. Among the International commemorative days celebrated in the college include International Women's Day, World Population Day, World Literacy Day, World Environment Day, Earth Day, International Yoga Day, World Tourism Day, World Entrepreneurship Day, World Wetland Day, World Wildlife Day, Ozone Day, World Mental Health Day, World Food Day, World Philosophy Day, World Television Day, International AIDS Day, etc. At the same time days of

national importance are observed; such as Independence Day, Republic Day, Indian Constitution Day, Teacher's Day, National Innovation Day, Science Day, National Youth Day, Hindi Diwas, Surya Namaskar Day, etc. On these important days different kinds of activities and competitions are organized in the college such as seminars, webinars, debates, quiz, poster making, exhibitions, cultural programmes, etc.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	[View File](#)
Geotagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Under the Institutional Social Responsibility, Patna Women's College has a centre for Social Initiatives which is a movement from 'Campus to Community' services. Among the many Best Practices of the college, the 'Campus to Community Services' are considered as the most unique Best Practice in which all the stakeholders are involved directly or indirectly.

Best Practice No. 1

1. Title of the Best Practice: PWC-PRAYAS (Promotion of Responsible Action for Youth and Society)
2. Objectives and Principles: Patna Women's College has undertaken PWC-PRAYAS (Promotion of Responsible Action for Youth and Society) under Institutional Social Responsibility (ISR) through different social outreach programmes and support services especially meant for the marginalized sections of the society. The basic principle of the practice is to provide assistance, remedial classes, financial aid and psychological support to the different categories of marginalized and underprivileged sections of the society and also to the needy students of our college. All the students of Patna Women's College involved in various ISR initiatives have the opportunity

to earn a maximum of 4 Non-Academic Credits.

The chief objectives of PWC-PRAYAS are:

- To inculcate the values of compassion, moral responsibility and social service among the students of the institution
- To identify the underprivileged groups of the society for reaching out to them
- To provide financial, moral, educational and psychological support the target groups at regular basis
- To empower the target groups with skill development and employment opportunities

1. The Context: PWC-PRAYAS has taken shape adhering to the objectives of the college that reads 'to be committed to selfless service to the economically, socially, psychologically and spiritually deprived'. The mission statement of the college emphasizes on to train the students in social service and to create women leaders for social change. The practice of social outreach follows the institutional core value of 'Social Responsibility and Empowerment of the Marginalized'.
2. The Practice: Patna Women's College has undertaken its community outreach by the following ISR initiatives under the banner of PWC – PRAYAS (Promotion of Responsible Action for Youth and Society):

Inter College Women Association (ICWA): ICWA is an Inter-college initiative for the upliftment of children and women belonging to marginalized sections of our society. ICWA volunteers of the college under the guidance of teachers undertake literacy campaigns and social upliftment programmes in the neighbourhood areas for the slum children and women. At the same time ICWA provides services related to health, sanitation and rehabilitation to the inmates of Women's Remand Home.

Manthan Project: Under this outreach programme, the student volunteers provide remedial teaching to the underprivileged school children at NGO Manthan, Khagaul. The students visit the centre on Saturdays to train the children in their school subjects.

Mother Veronica Development Scheme (MVDS): This scheme supports the economically backward meritorious students of the college

through remedial teaching, library facilities, English communication, personality development sessions and skill development training.

Joy of Giving: Every year as a philanthropic effort the Joy of Giving Week is observed in the college. The students and staff collect cash and needful items during the week that is distributed among the poor, disaster victims, orphans, destitute women and leprosy patients.

School Mentorship Programme: PWC runs a mentorship programme in the 20 government secondary schools of Patna. Under this programme different departments have been assigned with mentee schools. The students under the guidance of ISR Coordinators provide classroom teaching and support in other co-curricular/ extra-curricular activities.

Platinum Jubilee Scholarships: This special scholarship for continuing the studies was established during the platinum jubilee year of the college in 2015 for the selected students with annual family income less than 1 lakh. Every year 150 students are benefitted by this welfare measure.

Outreach Programmes for marginalized groups: For underprivileged people like rickshaw pullers, house maids, rag pickers and Transgender friends, every year special Christmas Milan programmes are organized. Many other welfare measures are undertaken for them from time to time.

Special COVID initiatives: As a special COVID initiative, masks, hygiene items and provisions were distributed to slum dwellers, transgender groups, poor widows and other needy people of the society. During the COVID lockdowns bicycles and sewing machines were donated to selected support staff members of the college. Full fees waive off was done for 11 students who lost their earning members in the family due to pandemic. The members of the Student Council started a special COVID Helpline through social media to disseminate information regarding availability of hospital beds, oxygen cylinders, etc.

1. Evidence of Success: The outreach efforts of the institution have brought noticeable transformation in the overall performance of the beneficiaries.

- There is a marked progress in the performance of the learners associated with ICWA and Manthan Project. They

- are motivated to perform better in their studies. They have gained confidence and learned interpersonal skills. There is considerable reduction in dropout and failure rates.
- The college students enrolled in the MVDS are doing better in their studies. They have become more confident with computer training and English proficiency.
- The Platinum Jubilee Scholarship eased the load of tuition fees to a considerable extent for the recipients and their parents.
- The transgender members have gained much from the ISR initiatives of the institution. They have got an identity in the society with boost in their self-esteem.
- Our COVID initiatives have reached to many needy and deprived people and have helped them in the time of grave crisis.

1. Problems Encountered and Resources Required:

- Teachers and students at times find it difficult to manage time for outreach activities in their busy schedule.
- Resources are required for financial support given to the beneficiaries, scholarship fund, payments and remunerations for trainers and facilitators, conveyance and transport for reaching to concerned centres, and organizing different programmes, etc.
- There is problem in financial resource mobilization. College is bearing the total financial load for the outreach activities under PWC-PRAYAS at present.
- During the current COVID crisis and lockdowns, the overall functioning of various outreach activities were seriously disrupted.

Best Practice No. 2

1. Title of the Best Practice: CARMEL COMMUNITY COLLEGE – An alternative education system for non-collegiate women
2. Objectives and Principles: Carmel Community College is functioning in the PWC Campus with its sole principle to impart employability-oriented education to those women of our society who are either deprived from the conventional college education or are school/college drop-outs.

The chief objectives of the Carmel community college are:

- To evolve an alternative system of education for the less privileged women
- To focus on livelihood-based and employability centred training
- To enhance competency level, skill development and entrepreneurship skills among the trainees
- To develop strong Industry-Institution linkages for securing employment for the students
- To empower the marginalized women

1. The Context: In the light of the vision and mission statement of the institution, the Carmel Community College has been established to promote skill-oriented courses for empowerment of the marginalized women. The education system is contextually meant for facilitating professional skill-based practical training to those young women who are unable to get into conventional academic programmes due to some kind of unfavourable circumstances.
2. The Practice: Carmel Community College offers 3 skill-oriented courses namely (i) Health Care, (ii) Beauty Care and (iii) Tailoring. The minimum educational qualification required for undertaking these courses are Higher Secondary/ Matriculation. At the same time the girls/women must have knack in the concerned field of study and an entrepreneurship zeal.

Health Care is a 6-month course containing both theory and practical topics. The course includes fundamentals of nursing, personal hygiene, identification and control of infections, bio-medical waste management and preventive health care. The students are also trained practically about oral health cares, medications, patient care and handling patients, managing bed sores, preparing beds, and working on common medical care instruments.

Beauty Care is a 3-month course emphasising on the basic skills of a beautician. The course of study includes bridal make-up, hair care and styling, manicure, pedicure, skin care techniques of bleaching and waxing, threading, etc. The students receive both theory as well as practical training and become well trained for working in beauty salons and also for starting their own business.

- is a 6-month course providing hands-on training in needle work, cut work, stitching, cutting and tailoring. The

students learn popular needle work stitches for preparing different craft items. They receive training for cutting and stitching common outfits like blouse, salwar, kurti, frock, petticoat, baby suit, etc. They are trained in working on sewing machines. They learn different types of cut work techniques such as patch work, applique, sequin work and beading.

1. Evidence of Success: The trainee women passing out from the Carmel Community College have gained self-confidence and competency to work in the competitive world of employment.

- Many of them after completing the course 'Health Care' are employed as technical assistants in prominent city hospitals like Paras HMRI, Mahavir Vatsalya and Jyoti Punj.
- The students completing the course of Beauty Care are working in beauty parlours, such as Javed Habib (Hotel Maurya), Shahnaz, Wendy Salon, and Elegance Makeup.
- Many passed-outs of 'Tailoring' course have found employment in upcoming boutiques like Yugshree and Rashita.
- Several passed-outs students have shown their entrepreneurship skills and have started their own business.
- They have turned out to be empowered women fulfilling their financial needs and also supporting the economic structures of their respective families.

1. Problems Encountered and Resources Required:

- There is lack of awareness among the masses, and general public regarding the facility of community college.
- The girls and women who are interested to join the courses often have to face opposition from their family members, especially those belonging to lower strata of society and slum dwellers.
- Resources are required for procurement and maintenance learning infrastructure and materials; such as medical tools, sewing machines, cloth samples and cosmetics items.
- There is problem in financial resource mobilization. College is bearing the total financial load required for conducting the classes, practical training sessions, purchasing of apparatuses and equipment, and procurement

of required raw materials.

File Description	Documents
Best practices in the Institutional website	https://patnawomenscollege.in/institutional-distinctiveness/
Any other relevant information	https://patnawomenscollege.in/healthy-practices/

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Patna Women's College, adhered to its vision statement always strives to impart academic excellence to the young women. The priority area of the college is to provide high quality higher education and research. The students of the college have performed exceedingly well in the examinations conducted by the parent university securing top positions in every faculty Arts, Science, Commerce and Education. For the purpose of quality enhancement and to be at par with the top Universities of the country, Patna Women's College has launched 4 new PG programmes and has introduced CBCS (Choice Based Credit System) in all its UG and PG programmes from the academic session 2018-19. The class room teaching learning has been made more vibrant and effective by the increasing usage of ICT tools and smart boards. Tutorial classes have been initiated to promote student centric activities like group discussions, seminar presentations and assignments. The academic standard of learners is being continually enhanced by the regular class tests, unit tests, lab works/ experiments, fields survey, micro research projects etc. The academic excellence of the institution is clearly reflected through our well-placed alumni and their excellent performances in the fields of academic, bureaucracy, corporate sectors, banking and commercial sectors, politics and so on

File Description	Documents
Appropriate link in the institutional website	https://patnawomenscollege.in/institutional-distinctiveness/
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To strengthen learning outcomes of programmes pedagogical strategies, training, programmes, need emphasis.
2. Different funding agencies to be approached for major/minor research projects.
3. Demand of parents, alumni, students and local area necessity for the PG programs. Feedback from the students and other stakeholders be taken to the relevant platform.
4. To introduce more add on certificate/diploma courses addressing the local area demand
5. Introduction of integrated B.Ed./M.Ed. programmes
6. Promotion of MOOC and SWAYAM courses with credit transfer.
7. To develop training, research and consultancy areas.
8. At the time of recruitment of teachers, attention need be paid to specializations, teacher quality to ensure research in emerging areas.
9. Steps should be taken to enlarge and enrich the learning infrastructure.
10. Since infrastructure for research is available, various funding agencies may be approached for research projects.
11. Initiate doctoral research courses for the Ph.D. students is per UGC regulation
12. Participation in NIRF 2022 Ranking and applying for ISO Certification.
13. Strengthening of E-Content development and circulation for general public.
14. Expansion of administrative block and Post Graduate blocks
15. Explore new sites for expanding academic infrastructures and extension campuses.